

Protocol water rights determination requests for properties to be acquired by the Division of Realty and Natural Resources

1. Realty specialists may provide requests for water right determinations to Cathy Flanagan, Regional Water Rights Coordinator/Hydrologist. Requests should include the following:
 - a. A memorandum requesting the water rights determinations for specific properties. Identify the property by the name of the property owner, the US Survey plot number, and the section, township (NS) range (EW) location.
 - b. A plot description identifying the refuge name, the location of the site with respect to major water features (the eastern bank of the Kasilof River), and distance from the nearest town or village site (23 mi North West of the town of Kenai).
 - c. A digital copy of the master title plat (MTP)
2. Requests can be made in electronic or hard copy format.
3. Requests should be made at least one week prior to the needed date of the determination.
4. The water rights determination will be completed by the Water Rights Coordinator. A memo will be issued to the realty specialist who submitted the request. Paper and digital copies of the determination memorandum, along with the search results will be maintained by the Regional Water Rights Coordinator in the Water Resources Branch of the Realty and Natural Resources Division.