IRW6

Restoration Team February 7, 1992 9:00 a.m.

Attendees:

Ray Thompson
Ken Rice
Marty Rutherford
Carol Gorbics
Cordell Roy
Pamela Bergmann
Dave Gibbons
Byron Morris
Tim Steele
Stan Senner
Mark Brodersen
Jerome Montague

Endowment Fund Proposals

this idea should be included in the framework plan as an option being considered for public comment; it will be placed on the agenda for discussion at the next Trustee Council meeting

Restoration Team Logo

copies of logo options were distributed for review

Restoration Team Structure

it will be assumed that this was approved

Meetings

a Budget Committee meeting was scheduled for Wednesday at 10:00 a.m. in the Juneau Regional Forester's conference room

Components of Overhead

(*approved)

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*PAG
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*Admin Director

*Science

*Public Outreach

*RT

*5/6 RSG

Agency Support

1. Working Group Support

By Group

-Title

-Description (by chair)

-Budget

-Personnel

-Travel

-Supplies (ex: 0 - reflected in Admin Dir. budget)

2. Other Agency Support

Professional

Technical

}100

}200

}300

}400

}500

3. Total

Admin Director

- 1. Admin Director Staff
- 2. PAG
- 3. Public Outreach

WORKING GROUP SUPPORT BUDGET

(P.S. only)

- A. Land-Use Habitat
 - 1. Description of Group
 - 2. Tasks
 - Personnel
 - a. Name/Range/Months/Cost
 - b. Name/Range/Months/Cost
 - c.
 - d.

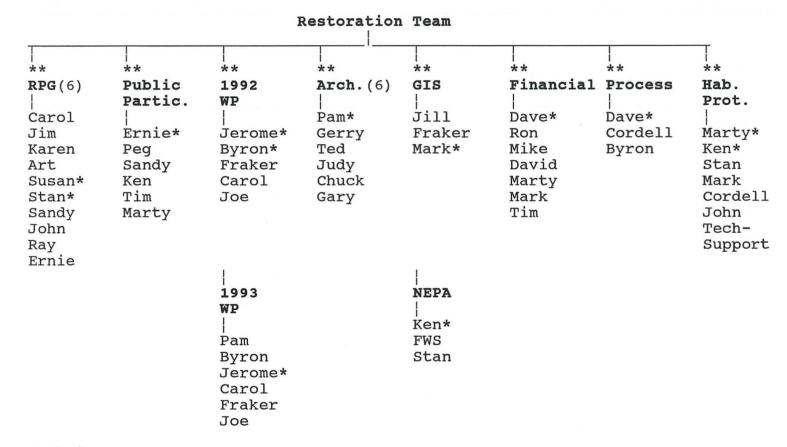
Sub-Total

В.	Resto	oration Planning Etc.												
C.	Public Participation													
D.	Etc.	Etc.												
		Generic Agency Support Budget												
Α.	Agend 1.	Personal Services a. Professional 1) Name/range/months/cost explanation: (5 to 7 words) 2) etc.												
		b. Technical 1) Name												
	2. 3. 4. 5.	Travel (200) Contractual Services (300) Commodities (400) Equipment (500)												
		Sub-Total												
В.	Agend	Ру												
c.	Etc.													
GRAND TOTAL														
OVERALL PROGRAM SUPPORT BUDGET														
Α.	NOAA 1.	Personal Services (100) a. Professional 1) Name/Total Months a) Working Group Name/Range/Months/Cost b) Etc. c) d) Other Agency Support/Range/Mos./Cost 2) Etc.												

Sub-Total

		b.	Techr 1)	Name/ a) b)		king			ame/	'Range	e/Mon	ths/(Cost
			2)	c) d) Etc.	Oth	er A	genc	ey Su	ppor	t/Rai	nge/M	os./C	Cost
													_
						Su	b-Tc	otal					
	2.	Trav	el (20	00)									
	3.	Cont	ractua	al Ser	vic	es (300)						
	4.	Comm	oditie	es (40	0)								
	5.	Equi	pment	(500)									
						Ag	ency	7 Tot	al				
В.	USDA 1.	Etc.											
C.	Etc.												
						GR	AND	TOTA					
Time	Estir	mates	/Group)									
1.				s/memb pation	-	Char	ter	_		comme	ents		

Non-Voting Working Task Groups



* Chairperson **Groups approved

GIS Working Group

Responsibilities -

- 1. Review and approve requests for data sets and GIS products
- Provide oversight of GIS projects and products

Time: 1/2 month per person

Public Participation

Responsibilities -

- 1. Develop a draft charter
- 2. Review public comments and analyze
- 3. Structure PAG and membership
- 4. Develop process for nominations
- 5. Develop guidelines for operations
- 6. Detailed budget proposal

Chair: 3 months Members: 1 month

Habitat/Land-Use Subgroup

Responsibilities -

- 1. Develop draft objectives
- 2. Develop draft criteria
- 3. Identify technical working group
- 4. Establish work with experts to identify critical habitat
- 5. Develop and solicit RFP for nominations
- 6. Review and application of criteria to proposals
- 7. Solicitation and analysis of public comments re:
 - a. objectives
 - b. criteria
- 8. Determine 1992 priorities
- 9. Negotiate and follow-thru with landowners

Members: 5 months

Financial

Responsibilities -

- 1. Agency overhead costs: project/program
- Budget cycles (State/Federal timeline)
- 3. Budget accounting/reporting
- 4. Budget preparation
- 5. Auditing procedures
- 6. Budget/accounting for non-agency specific budget
- 7. Budget compilation/year

mimo.

4 months (variable)

(initially 1 month then 3 weeks/quarter)

Process

Responsibilities -

- 1. Establish procedures for Admin Record (level of)
- 2. Validate historic record
- 3. Public correspondence
- 4. Meeting process (agenda release, handouts, etc.)
- 5. Self-contained non-agency budget (Admin Director) contracting, space, expenditures

Time: 2 months

Work Plan 1992

Responsibilities -

- 1. Develop and distribute all project criteria (1992)
- 2. Develop and distribute report criteria
- 3. Organize year end RT review, Chief Scientist review and peer review
- 4. Provide initial quality control on proposals and reports Redirect to Chief Scientist, outside, or other agency peer reviewers
- 5. Insure revisions are completed
- 6. Prepare draft work plan with full budget detail for Trustee Council review
- 7. Meet with project leaders to incorporate Trustee Council decisions
- 8. Prepare final plan for Trustee Council pre-approval
- 9. Develop format for receipt of public comment
- 10. Receive public comment and synthesize for Trustee Council
- 11. Meet with project leaders to incorporate final changes
- 12. Prepare and distribute final work plan

Carol: 3 months
Joe: 3 months
Fraker: 3 months
Jerome: 2 months
Byron: 2 months
Ken: 1 month

Work Plan 1993

Responsibilities -

- 1. Develop and distribute all project criteria
- 2. Develop and distribute report and product criteria
- 3. Organize year end Restoration Team review, Chief Scientist review and peer review
- 4. Provide initial quality control on proposals and reports

Redirect to Chief Scientist, outside, or other agency peer reviewers

- 5. Insure revisions are completed
- 6. Organize project evaluation committees to select projects
- 7. Prepare draft work plan with full budget detail for Trustee Council review
- 8. Meet with project leaders to incorporate Trustee Council decisions
- 9. Prepare final plan for Trustee Council pre-approval
- 10. Develop format for receipt of public comment
- 11. Receive public comment and synthesize for Trustee Council
- 12. Meet with project leaders to incorporate final changes
- 1. Prepare and distribute final work plan

Jerome: 2.5 months
Byron: 2.5 months
Pam: 2.5 months
Cordell/Carol 3 months

Fraker: 6 months
Joe: 6 months

Archaeological Resources Subgroup

Responsibilities -

- 1. Oversight of damage assessment and restoration projects
- 2. Review and screen archaeological project proposals from agencies/public
- 3. Provide section 106 compliance for the process

DNR: 1 month
DOA: 1 month
DOI: 1 month

Restoration Schedule

All restoration proposals to Spies: 2/10
Spies recommendations to RT: 2/17
Spies/RT meet: 2/20
TC Meeting: 2/27

Restoration only budgets: 3/1 - 5/31/92

By Project
Personnel \$
etc. \$
| \$

Notes: bullet items

Restoration Team Meeting:

2/18-21 10:00 a.m. (2/18) 2/24-26 RT 10:00 a.m. (2/24) 2/27-28 TC 10:00 a.m. (Simpson Building) 2/28 p.m. RT briefing following TC

Public Participation Group
Draft Generic Charter for PAG to RT

2/21

Components of Overhead

Working

Generic

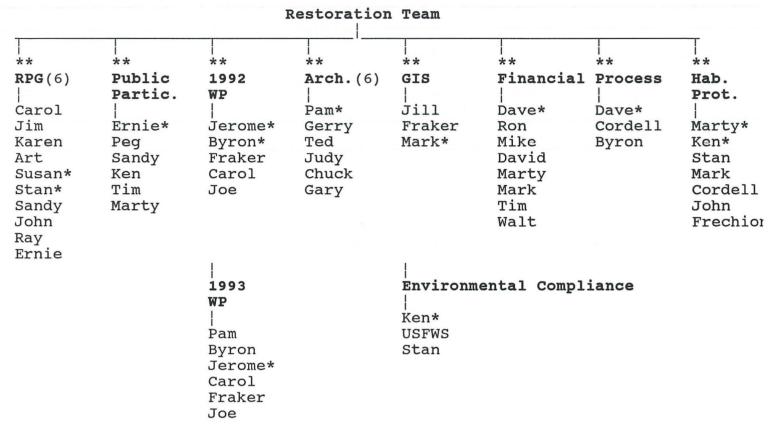
Total

Intended Restoration Planning Subgroup (4.25)

Karen
Jim
ADF&G
Desk Top Publishing/Graphics
Economist (agency or contract)

MWG II

Non-Voting Working Task Groups



^{*} Chairperson **Groups approved

^{***}RT as chairs only, not on teams