

RRWG
II

Restoration Team
February 7, 1992
9:00 a.m.

Attendees:

Ray Thompson
Ken Rice
Marty Rutherford
Carol Gorbics
Cordell Roy
Pamela Bergmann
Dave Gibbons
Byron Morris
Tim Steele
Stan Senner
Mark Brodersen
Jerome Montague

Endowment Fund Proposals

this idea should be included in the framework plan as an option being considered for public comment; it will be placed on the agenda for discussion at the next Trustee Council meeting

Restoration Team Logo

copies of logo options were distributed for review

Restoration Team Structure

it will be assumed that this was approved

Meetings

a Budget Committee meeting was scheduled for Wednesday at 10:00 a.m. in the Juneau Regional Forester's conference room

Components of Overhead
(*approved)

*PAG
*Admin Director
*Science
*Public Outreach
*RT
*5/6 RSG

Agency Support

1. Working Group Support
By Group
 - Title
 - Description (by chair)
 - Budget
 - Personnel
 - Travel
 - Supplies (ex: 0 - reflected in Admin Dir. budget)
2. Other Agency Support
 - Professional
 - Technical
 - }100
 - }200
 - }300
 - }400
 - }500
3. Total

Admin Director

1. Admin Director Staff
2. PAG
3. Public Outreach

WORKING GROUP SUPPORT BUDGET
(P.S. only)

- A. Land-Use Habitat
1. Description of Group
 2. Tasks
 3. Personnel
 - a. Name/Range/Months/Cost
 - b. Name/Range/Months/Cost
 - c.
 - d.

Sub-Total _____

B. Restoration Planning
1. Etc.

C. Public Participation

D. Etc.

Generic Agency Support Budget

A. Agency

1. Personal Services

a. Professional

1) Name/range/months/cost
explanation: (5 to 7 words)
2) etc.

b. Technical

1) Name

2. Travel (200)

3. Contractual Services (300)

4. Commodities (400)

5. Equipment (500)

Sub-Total

B. Agency

C. Etc.

GRAND TOTAL

OVERALL PROGRAM SUPPORT BUDGET

A. NOAA

1. Personal Services (100)

a. Professional

1) Name/Total Months

a) Working Group Name/Range/Months/Cost

b) Etc.

c)

d) Other Agency Support/Range/Mos./Cost

2) Etc.

Sub-Total

b. Technical

1) Name/Total Months

a) Working Group Name/Range/Months/Cost

b) Etc.

c)

d) Other Agency Support/Range/Mos./Cost

2) Etc.

Sub-Total

2. Travel (200)

3. Contractual Services (300)

4. Commodities (400)

5. Equipment (500)

Agency Total

B. USDA

1. Etc.

C. Etc.

GRAND TOTAL

Time Estimates/Group

1. RSG - 10 months/member

2. Public Participation - PAG meetings
- Charter
- Collate/analyze comments

Non-Voting Working Task Groups

Restoration Team

**	**	**	**	**	**	**	**
RPG (6)	Public Partic.	1992 WP	Arch. (6)	GIS	Financial	Process	Hab. Prot.
Carol	Ernie*	Jerome*	Pam*	Jill	Dave*	Dave*	Marty*
Jim	Peg	Byron*	Gerry	Fraker	Ron	Cordell	Ken*
Karen	Sandy	Fraker	Ted	Mark*	Mike	Byron	Stan
Art	Ken	Carol	Judy		David		Mark
Susan*	Tim	Joe	Chuck		Marty		Mark
Stan*	Marty		Gary		Mark		Cordell
Sandy					Tim		John
John							Tech-
Ray							Support
Ernie							
		1993 WP		NEPA			
		Pam		Ken*			
		Byron		FWS			
		Jerome*		Stan			
		Carol					
		Fraker					
		Joe					

* Chairperson

**Groups approved

GIS Working Group

Responsibilities -

1. Review and approve requests for data sets and GIS products
2. Provide oversight of GIS projects and products

Time: 1/2 month per person

Public Participation

Responsibilities -

1. Develop a draft charter
2. Review public comments and analyze
3. Structure PAG and membership
4. Develop process for nominations
5. Develop guidelines for operations
6. Detailed budget proposal

Chair: 3 months

Members: 1 month

Habitat/Land-Use Subgroup

Responsibilities -

1. Develop draft objectives
2. Develop draft criteria
3. Identify technical working group
4. Establish work with experts to identify critical habitat
5. Develop and solicit RFP for nominations
6. Review and application of criteria to proposals
7. Solicitation and analysis of public comments re:
 - a. objectives
 - b. criteria
8. Determine 1992 priorities
9. Negotiate and follow-thru with landowners

Members: 5 months

Financial

Responsibilities -

1. Agency overhead costs: project/program
2. Budget cycles (State/Federal timeline)
3. Budget accounting/reporting
4. Budget preparation
5. Auditing procedures
6. Budget/accounting for non-agency specific budget
7. Budget compilation/year

Time: 4 months (variable)
(initially 1 month then 3 weeks/quarter)

Process

Responsibilities -

1. Establish procedures for Admin Record (level of)
2. Validate historic record
3. Public correspondence
4. Meeting process (agenda release, handouts, etc.)
5. Self-contained non-agency budget (Admin Director) contracting, space, expenditures

Time: 2 months

Work Plan 1992

Responsibilities -

1. Develop and distribute all project criteria (1992)
2. Develop and distribute report criteria
3. Organize year end RT review, Chief Scientist review and peer review
4. Provide initial quality control on proposals and reports Redirect to Chief Scientist, outside, or other agency peer reviewers
5. Insure revisions are completed
6. Prepare draft work plan with full budget detail for Trustee Council review
7. Meet with project leaders to incorporate Trustee Council decisions
8. Prepare final plan for Trustee Council pre-approval
9. Develop format for receipt of public comment
10. Receive public comment and synthesize for Trustee Council
11. Meet with project leaders to incorporate final changes
12. Prepare and distribute final work plan

Carol: 3 months

Joe: 3 months

Fraker: 3 months

Jerome: 2 months

Byron: 2 months

Ken: 1 month

Work Plan 1993

Responsibilities -

1. Develop and distribute all project criteria
2. Develop and distribute report and product criteria
3. Organize year end Restoration Team review, Chief Scientist review and peer review
4. Provide initial quality control on proposals and reports

Redirect to Chief Scientist, outside, or other agency peer reviewers

5. Insure revisions are completed
6. Organize project evaluation committees to select projects
7. Prepare draft work plan with full budget detail for Trustee Council review
8. Meet with project leaders to incorporate Trustee Council decisions
9. Prepare final plan for Trustee Council pre-approval
10. Develop format for receipt of public comment
11. Receive public comment and synthesize for Trustee Council
12. Meet with project leaders to incorporate final changes
1. Prepare and distribute final work plan

Jerome: 2.5 months

Byron: 2.5 months

Pam: 2.5 months

Cordell/Carol 3 months

Fraker: 6 months

Joe: 6 months

Archaeological Resources Subgroup

Responsibilities -

1. Oversight of damage assessment and restoration projects
2. Review and screen archaeological project proposals from agencies/public
3. Provide section 106 compliance for the process

DNR: 1 month

DOA: 1 month

DOI: 1 month

Restoration Schedule

All restoration proposals to Spies: 2/10

Spies recommendations to RT: 2/17

Spies/RT meet: 2/20

TC Meeting: 2/27

Restoration only budgets: 3/1 - 5/31/92

By Project

Personnel \$

etc. \$

| \$

| \$

| \$

Notes: bullet items

Restoration Team Meeting:

2/18-21 10:00 a.m. (2/18)

2/24-26 RT 10:00 a.m.

(2/24)

2/27-28 TC 10:00 a.m.

(Simpson Building)

2/28 p.m. RT briefing
following TC

Public Participation Group

Draft Generic Charter for PAG to RT

2/21

Components of Overhead

Working

Generic

Total

Intended Restoration Planning Subgroup (4.25)

Karen

Jim

ADF&G

Desk Top Publishing/Graphics

Economist (agency or contract)

TPWG
I#

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Stan*	Marty		Gary		Mark		John
Sandy					Tim		Frechior
John					Walt		
Ray							
Ernie							
		1993 WP		Environmental Compliance			
		Pam		Ken*			
		Byron		USFWS			
		Jerome*		Stan			
		Carol					
		Fraker					
		Joe					

* Chairperson

**Groups approved

***RT as chairs only, not on teams