

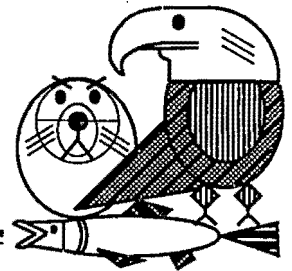
13.08.01 June 1996 (3 of 3)

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

To: Nancy Slagle, Director
Division of Budget Review
Office of Management and Budget

From: Molly McCammon
Executive Director

Date: June 14, 1996

Subj: RPL 10 - 6 - 4023

Due to technical problems associated with the passage of SB 136, the Alaska Department of Natural Resources (ADNR), in accordance with Chapter 1, FSSLA 1992, is now requesting the authority to receive and expend \$6,670,500 from the *Exxon Valdez* Oil Spill settlement trust funds to purchase 691.9 acres of surface estate from the owners of the eight small parcels listed in Table 1. Two of these parcels are in the Prince William Sound region and six are on the Kenai Peninsula. This request is time critical because one of the sellers is very ill, and several others have already made financial arrangements based on representation that they would be able to close in June.

Table 1. Summary of Small Parcels to be Purchased

Parcel ID	Description	Location	Acres	Value
PWS 17&17A-D	Ellamar Subdivision	Tatitlek	33.4	\$ 655,500
PWS 52	Hayward Parcel	Valdez	9.5	\$ 150,000
KEN 10	Kobylarz Subdivision	Kenai River	20.0	\$ 320,000
KEN 19	Coal Creek Moorage	Kasilof River Flats	53.0	\$ 260,000
KEN 29	Tulin Parcel	Homer	220.0	\$1,200,000
KEN 34	Cone Parcel	Kenai River	100.0	\$ 600,000
KEN 148	River Ranch	Kenai River	146.0	\$1,650,000
KEN 1006	Girves Parcel	Kenai River	<u>110.0</u>	<u>\$1,835,000</u>
			691.9	\$6,670,500

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

As you know, this authorization was originally included in the supplemental appropriations bill because of concerns about timing. These transactions need to be closed as soon as possible. In most cases, the sellers offered their parcels over a year ago and the Trustee Council had extensive public deliberations before the decision to acquire them. The Council made its decision to acquire these parcels in November 1995. Most of the sellers expected the transactions to close within about 60 days and have made financial commitments on that basis. The Coal Creek Moorage parcel is currently the subject of a bank foreclosure proceeding, and the owners could lose the proceeds from the sale. One of the Ellamar Subdivision parcel owners has procured options to purchase inholdings and has expended substantial sums of money to acquire an inholding and conduct survey work as requested by ADNR. These options will expire unless the sale is completed soon. The Tulins have already purchased certain mineral rights that were needed for the State to acquire their parcel. The Cones and the owners of Coal Reek Moorage have procured surveys as requested by ADNR. Some of these actions were taken following assurances that the funds were available to close.

These parcels of land were evaluated as part of the Trustee Council's *Comprehensive Habitat Protection Process: Small Parcel Evaluation and Ranking* (July 15, 1995). Two of the parcels recommended for acquisition rank high, four rank moderate, and two have designated "Parcels Meriting Special Consideration (PMSC)," that is, parcels that have unique or other outstanding values that transcend the parcels' scores.

Ellamar Subdivision is on Virgin Bay, about two miles north of Tatitlek in Prince William Sound. Public ownership of undeveloped waterfront lots within this subdivision will protect habitat for pink salmon, Pacific herring, intertidal/subtidal organisms, sea otters, and recreation/tourism by preventing further construction on these parcels. Acquisition will also ensure public access to the uplands for camping and preserve the option to enhance public recreational opportunities.

Hayward Parcel is adjacent to the Valdez Duck Flats. The parcel contains three gravel pads that extend out onto the Duck Flats. Public ownership of this parcel will protect habitat for intertidal and subtidal organisms, harbor seals, and sea otters by preventing further development of the site. Acquisition will also create an opportunity to return the site to its natural condition by removing the three gravel pads that are on the site.

Kobylarz Subdivision has about 1,100 feet of riverbank frontage on Big Eddy at Mile 14 of the Kenai River. The Big Eddy fishing hole is one of the most popular fishing areas on the Kenai River. The Kobylarz Subdivision consists of a large wetland and spring-fed slough bordered by a bluff to the north, partially submerged woods, and the Kenai mainstem. Public ownership of the parcel will protect habitat for pink salmon, Dolly Varden, and recreation/tourism by preventing the loss of wetlands to development. Acquisition will also create an opportunity for public agencies to manage use of the stream banks to minimize habitat degradation.

Coal Creek Moorage is part of the Kasilof River Flats. Public ownership of this parcel will protect fish habitat and intertidal habitat by preventing the filling of wetlands that would result from construction; enable agencies to better protect cultural resources and to manage use of

the stream banks to minimize habitat degradation; and preserve opportunities for the public to continue using the area. The Cook Inlet Aquaculture Association uses Coal Creek as a release site for sockeye salmon smolts, which contribute to the overall Cook Inlet commercial fishery. Support for acquisition of this parcel was expressed by the Kenai Peninsula Borough (Resolution 93-104) and Cook Inlet Aquaculture Association.

Tulin Parcel lies between the Sterling Highway and Cook Inlet. The adjacent property to the south is a large tract of state-owned land that does not have road access to the Sterling Highway. The parcel is dominated by a mixed spruce and birch forest association. Public ownership of this parcel will protect bald eagle habitat and preserve recreational opportunities by preventing further development of the subdivision on the parcel. Acquisition would also create the opportunity to enhance recreational opportunities through, for example, improving and maintaining the road for access to the beach. Support for acquisition of this parcel was expressed by Kachemak Bay State Park Citizens Advisory Board (Resolution 95-3).

Cone Parcel is near the mouth of the Kenai River in an area known as the Kenai River Flats. Public ownership of this parcel will protect fish habitat, intertidal habitat, and the recreational values associated with the fish and wildlife on this parcel by preventing development on this parcel. Furthermore, at one time the City of Kenai proposed to rezone 500 acres of adjacent city-owned wetlands from a Rural Residential classification to Conservation, if the *Exxon Valdez* Trustee Council acquired subject property.

Girves Parcel is located near Mile 19 of the Kenai River just outside the city of Soldotna. It is across from Centennial Campground and Slikok Creek State Recreation Area. Public ownership of the parcel will protect fish habitat by allowing public agencies to manage public use of the stream banks. Acquisition will also enhance recreation by providing additional public land for fishing and other recreational uses. Appropriate action would be taken to protect or restore stream bank vegetation that is important fish habitat.

The Alaska Department of Natural Resources will manage these parcels with protection of fish and wildlife habitat and populations as the highest management priorities. Under the terms of the purchase agreements, public use of these lands must be allowed and must include sport, personal use, and subsistence hunting, fishing, trapping, and recreational uses, consistent with public safety and permitted under law or regulations of the Board of Fisheries and Board of Game.

I have included Restoration Benefits Reports and maps of each parcel. Since this is a capital project, authority to receive and expend subject to AS 37.25.020 is requested. If you have any questions about this RPL, please contact me at 278-8012.

Attachments (1)

mm/ra

Restoration Benefits Reports

This section describes the eight small parcels which the state would like to purchase. Descriptions include a map of the parcel, and text describing the parcel's acreage, rank, agency sponsor, appraised value, owner, general location, restoration benefits, potential threats, proposed management, and public comment. Parcel identification numbers are prefaced with an abbreviation for the region — PWS for Prince William Sound and KEN for Kenai Peninsula.

Acreage. Parcels range from 9.5 to 220 acres in size.

Rank. The Habitat Work Group evaluates, scores, and ranks parcels that comply with threshold criteria. The evaluation process takes into account the resource value of the parcel, adverse impacts from human activity, and potential benefits to management of public lands. Two of the parcels recommended for acquisition rank high, four rank moderate, and two have been designated "Parcels Meriting Special Consideration (PMSC)." A PMSC is a parcel that has unique or other outstanding values that transcend the parcel's score.

Sponsor. Two state agencies sponsored small parcels: the Alaska Department of Fish and Game (ADFG) and the Alaska Department of Natural Resources (ADNR).

Appraised value. The parcel description indicates the appraised fair market value as well as a brief description of the highest and best use of the parcel. The appraised value is based on acquisition of fee simple interest in the parcel.

Owner. Current owner of the surface estate.

Location. General location of the property.

Parcel Description. Description of such factors as the dimensions of the property, road access, land use, ocean or river frontage, and structures that may exist on the parcel.

Restoration Benefits. This section describes how acquisition of the parcel will benefit the restoration of resources and services injured in the spill.

Potential Threats. Potential activities on the parcel that could threaten recovery of injured resources and services.

Proposed Management. A description of how the sponsor agency would manage the parcel.

Public Comment. A brief summary of public comments received on the parcel.



N

TATITLEK

PWS17

Virgin Bay

Ellamar

Busby
Is.

NARROWS

West Bay

Boulder Bay

Tatitlek

BLIGH
ISLAND

Cloudman Bay

Landlocked Bay




HABITAT PROTECTION SMALL PARCELS PRINCE WILLIAM SOUND, ALASKA

Parcel: PWS17

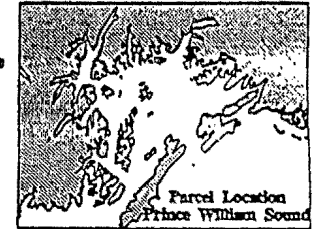
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Universal Transverse Mercator Projection

LEGEND

-  Public Lands (Federal or State)
-  Private or Municipal Lands
-  Native Selected

SOURCES:
Land status provided by the
US Forest Service, 1994, and the
ADNR, Land Records Information
Section (LRIS), 1993.



Parcel Location
Prince William Sound

PWS 17 and 17A-D: Ellamar Subdivision

Acreage:	33.4	Rank:	Moderate	Sponsor:	ADNR	Appraised Value:	\$655,500
Owners:	Ellamar Properties, Inc. (Parcels 17 and 17A), Joe Pavak (Parcel 17B), Kay Haneline (Parcel 17C), and Francis Hunt, Jr. (Parcel 17D)						
Location:	Block 10, Lots 1, 2, 3, 5-11, 12 and 30 and USMS 556A, Ellamar Subdivision, 2 miles north of Tatitlek						

Parcel Description. These five parcels are on Virgin Bay, about two miles north of Tatitlek. The area is mostly flat, well forested, protected by Bligh and Busby Islands to the west and surrounded by mountains to the east. Ellamar Subdivision has 157 lots, 42 of which have been sold. Acquisition efforts have focused on lots surrounding Virgin Bay. These lots have not been impacted by development activities and will provide a viable protection unit encompassing the mouth of Gladhaugh Creek and a large intertidal area.

Restoration Benefits. Public ownership of these parcels will protect habitat for pink salmon, Pacific herring, intertidal/subtidal organisms, sea otters, and recreation/tourism by preventing further construction on these parcels. Acquisition will also ensure public access to the uplands and preserve the option to enhance public recreational opportunities, for example, by installing mooring buoys or similar facilities.

Key habitat and other attributes of this parcel include the following:

- *Pink salmon.* Gladhaugh Creek, a pink salmon stream, bisects part of the parcel.
- *Herring, intertidal/subtidal organisms, and sea otters.* Virgin Bay supports heavy spawning concentrations of Pacific herring and is a documented concentrated sea otter pupping area.
- *Recreation/tourism.* Recreational improvements in the immediate vicinity include subdivision roads, a boathouse and dock. Virgin Bay also provides a protected anchorage.

These parcels have potential for enhancement of recreational opportunities in Prince William Sound. Ellamar is approximately 25 miles from Valdez by boat. The area would make a good destination and rest stop for recreational boaters entering Prince William Sound from Valdez. Virgin Bay provides a protected anchorage, and installation of mooring buoys or a public boat launch could improve safety for small boat operators.

Potential Threats. Ellamar Subdivision is partially developed. Subdivision roads have been constructed. Further construction in the subdivision could threaten injured resources and services. Potential impacts include elevated levels of disturbance, localized pollution, and possible habitat loss from erosion and sedimentation.

Appraised Value. The appraised value of the 22-acre Parcel 17 is \$310,000. The highest and best use of this property is recreational, residential, or commercial lodge type development. The appraised value of Parcels 17A-D are \$26,500, \$40,000, \$29,000 and \$250,000. The highest and best use of these smaller parcels is considered to be single family residential, residential cabins, or small lodge development.

Proposed Management. These parcels will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The land will probably be classified "Habitat/Public Recreation Land."

Public Comment. The Public Advisory Group noted that residents of Tatitlek use Virgin Bay for subsistence, and recommended that negotiators try to protect previously sold parcels to reduce the number of private inholdings that would remain in the lands acquired. One individual expressed support for acquisition of the land because of the area's exceptional scenery, recreational opportunities, wildlife values, and cultural history.






HABITAT PROTECTION SMALL PARCELS PRINCE WILLIAM SOUND, ALASKA

Parcel: PWS52

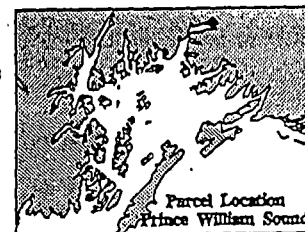
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Universal Transverse Mercator Projection

LEGEND

-  Public Lands (Federal or State)
-  Private or Municipal Lands
-  Native Selected

SOURCES:
Land status provided by the
US Forest Service, 1994, and the
ADNR, Land Records Information
Section (LRIS), 1993.



Mineral Creek

Valdez

PWS52

Valdez
Airport

Richardson
Highway

PORT VALDEZ

PWS 52: Hayward Parcel

Acreage:	9.5	Rank:	Moderate	Sponsor:	ADFG	Appraised Value:	\$150,000
Owner:	Philip L. Hayward						
Location:	Zook Subdivision, near intersection of Richardson Highway and Mineral Loop Road, adjacent to Valdez Duck Flats						

Parcel Description. This parcel is located near the intersection of the Richardson Highway and Mineral Loop Road. It is adjacent to the Valdez Duck Flats. The parcel contains three gravel pads that extend out onto the Duck Flats. The parcel has few additional improvements other than a shed and trailer.

Restoration Benefits. Public ownership of this parcel will protect habitat for intertidal and subtidal organisms, harbor seals, and sea otters by preventing further development of the site. Acquisition will also create an opportunity to return the site to its natural condition by removing the three gravel pads that are on the site. This relatively low-cost improvement would allow periodic flooding of this part of the Duck Flats and the re-establishment of native vegetation.

Key habitats and other attributes of this parcel include the following:

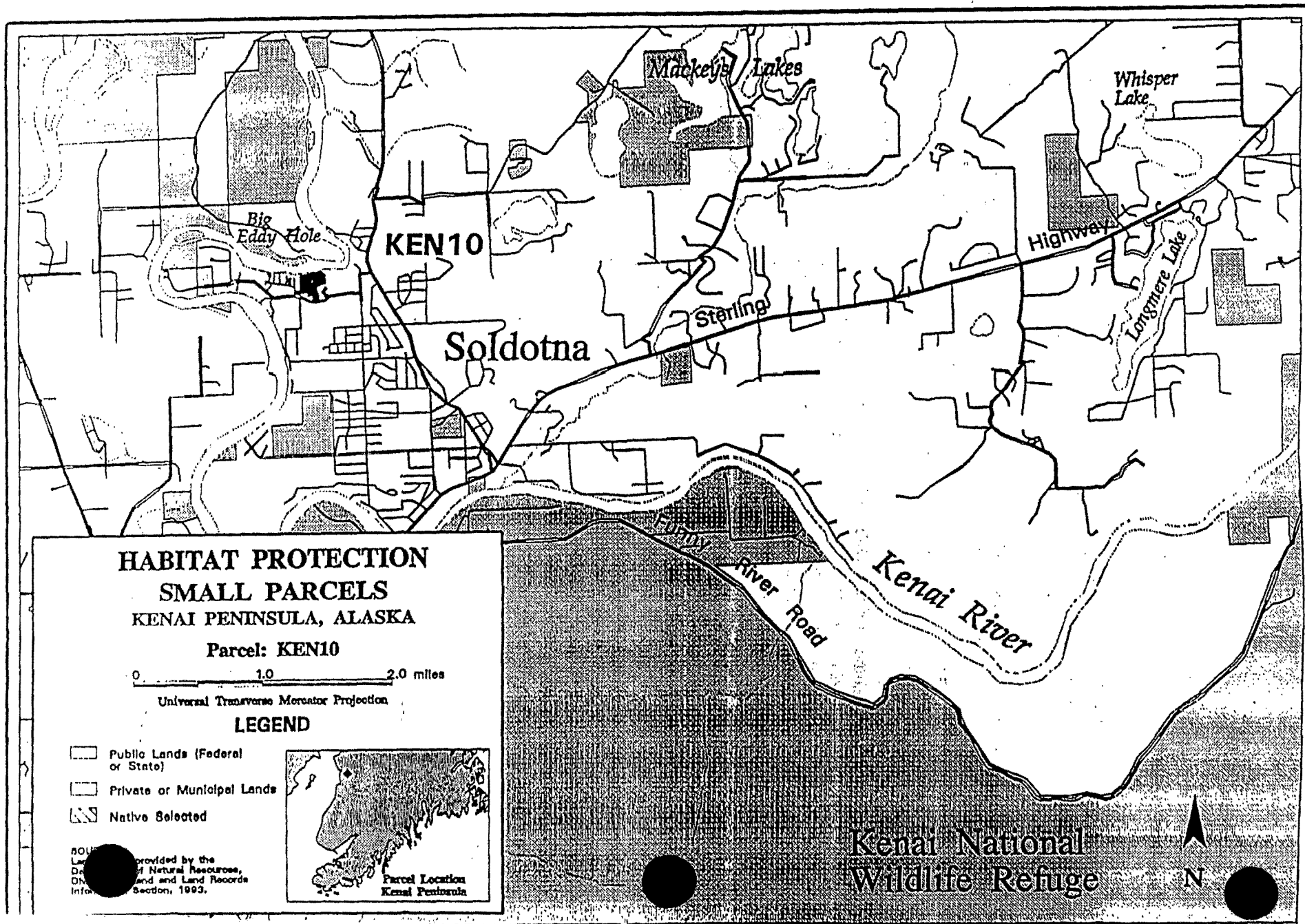
- **Intertidal/subtidal organisms.** The Valdez Duck Flats are a large and unique complex of intertidal mud flats and salt marsh covering approximately 1000 acres. The flats are flooded regularly by incoming tides that mix with seven freshwater streams creating a productive estuary environment. Millions of salmon fry from these streams and the nearby Solomon Gulch hatchery feed and rear throughout the Duck Flats, assisted by the counter-clockwise currents that flow through Port Valdez.
- **Harbor seals and sea otters** also forage throughout the area for mussels and clams.
- The Duck Flats also provide nesting, molting and staging habitat for 52 species of marine birds, eight species of waterfowl, 18 species of shorebirds and numerous other passerines and raptors.

Potential Threats. This parcel has significant development potential. It is on a major road system and has three gravel pads that could easily accommodate trailers or other structures. The gravel pads interfere with the periodic flooding that is essential for maintaining the Duck Flats, and displace native vegetation. Further development of the parcel as, for example, an RV park or a commercial operation, could add to the pollution from development around the perimeter of the flats, which is already affecting the Valdez Duck Flats.

Appraised Value. The appraised value of this parcel is \$150,000. This parcel is zoned Commercial-Residential. Therefore, the highest and best use would be development of an apartment complex, single family home, or commercial/industrial project utilizing the existing gravel pads for access and parking.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat Land."

Public Comment. A member of the Public Advisory Group, who is also a resident of Valdez, supported acquisition of the Hayward parcel because he believed it to be the only piece of private land on the north end of the flats and its acquisition would keep that part of the flats as they are and provide an opportunity to clean up the gravel pads. The owner of a kayaking company in Valdez supported acquisition of this parcel because of the exceptional habitat values of the Valdez Duck Flats and concern about the possibility that an RV park may be constructed on the site.



KEN 10: Kobylarz Subdivision

Acreage:	20	Rank:	Moderate	Sponsor:	ADFG/ADNR	Appraised Value:	\$320,000
Owner:	Elizabeth Kobylarz						
Location:	Mile 14 of the Kenai River						

Parcel Description. This parcel has about 1100 feet of riverbank frontage on Big Eddy at Mile 14 of the Kenai River. The Big Eddy fishing hole is one of the most popular fishing areas on the Kenai River. The Kobylarz Subdivision consists of a large wetland and spring-fed slough bordered by a bluff to the north, partially submerged woods, and the Kenai mainstem.

Restoration Benefits. Public ownership of this parcel will protect habitat for pink salmon, Dolly Varden, and recreation/tourism by preventing the loss of wetlands to development. Acquisition will also create an opportunity for public agencies to manage use of the streambanks to minimize habitat degradation.

Key habitats and other attributes of this parcel include the following:

- *Pink salmon and Dolly Varden* spawn in the river adjacent to the property. The slough provides excellent rearing and overwintering habitat for Dolly Varden, chinook and coho salmon.
- *Sockeye salmon* migrate and rear along the banks of the Kenai River.
- *Recreation/Tourism.* Recreation use of the Kenai River depends on fisheries resources that were injured in the spill, particularly sockeye salmon and Dolly Varden. The parcel receives a high level of trespass use by fishermen to gain access to the Big Eddy fishing hole. Boats also drop people off onshore to fish from the riverbank.

Potential Threats. Fishing activity on the Kenai River, particularly in the area downstream of the Soldotna Bridge, threatens to degrade fish spawning and rearing habitat on this parcel. The large numbers of fishers that use this area tend to trample and denude vegetation along streambanks, increasing erosion and sedimentation.

In 1979, the owners of this parcel applied to the U.S. Army Corps of Engineers for a Section 404 permit to place 9,300 cubic yards of fill in the wetlands adjacent to the Kenai River. This development would have eliminated 4.3 acres of wetlands. In its comments on the application, the U.S. Department of the Interior stated, "We view these wetlands as particularly significant because of their proximity to the river where they serve as a final filtering system for upland runoff and an important source of nutrients and material which are essential to the welfare of the river's fishery resource."

Appraised Value. The appraised value of this parcel is \$320,000. The parcel is located in a predominantly rural residential area and is improved with boardwalk, road, well, septic, and wood frame shelter. The highest and best use is determined to be interim use as an RV park with speculative holding for long-term subdivision development.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat/Public Recreation Land."

Public Comment. The Restoration Office has received no written comments from the public regarding this parcel.



HABITAT PROTECTION SMALL PARCELS KENAI PENINSULA, ALASKA

Parcel: KEN19

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Universal Transverse Mercator Projection

LEGEND

- Public Lands (Federal or State)
- Private or Municipal Lands
- Native Selected

SOURCES:
Land status provided by the
Department of Natural Resources,
Division of Land and Land Records
Information Section, 1993.



Cook Inlet

Kasilof Road

KEN19

Cohoe Road

Kasilof

Sterling Highway

Upper Cohoe Lake

Lower Cohoe Lake

Kasilof

Pollard Lake

River

KEN 19: Coal Creek Moorage

Acreage: 53 **Rank:** High **Sponsor:** ADFG/ADNR **Appraised Value:** \$260,000
Owner: Linda McLane
Location: Kasilof River Flats at confluence of Coal Creek and Kasilof River

Parcel Description. This parcel is located at the confluence of Coal Creek and the Kasilof River. It is part of the Kasilof River Flats.

Restoration Benefits. Public ownership of this parcel will protect fish habitat and intertidal habitat by preventing the filling of wetlands that would result from construction; enable agencies to better protect cultural resources and to manage use of the streambanks to minimize habitat degradation; and preserve opportunities for the public to continue using the area. Acquisition will also preserve the option to enhance public recreational opportunities.

Key habitats and other attributes of this parcel include the following:

- *Pink salmon and Dolly Varden* spawn in the river adjacent to the property. The Kasilof River Flats provide excellent rearing and overwintering habitat for Dolly Varden.
- *Sockeye salmon.* The Cook Inlet Aquaculture Association (CIAA) uses Coal Creek as a release site for sockeye salmon smolts, which contribute to the overall Cook Inlet commercial fishery.
- *Intertidal/subtidal organisms.* The parcel contains an extensive tidal marsh, which support various fish, birds and mammals.
- *Archaeological resources.* There is evidence of early Russian structures with features indicating this may be the site of the first Russian settlement in southcentral Alaska. There are also numerous barabaras (remnant house pits), fish pits, and two abandoned historic fox farming pens.
- *Recreation/tourism.* The parcel supports recreational use by fishers, birdwatchers and hikers.
- The parcel also supports a variety of other fish and wildlife, such as chinook and coho salmon; steelhead and rainbow trout; Canada, Tule and lesser snow geese; Sandhill cranes; and numerous other waterfowl and shorebirds. Coal Creek is an important wildlife movement corridor for black bear and moose that travel between adjacent upland areas and the Kasilof River Flats.

Potential Threats. The parcel's owners have attempted to develop a subdivision and access road that would entail filling wetlands. The landowners also have proposed installing a culvert on Coal Creek.

Appraised Value. The appraised value of this parcel is \$260,000. The parcel contains four lots which can be marketed independently. The highest and best use is development and sale of individual residential lots.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat/Public Recreation Land."

Public Comment. Support for acquisition of this parcel was expressed by the Kenai Peninsula Borough (Resolution 93-104) and Cook Inlet Aquaculture Association.

HABITAT PROTECTION SMALL PARCELS KENAI PENINSULA, ALASKA

Parcel: KEN29

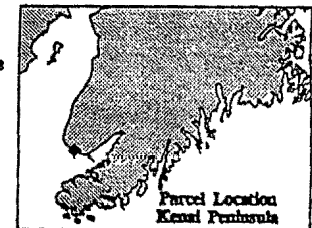
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Universal Transverse Mercator Projection

LEGEND

- Public Lands (Federal or State)
- Private or Municipal Lands
- Native Selected

SOURCES:
Land status provided by the
Department of Natural Resources,
Division of Land and Land Records
Information Section, 1993.



KEN29

Steering Highway

Diamond Creek

Skyline Drive

Road

East

Beluga Lake

Homer

Kachemak Bay



KEN 29: Tulin Parcel

Acreage:	220	Rank:	PMSC	Sponsor:	ADNR	Appraised Value:	\$1,200,000
Owner:	Charles E. and Helen L. Tulin						
Location:	Between the Sterling Highway and Cook Inlet						

Parcel Description. This parcel runs for approximately 1.4 miles from the Sterling Highway west to Cook Inlet where it fronts the shoreline for 3,580 feet. Most of the rest of the parcel averages about ¼ mile in length. This parcel contains and runs parallel to Diamond Creek, which is not an anadromous stream. The adjacent property to the south is a large tract of state-owned land that does not have road access to the Sterling Highway. The parcel is dominated by a mixed spruce and birch forest association

Restoration Benefits. Public ownership of this parcel will protect bald eagle habitat and preserve recreational opportunities by preventing further development of the subdivision on the parcel. Acquisition would also create the opportunity to enhance recreational opportunities through, for example, improving and maintaining the road for access to the beach.

Key habitats and other attributes of this parcel include the following:

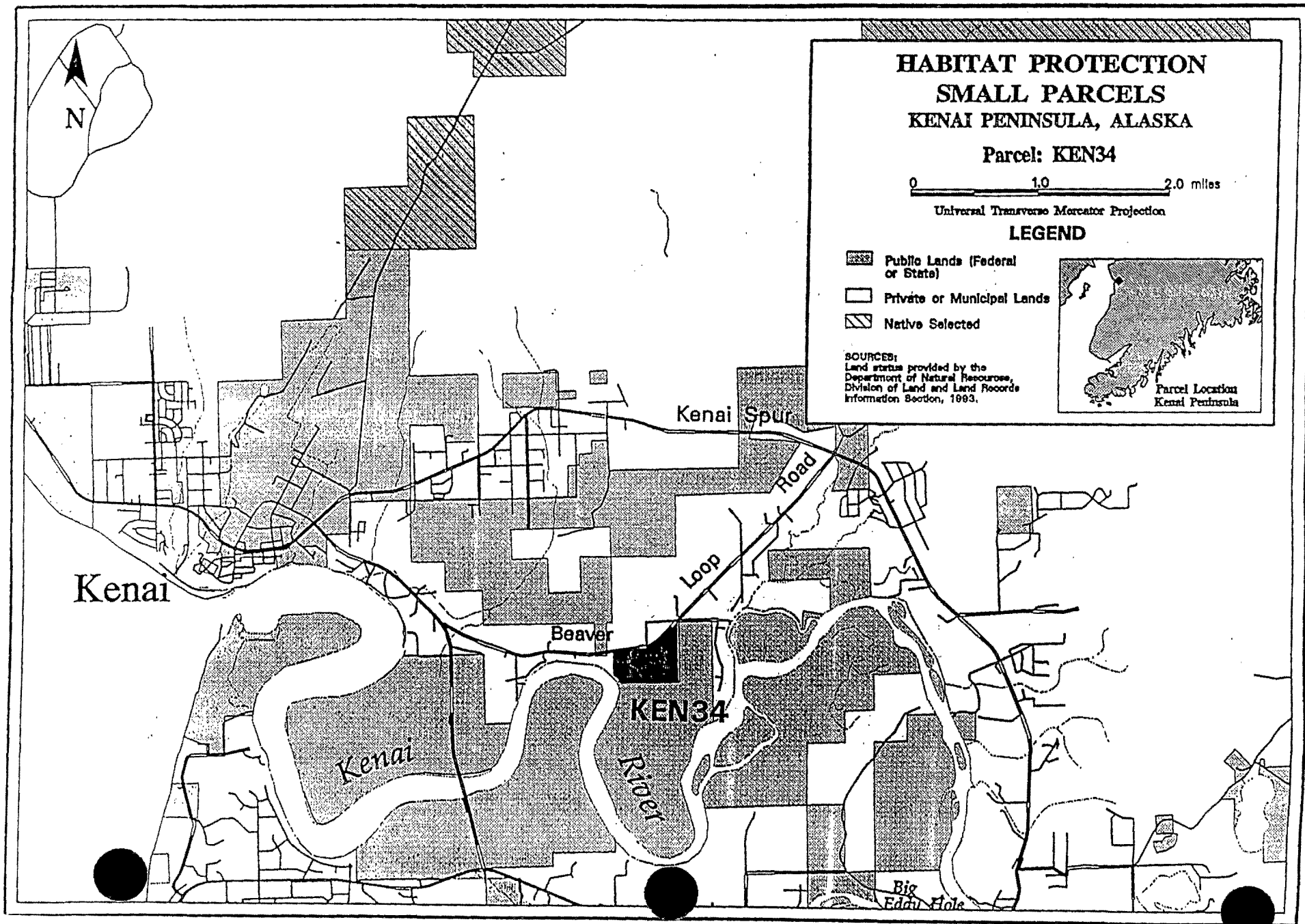
- *Bald eagles* nest on the parcel.
- *Recreation/tourism.* This parcel also offers exceptional opportunities to enhance recreation. The large, wooded parcel situated on the bluff overlooking Cook Inlet would make an excellent public campground. The road would provide strategic public access to a large section of beach that is currently inaccessible. The site has spectacular views of Cook Inlet and Kachemak Bay; potable water would probably be available from on-site wells; and a small boat launching facility could probably be built on the beach.

Potential Threats. The parcel is already subdivided and has potential for residential and commercial use. However, the only development on the parcel is an unpaved road that runs from the Sterling Highway down the bluff, and on to the beach.

Appraised Value. The appraised value of this parcel is \$1.2 million. The parcel is developed as a subdivision with 44 lots and 2 tracts. The lots are suitable for residential and commercial use. The highest and best use of this parcel is as developed.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat/Public Recreation Land."

Public Comment. Support for acquisition of this parcel was expressed by Kachemak Bay State Park Citizens Advisory Board (Resolution 95-3) and a Homer resident whose support was contingent on turning the parcel into a campground. Two individuals opposed acquisition of this parcel. One opponent said that the road along Diamond Creek would be difficult to maintain, making road access to the beach unreliable. A member of the Public Advisory Group suggested that agencies explore a trail easement to connect the two parcels of public land separated by the Tulin parcel and consider, in the negotiations with the landowner, the tax benefits that would accrue from the donation of land.



KEN 34: Cone Parcel

Acreage: 100	Rank: High	Sponsor: ADFG/ADNR	Appraised Value: \$600,000
Owner: Chester Cone			
Location: Kenai River Flats south of Beaver Loop Road			

Parcel Description. This parcel is located near the mouth of the Kenai River in an area known as the Kenai River Flats.

Restoration Benefits. Public ownership of this parcel will protect fish habitat, intertidal habitat, and the recreational values associated with the fish and wildlife on this parcel by preventing development on this parcel. Furthermore, at one time the City of Kenai proposed to rezone 500 acres of adjacent city-owned wetlands from a Rural Residential classification to Conservation, if the Exxon Valdez Trustee Council acquired subject property.

Key habitats and other attributes of this parcel include the following:

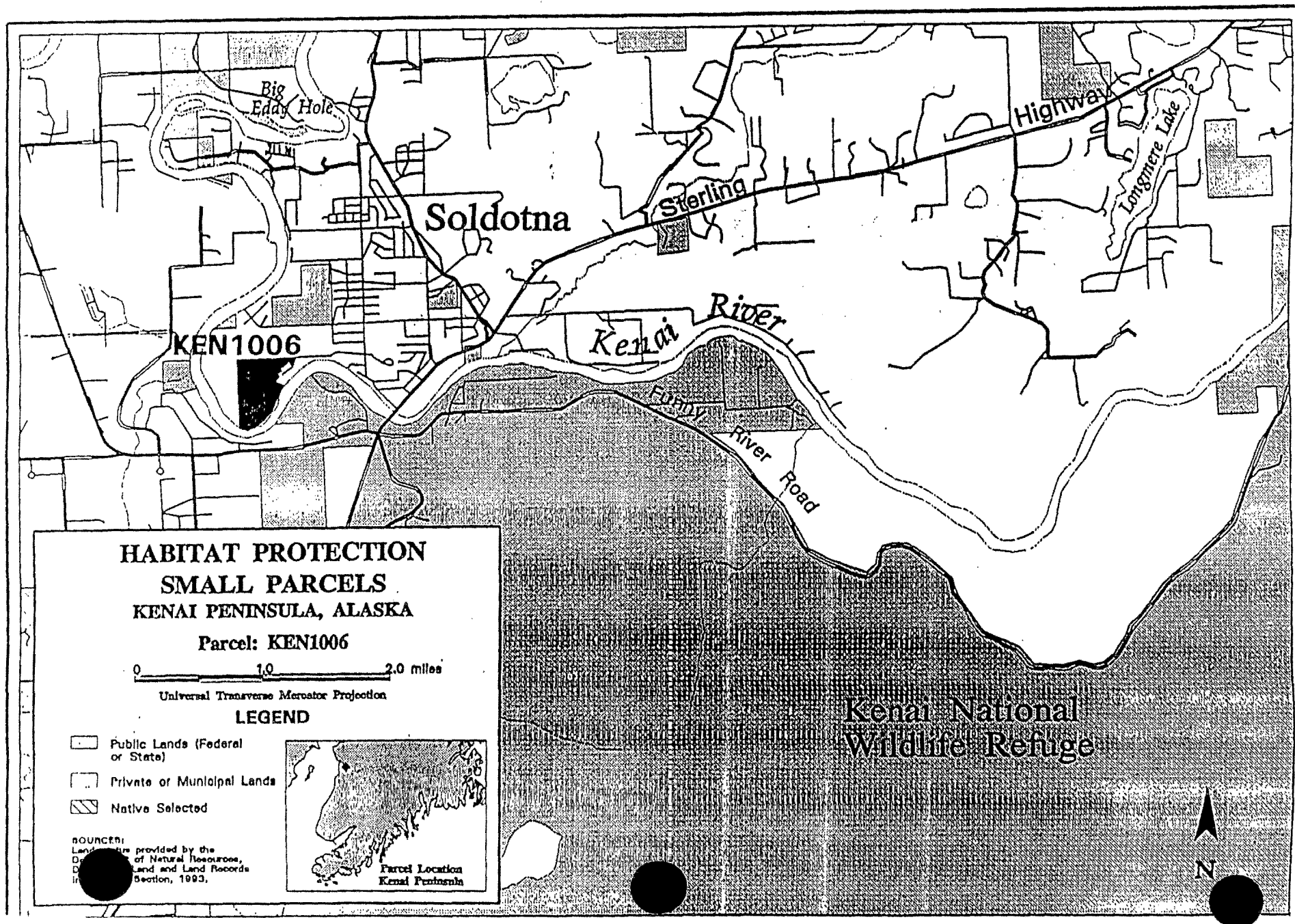
- **Intertidal/subtidal organisms.** The property receives a high intertidal score because of the extensive tidal marsh that exists on-site. The marsh and surrounding uplands are a mixture of bog meadow, grass, sedge, rose shrubs and spruce. Tidal marshes are considered unique in this evaluation because of their limited distribution and high productivity.
- **Pink salmon and Dolly Varden.** Estuarine wetlands such as those on the subject property are used by salmon smolt for cover and feeding prior to their outmigration to Cook Inlet. They also provide cover and rearing habitat for Dolly Varden.
- **Sockeye salmon** migrate and rear along the banks of the Kenai River.
- **Recreation/tourism.** High levels of recreational use are associated with the fish and wildlife values on this parcel.
- The Kenai River Flats also provide important habitat for a variety of other fish and wildlife. Hundreds of thousands of waterfowl, shorebirds and raptors use the area for nesting, feeding and staging; and eighteen species of fish have been documented in this lower reach of the river. The Kenai Lowlands Caribou Herd uses the area for calving and summer range.

Potential Threats. The parcel is situated on a popular drift fishing zone in the lower Kenai River. The landowner has attempted to develop the property for some years, most recently to construct a public boat launching facility, access road and parking area. So far, enabling permits have been denied.

Appraised Value. The appraised value of this parcel is \$600,000. The parcel is vacant land zoned residential for one to four family dwellings. Wetlands on the subject property have hindered development permitting in the past. Indications are that wetlands requirements may be relaxed. Therefore, future phased residential subdivision development is the highest and best use.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat/Public Recreation Land."

Public Comment. The City of Kenai Planning and Zoning Commission supports acquisition of this parcel.



KEN 1006: Girves Parcel

Acreage:	110	Rank:	PMSC	Sponsor:	ADFG	Appraised Value:	\$1,835,000
Owner:	Irene H. Girves						
Location:	Near Mile 19 of the Kenai River						

Parcel Description. This parcel is located near Mile 19 of the Kenai River just outside the city of Soldotna. It is across from Centennial Campground and Slikok Creek State Recreation Area

Restoration Benefits. Public ownership of the parcel will protect fish habitat by allowing public agencies to manage public use of the streambanks. Acquisition will also enhance recreation by providing additional public land for fishing and other recreational uses. Appropriate action would be taken to protect or restore streambank vegetation that is important fish habitat.

Key habitats and other attributes of this parcel include the following:

- *Pink salmon and Dolly Varden.* The parcel provides key habitat for chinook salmon, coho salmon, pink salmon and Dolly Varden.
- *Sockeye salmon* migrate and rear along the banks of the Kenai River.
- *Recreation/tourism.* High levels of recreational use occur by sportfishers who access the property by boat.

Potential Threats. Although the parcel has development potential, the primary threat to habitat results from streambank fishing. The landowner reports that significant erosion of streambanks, as much as five feet in one season, has occurred because of intensive use by river guides and tourists. She attributes the erosion to foot traffic and access by boats.

Appraised Value. The appraised value of the parcel is \$1,835,000. The parcel is zoned residential for one- to two-family dwellings. The site is readily developable, adjacent to public utilities and roads. Thus, the highest and best use is development of a residential subdivision or long-term holding of the parcel for future land value increases prior to subdividing.

Proposed Management. This parcel will be managed to preserve and protect them in order to restore, replace, enhance, and rehabilitate natural resources injured by the spill and the services provided by those natural resources. The parcel will probably be classified "Habitat/Public Recreation Land."

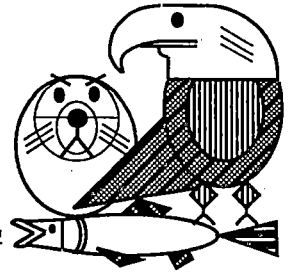
Public Comment. The Restoration Office has received no written comments from the public regarding this parcel.

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



June 14, 1996

Barbara Seaman
Executive Director
Kachemak Heritage Land Trust
POB 2400
Homer, Alaska 99603

Dear Ms. Seaman:

Thank you for your letter regarding the Overlook parcel near Homer. The Trustee Council shares your desire to see this property protected permanently and hope that a transaction will be possible in the future.

I would like to clarify the process now underway. As you know, the government secured an appraisal for this property and valued it at \$244,000. This appraisal was reviewed and approved by one state and two federal review appraisers. The seller has secured a second appraisal from a reputable certified appraiser who has previously done work for the Trustee Council. That appraisal produced a substantially higher value. Under our established process, the state review appraiser and the federal review appraiser are now reviewing that second appraisal and will be submitting comments to the appraiser for his review. We'll have to wait and see if these comments result in a revised appraisal that the government review appraisers are able to accept. I am hopeful that this process will allow the Council to go forward with protection of this valuable habitat.

I appreciate the time and patience experienced by the landowners. Hopefully, we should have some further answers in the near future.

Sincerely,

A handwritten signature in cursive script that reads "Molly McCammon".

Molly McCammon
Executive Director

mm/raw

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior



RECEIVED
MAY 29 1996

EXXON VALDEZ OIL SPILL
TRUSTEE COUNCIL

May 28, 1996

Molly McCammon, Executive Director
Exxon Valdez Oil Spill Trustee Council
645 G Street, Suite 402
Anchorage, Alaska 99501

Dear Ms. McCammon,

I write, once again, representing Kachemak Heritage Land Trust to encourage the Trustees to take positive action concerning the acquisition of the Overlook parcel as soon as possible. As you know the Overlook owners have held this property for many years waiting for an opportunity to permanently protect its habitat values. These local Homer folks are not wealthy, nor do they expect financial gain from this potential transaction. Now they have spent almost three more years, making payments all the while, waiting for the Trustee Council to make a decision and to take action.

We are seriously concerned that the time will soon come when the landowners can wait no longer, and will be forced to sell to another party who may not be as concerned with preserving the significant habitat values. While other selected landowners are looking for profit, the Overlook owners are only striving for a reasonable price. The original appraisal that the Trustee Council ordered was far too low to be realistic, and as you know, the owners had a second done by a reputable certified appraiser already well known to you. His appraisal was realistic, but now we hear that you may require a third. In reviewing your Appraisal Process paper of 5/18/94, only two are mentioned.

We sincerely hope that this very valuable habitat property is not lost. Because there is a good chance that time will run out for the landowners, we implore you to move as quickly as possible to reach a final conclusion. Please advise us if we can be of assistance in any way.

Sincerely,

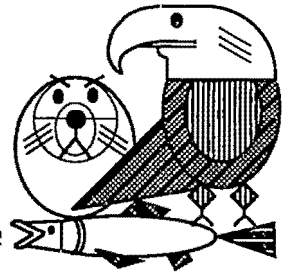
Barbara Seaman
Executive Director

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



June 13, 1996

Patty Brown-Schwalenberg
Executive Director
Chugach Regional Resources Commission
4201 Tudor Centre, Suite 300
Anchorage, Alaska 99508

Dear Patty:

Thank you for your June 5 letter regarding the TEK - or Traditional Ecological Knowledge - process. I regret that you felt the need to write this letter before discussing with me our ideas about this project. As I told you today, the Restoration Office has no intention of collecting TEK or being the central distribution point for any TEK database. My preliminary recommendation has just been to put the various TEK components together into one project, get all of the parties together, and figure out the best approach to take with this effort. I totally agree that this must be done as a partnership between Native communities and oil spill researchers. I am very sorry if you were needlessly alarmed about what was being considered.

I do want to note however, that we view TEK to also include the local knowledge of non-Natives such as commercial fishermen and other local residents. Any TEK effort must make use of that knowledge also. I am sure we will be able to develop a project that will be the model you describe. I appreciate all your support and patience, Patty. Please feel free to call me at any time if you have questions or concerns.

Sincerely,

Molly McCammon

cc: CRRC Board of Directors
Chugach Region Village Chiefs
Martha Vlasoff

mm/raw

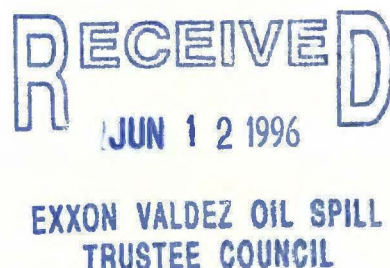
Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior



Chugach Regional Resources Commission

June 5, 1996



Chenega Bay

Eyak

Nanwalek

Port Graham

Qutekac
Native Tribe

Tatitlek

Valdez Native
Association

Ms. Molly McCammon, Executive Director
Exxon Valdez Oil Spill Trustee Council
645 G Street, Suite 401
Anchorage, Alaska 99501-3451

Dear Molly:

Upon review of the preliminary draft recommendations on the FY97 work plan for the EVOS Trustee Council I noted that the TEK components of a number of proposed projects had been pulled out, consolidated, and placed into one proposed TEK project.

I feel obligated to express my concerns to you on this proposed plan. Although I agree that consolidation of these projects can make the TEK process more cohesive and easier to work with, I believe that we must have them under the direct coordination of a native organization such as CRRC. We represent the Traditional Communities and can best facilitate the gathering and interpretation of the information that is to be collected in this one project. TEK is a very difficult concept for non-native people to understand and therefore requires the application of specialized native expertise to an established bond of trust that we have with the local community members who provide the traditional information.

The way that the Trustee Council and staff choose to handle this issue will establish a precedence that affects who will collect TEK, how such information will be compiled and utilized, how accurate the information will be that is collected, and whether or not CRRC and its member communities will choose to participate. If the administration and oversight of this project is taken out of the hands of Native people and given to a non- Native entity or consultant, I will be compelled by board action to recommend to our member villages to refuse to cooperate with the project. I must stand firm on this issue because too often the collection of TEK has been misrepresented to the local people, misinterpreted by the

non-native participants, and misused for purposes that were later counterproductive to the welfare of the local communities. I believe that it is imperative that you and the Trustee Council officially recognize that at the very least, TEK is the one thing that the Native communities and CRRC are uniquely qualified and structured to address and must morally and ethically assume responsibility for and control over. We can certainly understand the interest by other organizations and individuals in conducting various investigations involving TEK. We, to a certain extent, are used to being studied. But, I believe that the projects that we have identified will truly incorporate the local people and knowledge into the resource management and cultural healing process that should be the primary objective of all participants. We are willing to discuss the possible role that other interested groups might contribute to our mutual efforts should they wish to work under our direction.

I am willing to meet with you to discuss this issue further, if you so desire. I know that you too have been supportive of this concept in the past and must assume that you wish to see it succeed in the most cost effective and cooperative way possible. Let's work together to try to make this an exemplary project which can be used as a model in other parts of the country and world. Thanks for allowing me to express my thoughts.

Sincerely,

A handwritten signature in blue ink, reading "Patty Brown-Schwalenberg". The signature is fluid and cursive, with the last name being particularly prominent.

Patty Brown-Schwalenberg
Executive Director

cc: CRRC Board of Directors
Chugach Region Village Chiefs
Martha Vlasoff



Chugach Regional Resources Commission

*** Board of Directors ***

Chenega Bay

Eyak

Nanwalek

Port Graham

Qutekcak
Native Tribe

Tatitlek

Valdez Native
Association

Arnold Melsheimer, Chairman
P.O. Box 8094
Nanwalek, Alaska 99603
Home: 281-2231
Fax: 281-2229

John Boone, Member
Valdez Native Tribe
P.O. Box 673
Valdez, Alaska 99686
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Fax: (907) 835-5589
Home: (907) 835-5332

Gary P. Kompkoff, Vice-Chairman
Tatitlek IRA Council
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Home: (907) 325-2343

Don Kompkoff, Member
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Fax: (907) 573-5120
Home: (907) 573-5131

Pat Norman, Secretary/Treasurer
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Fax: (907) 284-2219
Home: (907) 284-2203

Monica Riedel, Member
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Tribal Council
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Fax: (907) 424-7739
Home: (907) 424-5882

Arne Hatch, Member
Qutekcak Native Tribe
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Fax: (907) 224-5874
Home/Fax: (907) 224-3492

Mark King, Alternate
Native Village Of Eyak
Tribal Council
Home: (907) 424-3373

Mike Eleshansky, Alternate
Chenega Bay IRA Council
Home: (907) 573-5117

CHUGACHMUT
VILLAGE COUNCILS / NATIVE TRIBES / IRA's
(council listing)

Tatitlek IRA Council

Gary Kompkoff, President
P.O. Box 171
Tatitlek, Alaska 99677
Home P.O. Box 170
Phone Office 325-2311
or 325-2302
FAX 325-2298
Roy Totemoff, Vice-President
Loretta Stellman, Secretary
Ken Viasoff, Treasurer
Curtis Kompkoff, Member
Ron Totemoff, Member
William Evanoff, Member

Port Graham Village Council

Elenore McMullen, Chief
P.O. Box 5510
Port Graham, Alaska 99603-8998
Phone Office 284-2227 -
Home 284-2262
FAX 284-2222
Phillip Anahonak, Second Chief
Olga Fomin, Secretary
Victor Carlough, Treasurer
Riley Meganack, Member

Nanwalek IRA Council

Vincent Kvasnikoff, Chief
P.O. Box 8065
Nanwalek, Alaska 99603-6665
Home P.O. Box 8086
Phone Work: 281-2238
Home: 281-2226
Coun.: 281-2248
FAX: 281-2244
Emily Swenning, 2nd Chief
Sally Ash, Secretary
Nancy Radke, Assist. Secretary
Lisa Moonlin, Member
Priscilla Evans, Member
Nancy Yeaton, Member

Native Village of Eyak Tribal Council

Robert (Moose) Hennrichs, President
P.O. Box 1388 - Office
Cordova, Alaska 99574
Phone Work: 424-7738
FAX: 424-7739
Bud Jansen, Vice-President
Marlena Fonzi, Secretary/Treasurer
Julia Demott, Member
Mark Hoover, Member

Qutekeak Native Tribe

Ken Blatchford, Tribal Chairperson
P.O. Box 1467 - Office
Seward, Alaska 99664
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Home 224-5679
FAX 224-5874
Vacant, Vice-Chairperson
Esther Rennie, Secretary/Treasurer
Daisy Blatchford, Member
John Osenga, Member
Ame Hatch, Member
Hank Anderson, Member
Vera Zimmerman, Member

Valdez Native Tribe

Heimer Olsen, President Benna Hughey
P.O. Box 1108
Valdez, Alaska 99686
Home P.O. Box 673
Phone Office 835-4951
Home 835-4873
Work 835-4670
FAX 835-5589
John Boone, Vice-President
*Benna Hughey, Secretary
Tom Com, Treasurer
Thelma Christensen, Member
Helen Phelan, Member
Richard Tottgard, Member
* Address all mail to both the president and the secretary

Chenega Bay IRA Council

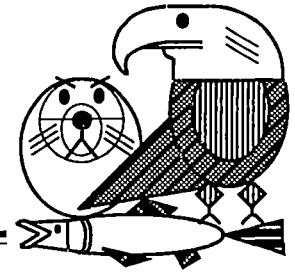
Don Kompkoff, Sr., President
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Chenega Bay, Alaska 99574-9999
Home P.O. Box 8071
Phone Office 573-5132
Home 573-5131
FAX 573-5120
Pete Kompkoff, Vice-President
Larry Evanoff, Chairperson
Carol Ann Wilson, Secretary
Gail Evanoff, Treasurer
Mike Elshansky, Member

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



June 13, 1996

Walter Meganack, Jr.
Port Graham Village Council
POB 5510
Port Graham, Alaska 99603

Dear Walter:

Thanks for your note concerning the May 23 agency meeting to discuss the Draft Work Plan for FY 1997. First of all, I wanted to clarify that this meeting was the opportunity for the state and federal agencies to give me feedback about the preliminary recommendations that the Chief Scientist and I are developing for the Work Plan. These agencies represent the six Trustees who will be voting on the Work Plan later this summer. The principal investigators for the proposed projects were not present.

As I did last year, I asked the Public Advisory Group (PAG) to select two people to be present at this meeting. They chose the chair, Vern McCorkle, and John French. In addition, Martha Vlasoff was present to represent the community projects and the community facilitators. These preliminary recommendations then went to the Public Advisory Group for their review and comment. Although not all members were present, the PAG in general appeared supportive of the general recommendations. In addition, Martha sent the preliminary recommendations to the community facilitators, and we've been responding to any comments they may have. The Draft Work Plan now goes out to the general public for review and comment. The state and federal attorneys will also be reviewing the projects for their legal permissibility under the terms of the settlement. The PAG gets another opportunity for their final comments in August, before the Trustee Council takes action in late August.

Walter, I can assure you that the public has the opportunity to comment and lobby on the Work Plan at all times. In addition, I've tried to identify some areas that I still think are possible for revisions this year to some of the submitted proposals. Martha has made sure that the community facilitators are informed of all the steps along the way, and I welcome your input.

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

I hope you agree that compared to the early days of this process, the level of public involvement has greatly increased. I look forward to hearing from you as we go through this process this summer.

Sincerely,

A handwritten signature in black ink, reading "Molly McCammon". The signature is fluid and cursive, with the first name "Molly" and last name "McCammon" clearly distinguishable.

Molly McCammon
Executive Director

mm/raw

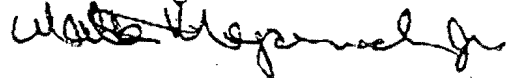
Molly McCammon
Executive Director

Concerning the May 23 Meeting

I feel that we were left out in the cold again, in that we were not informed we could attend that meeting. If agency people could come in and talk, lobby for there projects at that time. Why weren't the villeges, or at least the community facilatators allowed or invited to at least protect our projects. Is there some special rule that allows one, but not the other, I feel that as people of the oil spill impacted area we have not been treated fairly. Seems we are forever playing catch-up, finding things out after the fact rather then before. Or is the game being played by two different set of rules, one for agency, and one for the native community.

Community Facilator

Walter Meganack Jr

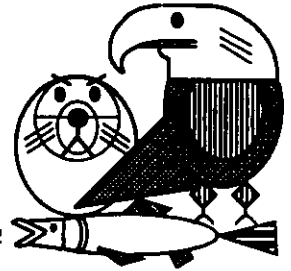


Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX MEMORANDUM

TO: Restoration Work Force

FROM: Sandra Schubert *Sandra*
Project Coordinator

RE: Executive Director's Preliminary Recommendation for Draft Work Plan
EDITS/CORRECTIONS DUE BY NOON THURSDAY, 6/13/96

DATE: June 11, 1996

The Draft Work Plan is scheduled to go to the printer on Monday, June 17. This year, the Draft Work Plan will consist primarily of two spreadsheets, both of which you are familiar with -- the numbers-only spreadsheet, and the narrative spreadsheet which contains the project abstracts and the Chief Scientist's and Executive Director's preliminary recommendations. The spreadsheets will be preceded by a few pages of introductory text which will briefly describe the work plan process, the financial picture (the \$16 million target, the total requested, and total recommended), and program highlights.

A new version of the narrative spreadsheet is available for pick-up from the Restoration Office this morning. The recommendations have not changed. Rather, wording has been improved and typos corrected. I would appreciate you taking the time to review your agency's projects one last time. Please call, fax, or e-mail me with any requested changes. The turnaround time is necessarily short -- I'll need your comments by **noon Thursday, June 13** if we are to stay on schedule for delivery to the printer on Monday.

Thanks for your help.

Trustee Agencies

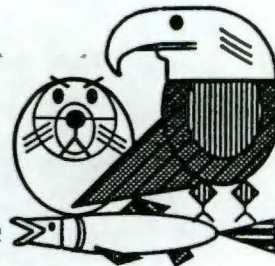
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



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To: See distribution Number: _____

From: Andrea Schubert Date: June 11, 1994

Comments: _____ Total Pages: 2

Catherine Berg

Carol Frus

Joe Sullivan / Bill Hauser

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Ernie Piper

Ray Thompson

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Document Sent By: Ken Hile

3/27/95

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State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

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CAROL FRIES

{ 17} 2713992

R. THOMPSON

{ 18} 2672474

J. SULLIVAN

{ 20} 7863350

C. BERG

{ 22} 7863636

L. THOMAS

{ 24} 2697652

E. PIPER

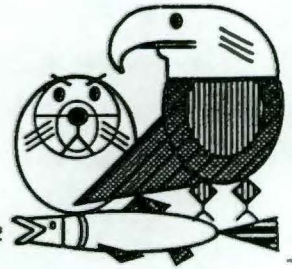
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Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

To: Byron Morris Number: _____

From: Andrea Schubert Date: June 11, 1996

Comments: _____ Total Pages: 2

Byron - your set should
arrive via DHL

June 12th - Wednesday

FAXED

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Document Sent By: Keri Shea

3/27/96

Trustee Agencies

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United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

*** ACTIVITY REPORT ***

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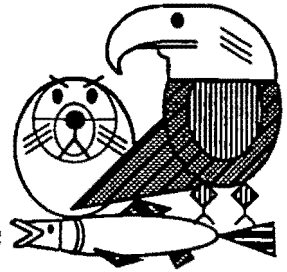
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RESULT	OK

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Restoration Work Force

FROM: Eric Myers *[Signature]*

DATE: 6/11/96

SUBJ: Additional Information — Project 97320 Budget Proposal

At a recent meeting of the Restoration Work Force, there was a request for further information regarding the development of the FY 97 SEA budget.

- The authorized FY 96 SEA budget as a whole was \$4,533.4 (FY 96 Work Plan, December 1995). At that time, the target cap for FY 97 was identified as \$3,600,000. For FY 98 it was identified as \$2,600,000.
- This past spring, as the SEA project team (Dr. Ted Cooney and other SEA PIs) were developing their collective SEA budget proposal for FY 97, Dr. Cooney asked for guidance regarding how to account for agency costs (i.e., GA and project management expenses). For planning purposes, the Restoration Office directed Dr. Cooney to assume that agency costs would be \$250,000 in FY 97 (this is lower than the GA/Project Management costs in FY 96). This was an estimate based on the best available information at the time.
- While recognizing that \$3.6 million was the target cap for FY 97, and \$2.6 million was the target cap for FY 98, Dr. Cooney asked that special consideration be given to sub-project 320-J in FY 97 (the Modelling component of SEA). While keeping within the overall FY 97-98 2 year cap (i.e., \$3.6 M + \$2.6 M), Dr. Cooney proposed to transfer funding between fiscal years. The intent was to increase the FY 97 funding by \$240,000 and make a corresponding reduction in the FY 98 funding. This approach was agreed to by the Executive Director in a memorandum dated March 28, 1996 (copy attached).
- While providing Dr. Cooney/SEA the ability to increase the target cap for FY 97 (with corresponding reductions in FY 98), the Executive

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Director also clarified that the FY 97 SEA project proposal would be subject to the standard review and evaluation process.

- The purpose of these discussions was to enable Dr. Cooney to have a clear idea of what the SEA project team could use as a dollar target for the scientific costs of their project (i.e., after agency GA and project management costs were subtracted from the cap).
- As discussed at the RWF meeting on 5/30/96, initial staff review of the SEA project using the same standards as applied to all other FY 97 project has identified a number of small adjustments that collectively add up to a reduction of about \$50,000. The budget review is on-going.

In mathematical terms, this is described below:

\$ 3,600,000	FY 97 SEA target cap
(250,000)	estimate of GA/Project Management

\$ 3,350,000	
+ 240,000	amount allowed to be "borrowed" from FY 98

\$ 3,590,000	new FY 97 SEA target cap for scientific elements of the program - exclusive of GA/PM

The actual request for the scientific elements of the program (i.e., exclusive of GA and Project Management) was slightly below this target cap at \$3,557,000. In effect, slightly less was borrowed from FY 98.

\$ 3,557,000	actual FY 97 SEA budget request for scientific elements
+ 209,400	GA - as calculated on detailed budget forms

\$ 3,766,400	
(50,000)	reduction recommended after initial review

\$ 3,716,400	preliminary Draft Executive Director recommendation

It also appears that agency costs (GA/PM) for the SEA project are reasonably consistent with estimates. In short, the SEA project budget is in line with what was projected. However, review of all project proposals continues and the SEA project will be subject to that on-going review. Further clarification regarding certain elements of the FY 97 SEA budget request will be required and some budget adjustments may be needed. Please let me know if you would like additional information.

cc: Dr. Ted Cooney

*** MULTI TRANSACTION REPORT ***

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7305

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JUNEAU OFFICE

[10] 19075867555

D.GIBBONS

[12] 15036366335

PHIL MUNDY

[13] 19077896608

MORRIS-WRIGHT

[15] 2698918

CAROL FRIES

[16] 2672450

RITA MIRAGLIA

[17] 2713992

R.THOMPSON

[18] 2672474

J.SULLIVAN

[19] 7863636

L.BARTELS

[20] 7863350

C.BERG

[21] 2572517

B.RICE

[24] 2697652

E.PIPER

[35] 15103737834

B.SPIES

[38] 2715827

G.BELT

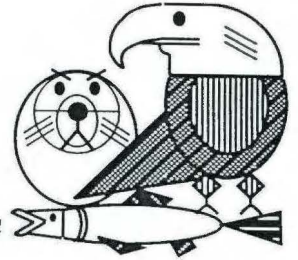
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Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

To: Restoration Work Force

From: Eric Myers Date: June 11, 1996

Comments: Total Pages: 3

Copy to:
✓ Rest. Work Force ^{for}
✓ reading file
✓ Ted Cooney (mail)
Thanks,
EJM

FAXED

MEMBERS INCLUDE:

Belt, Gina
Berg, Catherine
Fries, Carol
Gibbons, Dave
Joe Sullivan/Bill Hauser
Bartels, Leslie/Lisa Thomas
Miraglia, Rita

Morris, Byron
Piper, Ernie
Rice, Bud
Spies, Bob
Thompson, Ray
Wright, Bruce

Document Sent By: _____

8/17/95

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

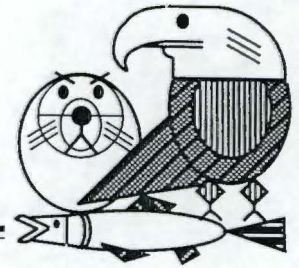
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Exxon Valdez Oil Spill Trustee Council

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Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

To: Restoration Work Force

From: Eric Myers Date: June 11, 1996

Comments: Total Pages: 3

FAXED

RESTORATION WORK FORCE MEMBERS INCLUDE:

Belt, Gina
Berg, Catherine
Fries, Carol
Gibbons, Dave
Joe Sullivan/Bill Hauser
Bartels, Leslie/Lisa Thomas
Miraglia, Rita

Morris, Byron
Piper, Ernie
Rice, Bud
Spies, Bob
Thompson, Ray
Wright, Bruce

Document Sent By: _____

8/17/95

Trustee Agencies

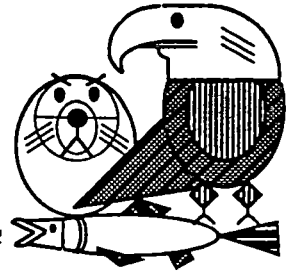
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



PUBLIC SERVICE ANNOUNCEMENT

96-10

Date: June 10, 1996
Subject: June 15, 1996 *Exxon Valdez* Oil Spill Trustee Council public meeting in Kodiak
Contact: Eric Myers 278-8012

EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL PUBLIC MEETING IN KODIAK

The *Exxon Valdez* Oil Spill Trustee Council will meet Saturday, June 15, 1996 from 5:00 pm to 6:30 pm at the Kodiak Senior Center. The public is invited to attend.

The meeting will include an update regarding the Trustee Council restoration program. The Council members are having this meeting in Kodiak to meet with area residents to learn about and discuss their questions and concerns.

Persons who may need a special modification in order to participate in this meeting should contact Eric Myers or Cherri Womac at the Restoration Office, 645 G Street, Anchorage, Alaska (1-800-478-7745 toll free in Alaska).

Trustee Agencies

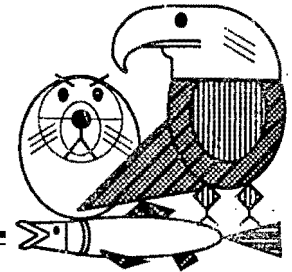
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
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Exxon Valdez Oil Spill Trustee Council

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Phone: (907) 278-8012 Fax: (907) 276-7178



June 10, 1996

Michael Carey, Editorial Page Editor
Anchorage Daily News
1011 Northway Drive
Anchorage, Alaska 99514-9001

To the editor:

In your May 28, 1996, article regarding the Exxon Valdez Oil Spill Trustee Council's plans to purchase habitat protection, your reporter failed to note several aspects of our public review process that were brought to her attention. Specifically, the public process and involvement efforts undertaken by the Trustee Council are extensive and provide numerous opportunities for review and comment.

For the record, I would like to emphasize that any Council decision requires a *unanimous* vote by all six Trustees representing both the federal and state governments; all decisions are reviewed by the Alaska Department of Law, the U.S. Department of Justice, and other agency legal counsel. All Trustee Council requests for funding must then be approved by the U.S. District Court. If the acquisition will result in the acquisition of new state lands, the Alaska Legislature must take action to accept settlement funds for that purpose. If an acquisition involves federal lands and goes above appraised value as determined by a government approved appraisal, Congressional appropriations committees are notified. Additionally, at every meeting of the Trustee Council, there is an opportunity for public comment. The Council's 17 member Public Advisory Group has been briefed at every meeting.

As the record reflects, there is enormous public support for the habitat protection program. Anyone interested in further information on the restoration program is encouraged to contact the Oil Spill Public Information Center at 645 G Street, Suite 100, in Anchorage (1-800-478-7745 toll free in Alaska).

Thank you,

A handwritten signature in cursive script that reads "Molly McCammon".

Molly McCammon
Executive Director

mm/raw

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Oil spill trustees OK price

\$34 million offered for 61,000 acres

By ROSANNE PAGANO
The Associated Press

Trustees overseeing Alaska's oil spill settlement agreed Friday to spend \$34 million to acquire 61,000 acres in western Prince William Sound, the first large tract in the sound to be pursued by the council.

The unanimous decision offers Chenega Corp. a lump sum for forested tracts in sections of the sound that suffered some of the most severe oiling following the wreck of the tanker Exxon Valdez in 1989.

The proposal, which must be approved by two-thirds of shareholders in the Native village corporation, would add \$2 million to the purchase price if Chenega agrees to staggered payments.

"We will be educating our shareholders," Chenega president Chuck Totemoff said after Friday's vote.

Totemoff, who supports the land sale, acknowledged there is dissent from some shareholders who, he said, may lack specifics about the real-estate transaction.

The council, which includes representatives of state and federal agencies that monitor Alaska public lands, has negotiated for the past three years with Chenega.

If approved, the deal will be the seventh in a series of large government land purchases.

Stumbling blocks have included the corporation's demand to be compensated

for timber that could not be logged under the agreement, as well as a government appraisal that valued the tract at \$8.8 million.

Molly McCammon, the trustee council's executive director, said that amount reflected the land's economic value but did not take into account its worth to the council as it sought zones for wildlife displaced by the spill.

"I think everyone recognized that to have habitat protection in the western part of Prince William Sound was important," she said.

McCammon has previously said that Chenega wanted as much as \$70

million for the lands, based on the corporation's own appraisal. The council had set aside up to \$48 million.

Members used Friday's session to praise negotiators. Discussion dealt briefly with technical terms of the agreement, and there were no public witnesses opposed to the proposal. The meeting was heard via teleconference at Juneau, Seward and Kodiak.

"History will look back upon this deal favorably," said Deborah Williams, who represents the federal Interior Department on the council.

Williams said the agency was pleased that an initial deal had been reached for tracts in the Prince William Sound. "We've been

anxious to do that," she said.

The council's land purchases are guided in part by its mandate to restore polluted areas and acquire wildlife habitat. The Chenega parcels include Eshamy Bay and Jackpot Bay, both ranked high for their restoration value.

Acreage would be added to the Chugach National Forest, making it more accessible for fishing, kayaking and other recreation.

The agreement also sets aside acreage for Chenega to develop. The old village townsite, at the southern tip of Chenega Island, was not included in the sale package. The site was destroyed by the 1964 earthquake and not rebuilt.

TRUSTEES: Council ready to buy

Spill land bill likely to top appraisals

By NATALIE PHILLIPS
Daily News reporter

Government officials plan to vote next week to spend millions of dollars to buy 67,000 acres of land and easements in Prince William Sound, the seventh in a series of large government land purchases.

And as in the previous land deals, the price that the Exxon Valdez Oil Spill Trustee Council members plan to pay for the Chenega Corp. land is a lot more than what their own appraisers say the land is worth, according to Molly McCammon, the council's executive director.

McCammon would not say what that price is.

She said that the council is scheduled to vote on the final

Please see Back Page, **TRUSTEES**

Continued from Page A-1

deal Friday, but negotiations are still going on. The council didn't plan to release the appraisals until after the vote, but the Anchorage Daily News obtained them last week through a Freedom of Information Act request. Late last week, McCammon said the council also may vote to buy about 49,000 acres of land owned by English Bay Corp.

Government appraisers say the Chenega land and easements are worth \$8.8 million.

An appraisal done by Chenega Corp., a Native corporation that owns the land, did not specify a figure, but McCammon said Chenega officials were asking \$60 million to \$70 million.

"I don't know how they came up with it," she said.

Chenega Corp. president Chuck Totemoff said he could not comment on the deal because negotiations were still under way.

McCammon said trustees considered the government's appraisals in negotiations, but have found them lacking. Appraisers must calculate the land's value based on its development potential, such as how much its timber is worth, but Trustee Council members are willing to pay restoration value, or how well the land serves to provide good habitat for different species injured by the 1989 Exxon Valdez oil spill.

Restoration value has no upper limit, but is kept in check through tough negotiations and the requirement that the Trustee Council's six members agree unanimously on every council expenditure, said Deborah Williams, a trustee representing the Department of the Interior.

The Trustee Council, created to spend \$900 million in oil spill settlement money, is made up of three federal and three state government agency representatives. About two years ago, council members identified a dozen large parcels of land in the spill area, and the top price they would pay for each. Trustee Council biologists then spent months evaluating the land for its restoration value. The council's final offers would depend on what the government appraisers found.

The biologists ranked about two-thirds of the Chenega land as having moderate-to-high restoration value; the rest was rated low. The Trustee Council approved spending up to \$48 million for the land.

Anchorage Daily News
May 28, 1994

Since then, nearly all of the government appraisals have come in much lower than the benchmark figures the council set. In most cases, the council has paid two to three times the appraised values. In one, though, the council paid well under what government appraisers said the land was worth.

For the most part, Trustee Council members have not released the government appraisals or information about how they reached the negotiated final purchase prices until they were ready to vote on the purchases. Last year, the Anchorage Daily News filed a dozen public information requests and obtained the appraisals and some of the correspondence on five of the land deals. Those documents are now available to the public in the Oil Spill Public Information Center downtown.

As in the other land deals, information on the Chenega deal will be presented at the time of the final vote, said Craig Tillery, a trustee representing the Alaska attorney general's office.

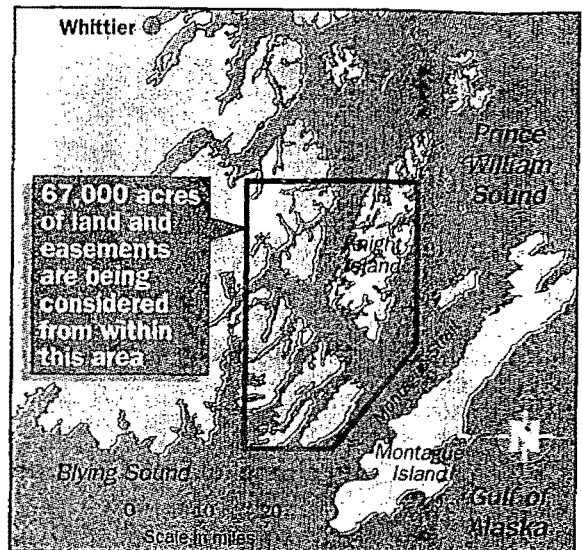
That's not how the Trustee Council handles its other expenditures. For example, last year when the Trustee Council considered spending \$177,000 on a whale study, the proposal was put out for public comment two months before the council's final vote.

"They have been playing (the deal) pretty close to the vest, which is what they always do," said Pam Brodie, a Sierra Club spokeswoman and member of the Trustee Council's public advisory group. Brodie said the citizen's group has been briefed on the Chenega deal "in a general way, but nothing specific." The group was not given appraisals.

Brodie said the Sierra Club supports the Chenega acquisition, which she views as important in the Trustee Council's overall plan for spending the settlement money. She said she, too, has found the government appraisals unreliable and "very short-sighted."

But Becky Gay, vice chairwoman of the Heritage Land Bank, which manages Anchorage's inventory of vacant land, questioned why details of the council's land deals are not released for public review before a final vote.

"This would never fly with the Heritage Land Bank," Gay said. "Our process has come under great scrutiny by the non-development groups. I can't believe they haven't demanded more public process."



KEVIN POWELL / Anchorage Daily News

Malcolm Ford, an associate director of the Alaska Center for the Environment, said, "I would imagine the environmental community is very much in favor (of the Trustee Council's land deal), so there may be less of a move to press them on this."

The appraisals released last week give some hint as to what is being negotiated. They were based on an earlier stage of negotiations, and the total acreage has gone up to 67,000 since the appraisals were done.

The documents said 37,000 acres of Chenega land would be purchased outright. Appraisers valued it at \$7.2 million. The parcel includes Jackpot Bay, Paddy Bay, Ewan Bay, Eshamy Bay, Eshamy Lake and Eshamy Lagoon, which are considered pristine coastal lands and which are surrounded by Chugach National Forest. The deal allows the corporation to select 40 acres of that land for development.

An additional 26,000 acres would be purchased as easements that the appraisers said are worth \$1.6 million. Most of the easements, including areas on Chenega, Knight, Latouche and Bainbridge islands, are largely aimed at stopping any timber harvesting. The public will have access to most of the land, but Chenega Corp. will be allowed to charge an access fee.

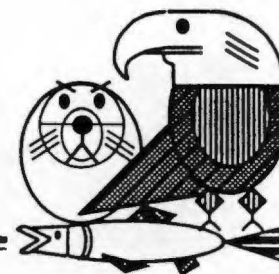
The public will be barred from about 3,000 acres of the easement land on South Chenega Island because, McCammon said, the area holds an old village site. Also, the corporation will get to pick three development sites of not more than 40 acres each in that area.

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



June 7, 1996

Ms. Claudia Ehreth
National Oceanic and Atmospheric Administration
Western Administrative Support Center
7600 Sand Point Way, NE
Seattle, Washington 98115

Dear Ms. Ehreth,

Thank you for your assistance with our efforts. The purpose of this letter is to formally provide notice that the *Exxon Valdez* Oil Spill Trustee Council is seeking to relocate and downsize our administrative office space within the Juneau Federal Building.

The Trustee Council presently maintains an office of approximately 888 square feet on the 8th floor of the Federal Building. This space is leased by NOAA on behalf of the Council. As a result of the Executive Director position being relocated to Anchorage our space needs have been reduced. We now need approximately 400 - 500 square feet of space.

As we have discussed, it is my understanding that if we can identify an available office space, we may be able to relocate within the building immediately. Traci Cramer (in the Juneau office) and I will work with Tim Essenbaggers/GSA in Juneau to monitor the office space turnover in the Federal Building. I will also work with John Gorman to process the necessary paperwork (i.e., the Request for Space Form). I will contact you again in the near future.

Your assistance with this effort is greatly appreciated. If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric F. Myers'.

Eric F. Myers
Director of Operations

cc: Jack Duncan/NOAA
Tim Essenbaggers/GSA

Trustee Agencies

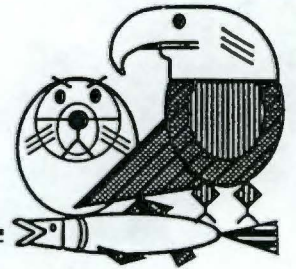
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

To: Jack Duncan/NOAA 586-7255
Tim Essenbagers/GSA Number: 586-7014

From: Eric Myers Date: June 10, 1996

Comments: Total Pages: 2

FAXED

HARD COPY TO FOLLOW yes

Document Sent By: Jami

3/27/96

Trustee Agencies

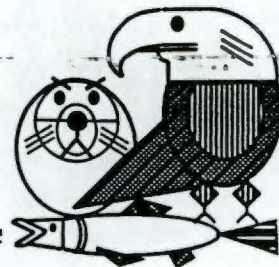
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

FAXED

To: Traci Number: _____

From: Eric Myers Date: 6/10/96

Comments: _____ Total Pages: 2

for your files

HARD COPY TO FOLLOW no

Document Sent By: Jami

3/27/96

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

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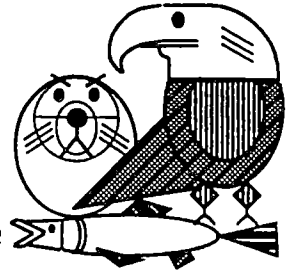
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Exxon Valdez Oil Spill Trustee Council

Restoration Office


645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Carol Fries/ADNR Liaison

FROM: Eric F. Myers,  Director of Operations

DATE: 6/7/96

SUBJ: Return of ADNR Equipment Used at the Restoration Office

Per our conversations about ADNR equipment located at the Restoration Office, the purpose of this memo is to: 1) provide you with the status of ADNR equipment located at the Restoration Office; and 2) identify those equipment items that are no longer in use and can be returned to ADNR.

As you know, following the resignation of the former computer analyst for the Restoration Office last fall, we undertook an effort to stabilize our Local Area Network (LAN), standardize our workstation software applications, and fully document/inventory our computer hardware and software as part of a professional services contract. Prior to that point, our computing hardware and software resources, including the ADNR equipment on loan to the Restoration Office, had been under the supervision of the computer analyst. The contract work has now been completed and we have reconfigured our LAN resulting in the ability to return most of the ADNR equipment.

You have identified nine ADNR inventory items on loan to the Restoration Office (reference your memo dated February 15, 1996). Of those nine items, seven have been located while two have been identified as either lost or stolen. Only one item (a Macintosh SE 30) remains in active use at the Oil Spill Public Information Center (OSPIC).

Each of the ADNR inventory items is listed in Table 1, together with an indication of current status.

- Six items are identified as "return to ADNR" indicating that they are no longer in use at the Restoration Office and are ready for return. Tami Yockey has temporarily stored these items on the first floor and they are

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

available for removal. Please let me or Tami Yockey know how these items should be handled so we can get them back into ADNR's custody.

- Two items are identified as "missing or stolen" (an HP LaserJet Printer and the AutoCad-Sun SparcStation software). Efforts to locate these items have been extensive. There is some possibility that these items were mistakenly removed from the Restoration Office during an office relocation (e.g., after the completion of the restoration program EIS). It is also conceivable that these items were stolen during a burglary of the Simpson Building that occurred during the summer of 1994. Although the Restoration Office will continue its search, as a matter of inventory tracking, they should be considered lost or stolen property. I will inform you immediately if either item is found in the future.
- One additional item is identified as "in use at OSPIC" (a Mac SE 30). This machine is used by the Oil Spill Public Information Center to host a shoreline oiling database for use by the public. OSPIC would like to retain this equipment item for at least the near future. With your consent, Carrie Holba, director of the OSPIC, should be identified as the custodian for this piece of equipment.

Please let me know if you need further information.

cc: Molly McCammon
Tami Yockey
Carrie Holba

6/7/96

Table 1. ADNR Equipment in the Restoration Office

Serial No.	State Tag	Equipment Item	VOS Tag	Status
2914J39090	1052934	HP LaserJet Printer	n/a	missing/stolen
2933A98953	1061607	HP Laser Jet II Printer	VOS 1000096	return to ADNR
6019883	1061609	IBM PS/2 Model 8570	VOS 1000126	return to ADNR
7651063	1061621	IBM PS/2 Model 8550	VOS 1000070	return to ADNR
23FG533	1061623	PS/2 Color Monitor	VOS 1000098	return to ADNR
E91602MM5390	1061692	Macintosh SE	VOS 1000140	return to ADNR
890850494	1061696	Promodem 2400	VOS 1000208	return to ADNR
10525512	1070742	AutoCad for Sun SparcStation	n/a	missing/stolen
E19602RM5390	1061619	Macintosh SE 30	VOS 1000064	in use at OSPIC

MEMORANDUM

State of Alaska

Department of Natural Resources - Office of the Commissioner (EVOS)

TO: Eric Myers

DATE: February 15, 1996

FROM: Carol Fries *CF*

PHONE: 269-8425

RECEIVED
FEB 16 1996

SUBJECT: Equipment Inventory Issues

EXXON VALDEZ OIL SPILL
TRUSTEE COUNCIL

In light of your concern about inventory issues and reduction of equipment expenditures, I feel it would be an appropriate time to resolve the issue of DNR equipment located at the Simpson Building. The following equipment was provided to the Exxon Valdez Oil Spill Restoration office for use by its employees and agency representatives working on projects located in your office. This equipment was made available by DNR in order to reduce expenses associated with the administrative budget and save time and money involved in the procurement process. At this time it would be helpful if your office would locate this equipment, indicate its current status and condition, as well as complete the attached property transfer request forms. The copy of AutoCad for the Sun SparcStation should be returned to this office as it runs only on that particular machine.

Serial Number	State Tag Number	Description/User	VOS Tag
2914J39090	1052934	HP Laser Jet printer, CACI/Kuwada	
2933A98953	1061607	HP LaserJet II Printer CACI Veronica	VOS 1000096
6019883	1061609	IBM PS/2 Model 8570 CACI/Loeffler	VOS 1000126
7651063	1061621	IBM PS/2 Model 8550 CACI/Clinge	VOS 1000070
23FG533	1061623	PS/2 Color Monitor CACI/Loeffler	VOS 1000098
E91602MM5390	1061692	Macintosh SE Computer Library	VOS 1000140
890850494	1061696	Promodem 2400 CACI/Veronica	VOS 1000208
10525512	1070742	AutoCad for Sun SparcStation	
E19602RM5390	1061619	Macintosh SE 30 Rebecca	VOS 1000064

Once we deal with the equipment listed above I will be able to provide you with a more accurate inventory of EVOS equipment. Thank you for your help in this matter.

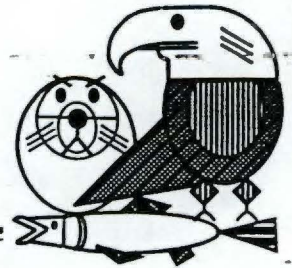
cc: Traci Cramer

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

FAXED

To: Carol Friess Number: _____

From: Eric Myer Date: 6/7/96

Comments: _____ Total Pages: 5 w/ cover

Carol - Give me a call after you
get this transcript -

- Eric

HARD COPY TO FOLLOW YES.

Document Sent By: Jm

3/27/96

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

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EV Restoration

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*** ACTIVITY REPORT ***

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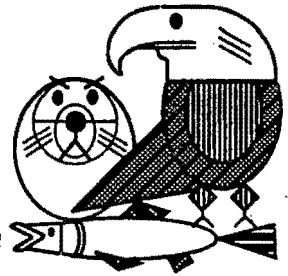
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Exxon Valdez Oil Spill Trustee Council

Restoration Office

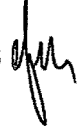
645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Mark Kuwada/ADFG
Janet Kowalski/ADFG
Dave Gibbons/USFS
Marty Rutherford/ADNR
Carol Fries/ADNR

FROM: Eric F. Myers 

DATE: June 5, 1996

SUBJ: Valdez Duck Flats — Small Parcel PWS 06 (Tract C, USS 447)

For your records, please find attached a copy of a recent letter from Mr. Martin Epstein, Director of the University of Alaska Statewide Office of Land Management in regard to the Valdez Duck Flats.

At the request of Mark Kuwada, I asked Mr. Martin to clarify whether the University remained interested in the possible sale of the Valdez Duck Flats parcel nominated as PWS 06 (Tract C, USS 447).

As reflected in the attached letter, Mr. Martin confirmed the University's continued interest.

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

**Statewide Office of Land Management**

3890 University Lake Drive • Suite 103 • Anchorage • Alaska • 99508
(907) 786-7766 • FAX: (907) 786-7733

VIA FACSIMILE #276-7178

May 2, 1996

Eric Myers
Exxon Valdez Oil Spill Trustee Council
Restoration Office
645 G Street, Suite 401
Anchorage, Alaska 99501

Re: Exxon Valdez Trustee Council Purchase Considerations

Dear Mr. Myers:

In February 1994 the University of Alaska nominated several properties for placement on the Exxon Valdez Trustee Council's list of lands under consideration for purchase. I am sending this letter, at your request, to confirm the University's continued interest in selling to the Council a portion of Tract C, USS 447.

Enclosed please find a plat which defines that portion of Tract C, approximately 24.68 acres, that the University is willing to consider for sale. If your office requires additional information, please do not hesitate to call.

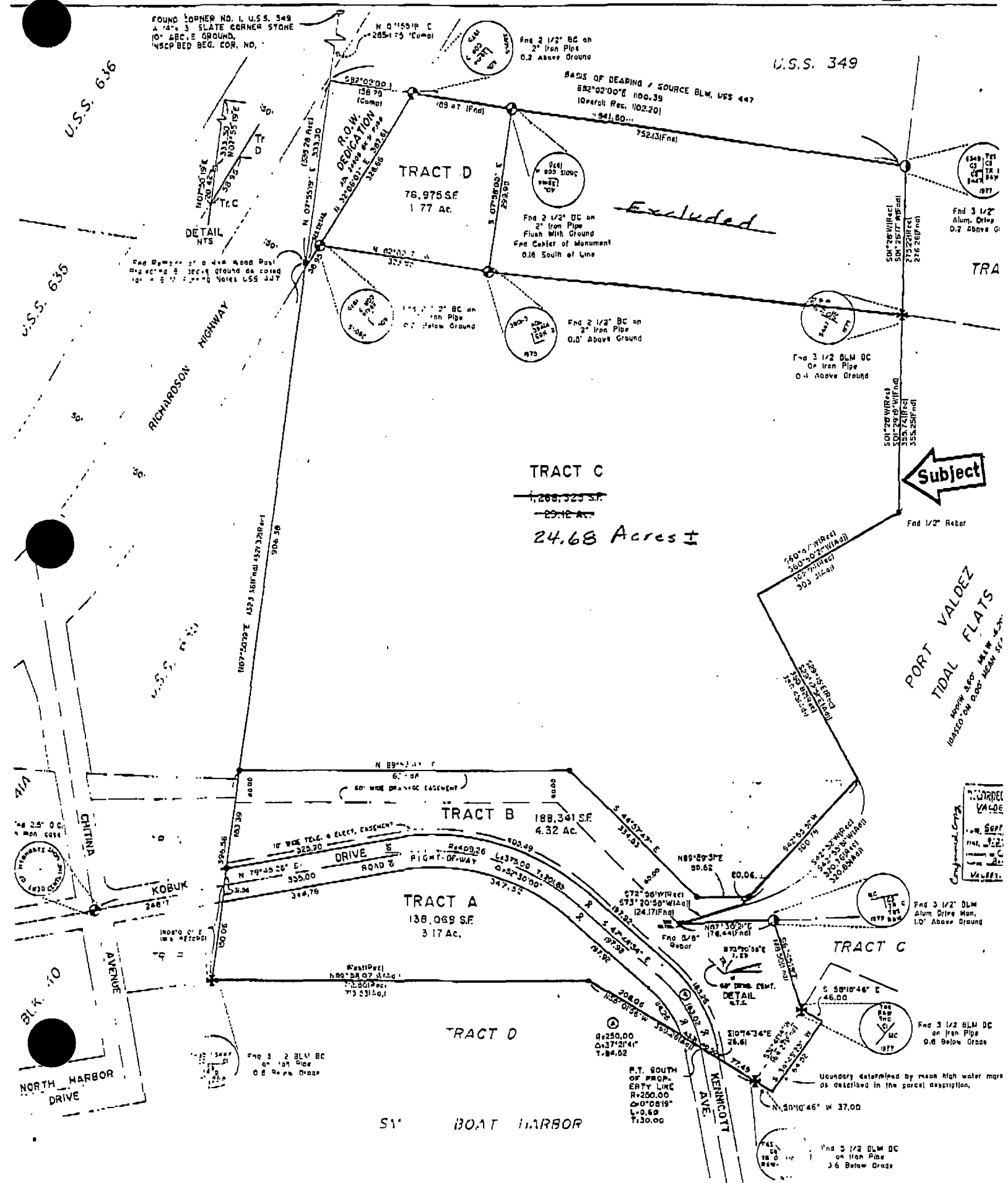
The actual sale of this property will be contingent upon a subdivision plat and approval of the University of Alaska Board of Regents. In addition, the University reserves the right to sell or lease the properties to other interested parties.

Thank you for your consideration. I look forward to hearing from you.

Sincerely,


Martin Epstein
Director

Enclosure



**Statewide Office of Land Management**

3890 University Lake Drive • Suite 103 • Anchorage • Alaska • 99508
(907) 786-7766 • Fax: (907) 786-7733

DATE:

TIME:

DELIVER TO:

NAME: *Celia Myers*COMPANY: *Exxon Valdez Oil Spill Trustee Council*

LOCATION:

FAX NUMBER: () *276-7178*

TELEPHONE NUMBER: ()

FROM: *STAN WRIGHT, ADMIN III*TRANSMITTING 2 PAGES (Including this cover letter)ORIGINAL DOCUMENT WILL BE MAILED: X YES NO

IF YOU DO NOT RECEIVE ALL PAGES, PLEASE CONTACT: 786-7766

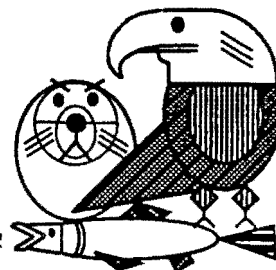
REGARDING/REMARKS:

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Marty Rutherford
Deputy Commissioner/ADNR

FROM: Molly McCammon
Executive Director

RE: Authorization -- Project 96180/Kenai Habitat Restoration and Recreation
Enhancement Projects

DATE: June 4, 1996

The purpose of this memorandum is to authorize the expenditure of funds under Project 96180/Kenai Habitat Restoration and Recreation Enhancement for construction, revegetation, and related restoration activities along the Kenai River, as described in the Detailed Project Description and consistent with the recently approved Environmental Assessment.

cc: Traci Cramer/Administrative Director
Catherine Berg/DOI Liaison

Trustee Agencies

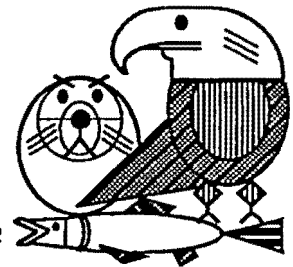
State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, AK 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



PUBLIC SERVICE ANNOUNCEMENT

96-09

Date: June 4, 1996
Subject: June 5, 1996 *Exxon Valdez* Oil Spill Public Advisory Group Meeting
Contact: Douglas Mutter 271-5011

EXXON VALDEZ OIL SPILL PUBLIC ADVISORY GROUP MEETING

The *Exxon Valdez* Oil Spill Public Advisory Group will meet on Wednesday, June 5, beginning at 9:00 a.m. at the Oil Spill Public Information Center, 645 G Street in Anchorage. The public is welcome to attend.

- There will be a public comment session on Wednesday, June 5, beginning at 1:00 p.m.
- The agenda will include status reports on the restoration program and habitat acquisition and a review of the Fiscal Year 1997 Detailed Project Descriptions received for consideration for funding by the Trustee Council.
- Persons who may need special modification in order to participate in this meeting should contact Cherri Womac at 278-8012 to make any necessary arrangements. For more detailed information on the role of the Public Advisory Group or a copy of the agenda, contact Doug Mutter, U.S. Department of the Interior at 907/271-5011.

Trustee Agencies

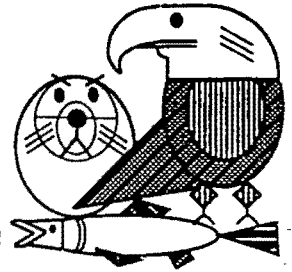
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June 4, 1996

Frank Peterson
Box 8801
Kodiak, Alaska 99615

Dear Mr. Peterson,

Thank you for your recent inquiry regarding the Exxon Valdez Oil Spill Trustee Council's Small Parcel Habitat Protection Program. As we discussed on the phone, I have enclosed the following materials:

1. A copy of a report entitled *Comprehensive Habitat Protection Process: Small Parcel Evaluation and Ranking* (dated February 13, 1995 with a supplement of July 15, 1995).

This report describes the Trustee Council's Small Parcel Program, including the process for review and evaluation of small parcels (i.e., less than 1,000 acres in size) that have been nominated for consideration by the Trustee Council. To date, there have been approximately 300 small parcels nominated for consideration by the Trustee Council. As you can see from the report, there are a number of parcels that have been nominated from the Kodiak region (identified with a "KAP" prefix) as indicated on the map on page 33 and the Kodiak-area list that follows. A number of these nominations are along Uyak Bay and Olga Bay.

In order for a small parcel to be considered by the Trustee Council it must be nominated by a willing private landowner for possible purchase. A nomination does not obligate either the landowner or the Trustee Council to follow through on a purchase. Using the small parcel evaluation process (described starting on page 5 of the report), each of the nominated small parcels is considered in terms of the benefits the small parcel would have for the restoration of the injured resources and services damaged by the oil spill.

Each small parcel is scored and ranked in terms of its restoration value as being relatively "high", "moderate" or "low." Parcels that are identified as having either a "high" or "moderate" value are eligible for further consideration and evaluation including an appraisal and possible offer at

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

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fair market value. Parcels that have been ranked as "low" value parcels have generally been deferred at this time. In some cases, however, the Trustee Council has recognized certain low-ranked parcels as Parcels Meriting Special Consideration (PMSC) in recognition of special attributes or values not fully reflected in the parcel evaluation process. These "PMSC" parcels are then eligible for further consideration (i.e., a fair market appraisal and possibly an offer for purchase).

2. A copy of a recent *Habitat Protection Program: Small Parcels Status Report* (June 4, 1996).

The Trustee Council has expressed interest in acquiring approximately fifty of the small parcels that have been nominated to date. The enclosed Small Parcel Status Report is updated periodically and provides the status of the various parcels that the Trustee Council has identified for appraisal and possible purchase. As you can see, in the case of some parcels, the appraisals have been completed, purchase offers have been made and the offers have been accepted. In other cases, appraisals have been completed, offers have been made and the offers were rejected. Appraisal work is still in progress on many of the small parcels.

3. Two copies of the *Small Parcel Nomination Form* are also enclosed.

If you wish to nominate a particular parcel of your own, this is the form to use. Please complete the forms as indicated and return them to the Restoration Office.

I hope that this information is helpful. Please let me know if I can provide further information or contact Tami Yockey at 1-800-478-7745 (toll free in Alaska).

Sincerely,



Eric F. Myers
Director of Operations

enclosures

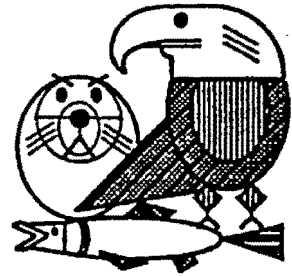
cc: Tami Yockey

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 "G" Street, Anchorage, AK 99501

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Nancy Slagle, Director
Division of Budget Review
Office of Management and Budget

FROM: *Traci Cramer*
Traci Cramer
Administrative Officer

DATE: June 4, 1996

RE: Transfer of funds between allocations RP 11-6-9994

Approval is requested to transfer \$25,500 between the allocations contained within RPL 11-6-9990 and approved by the Legislative Budget and Audit Committee September 28, 1995.

The Legislative Budget and Audit Committee approved \$3,008,200 for project 96100 "Administration, Public Information and Scientific Management". Consistent with the budget approved by the Trustee Council, authorization to receive and expend was allocated to the three state agencies as follows:

Environmental Conservation	\$204,600
Fish and Game	\$1,956,400
Natural Resources	\$847,500

It is requested that the funding be transferred from the Department of Fish and Game to the Department of Natural Resources to pay for an amendment to an existing contract with the firm of Applied Marine Sciences. The original purpose of the contract is to provide independent scientific review to the Exxon Valdez Oil Spill Trustee Council. Due to tasks which were unanticipated when the original contract was signed, a contract amendment in the amount of \$25,000 is required. In addition, \$500 is being transferred per the general administration formula contained in the Financial Operating Procedures adopted by the Trustee Council September 21, 1992.

This represents the second transfer among the allocations approved in RPL 11-6-9990. The first transfer RP 11-6-9993 was approved May 9, 1996 and is attached to this

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic & Atmospheric Administration, Departments of Agriculture and Interior

request. The proposed transfer will have no impact to the general fund or to the projects approved by the Trustee Council. Approval of this request will result in the following revised agency allocations for Project 96100:

Environmental Conservation	\$174,600
Fish and Game	\$1,960,900
Natural Resources	\$873,000

If you have any questions regarding this transfer give me a call at 586-7238.

cc: Molly McCammon, EVOS
Kevin Brooks, ADF&G
Joe Sullivan, ADF&G
Nico Bus, ADNR
Carol Fries, ADNR

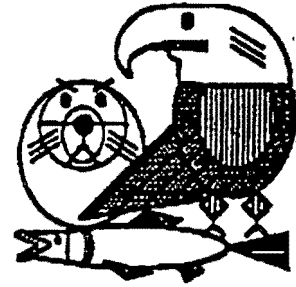
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Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 "G" Street, Anchorage, AK 99501

Phone: (907) 278-8012 Fax: (907) 276-7178

**MEMORANDUM**

TO: Nancy Slagle, Director
Division of Budget Review
Office of Management and Budget

FROM: *Traci Cramer*
Traci Cramer
Administrative Officer

**OFFICE OF
MANAGEMENT & BUDGET**

APR 15 1996

BUDGET REVIEW

DATE: April 8, 1996

RE: Transfer of funds between allocations RP 11-6-9993

Approval is requested to transfer \$30,000 between the allocations contained within RPL 11-6-9990 and approved by the Legislative Budget and Audit Committee September 28, 1995. Additionally, approval is requested to transfer the \$30,000 from personal services to contractual services.

The Legislative Budget and Audit Committee approved \$3,008,200 for project 96100 "Administration, Public Information and Scientific Management". Consistent with the budget approved by the Trustee Council, authorization to receive and expend was allocated to the three state agencies as follows:

Environmental Conservation	\$204,600
Fish and Game	\$1,956,400
Natural Resources	\$847,500

It is requested that \$30,000 be transferred from the Department of Environmental Conservation personal services line to the Department of Fish and Game contractual services line. The funding is available to transfer due to the departure of an employee in the Restoration Office and the decision not to refill the position. Upon approval of this transfer, the Department of Fish and Game would record the \$30,000 in the contractual line to support a public information effort that will be done under contract.

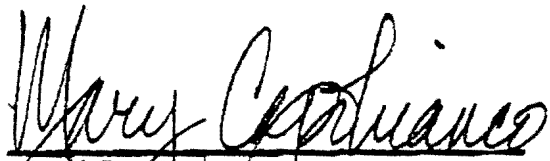
The proposed transfer will have no impact to the general fund or to the Trustee Council's Restoration Program. Approval of this request will result in the following revised agency allocations for Project 96100:

Environmental Conservation	\$174,600
Fish and Game	\$1,986,400
Natural Resources	\$847,500

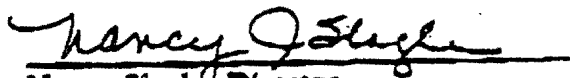
If you have any questions regarding this transfer give me a call at 586-7238.

cc: Molly McCammon, EVOS
Kevin Brooks, ADF&G
Joe Sullivan, ADF&G
Larry Jones, ADEC
Ernie Piper, ADEC

REVISED PROGRAM NO. 11-6-9993
DATE 4-13-96
PAGE NO. 3


Mary Capotianco
Budget Analyst
Division of Budget Review
Office of Budget and Management

Approved this 9th day of May, 199⁶.


Nancy Slagle, Director
Division of Budget Review
Office of Management and Budget

FDE 520-50: APPROPRIATION BUDGETS

B 0978653 S 0001

TRANS CODE MINOR 50
DOCUMENT NUMBER A09786530001
SOURCE RD CODE 11952
TOTAL AMOUNT 30000.00
DESCRIPTION LONG 11-6-0239 RP 11-6-9993 TRANSFER OF FUNDS
FROM DEC TO DF&G AND FROM PERS SVCE TO
CONTRACTUAL TO SUPPORT PUBL INFOR EFFORT
FISCAL PERIOD CODE C BUDGET TYPE RPG DENOMINATOR POSTING MONTH

FIN	AMOUNT	SY	CC	PGM	LC	ACCT	FY	NMR
1	30000.00	96	11961600		11961600	73000	96	
	AR42737-97 DF&G PJ 96100							
2								
3								
4								

me 4/25/96

PF1=QUIT 3=SUBMIT 4=BATCH ERRS 5=BASE 6=FINs

10=MODIFY

APPROVED OMB
DIVISION OF
BUDGET REVIEW

CERT LBelle5-9-96

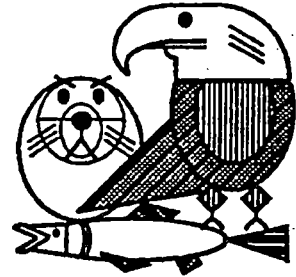
BY Nancy D. Stogler
DATE 5/5/96

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 "G" Street, Anchorage, AK 99501

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Agency Liaisons
FROM: *Traci Cramer*
Traci Cramer
Administrative Officer

DATE: June 3, 1996

RE: Revised Operating Procedures

Attached for your review is a copy of the revised Operating and Financial Procedures in DRAFT form. It is requested that written comments be submitted to the Juneau Office by close of business June 24, 1996.

The revised Operating and Financial Procedures incorporate the Operating Procedures adopted by the Trustee Council on January 10, 1992, and the Financial Operating Procedures adopted by the Trustee Council on September 21, 1992. In addition, a new section has been added to address Public Participation.

With respect to the section relating to the Operating Procedures, the attached Procedures have been modified to reflect the current structure of the Trustee Council. In addition, parts of the old Procedures have been incorporated elsewhere. This includes moving the notice of each meeting to the new Public Participation section and moving staff responsibilities to the Financial Operating Procedures section.

In general, the section relating to the Financial Operating Procedures has been modified to reflect the current structure of the Trustee Council, reorganized and (most importantly) revised to address concerns expressed in the recently completed external audit. These concerns consist of the requirement to segregate general administration from direct costs, the lapse of prior year funding, expectations regarding controls over payroll and other expenditures, reporting requirements, and clarification regarding how to apply general administration.

In developing your comments, please be aware that the attached Procedures are in DRAFT form. No attempt has been made to format the entire document. While suggested format changes would be appreciated, what I am requesting are substantive

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
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comments. Specifically, are the revised Operating and Financial Procedures consistent with the current structure of the Trustee Council, do they adequately address the concerns expressed in the recently completed external audit, are there areas which require further strengthening, or do you foresee any problems in implementing the Procedures as written? However, if I have overlooked something or if you have any suggestions for improving the Procedures, please let me know.

The goal is to have the Trustee Council adopt new Operating and Financial Procedures at the meeting scheduled in late August. Based on your comments, a second DRAFT will be developed by July 1st. This second DRAFT would then be scheduled as an agenda item at a future Work Force meeting. After the Work Force meeting, the Operating and Financial Procedures would be distributed to the Public Advisory Group for their comments.

To accomplish this schedule, it is important that any comments be submitted to the **Juneau Office by close of business Monday June 24th**. I will be away from the office June 7th through June 21st, but will work on the procedures immediately after my return. If you have any questions, give me a call prior to my departure at (907) 586-7238.

attachment

cc: Molly McCammon
Eric Myers
Bob Baldauf
Kim Garnero

1 conducted during the fiscal year just ended. Thirty days following the end of the Close-Out
2 Period, agencies shall report to the Executive Director the total expended for each project, plus
3 any valid obligations relating to the fiscal year just ended.

4 3. *Reimbursement for Prior Year Expenses.* Reimbursement of expenses discovered after
5 the Close-Out Period requires Trustee Council approval.

6 EQUIPMENT

7 1. *Title.* Subject to the conditions set forth in this section, title to equipment acquired with
8 Trustee Council funding will be retained by the respective governmental agency. In the event
9 equipment is transferred between governments, title to the equipment shall also be transferred.

10 2. *Use.* Equipment shall be used for the project for which it was acquired. When no longer
11 needed for the original project, the equipment may be used in other activities funded by the
12 Trustee Council. The equipment may also be used for other agency purposes, providing that first
13 preference be given to the restoration projects funded by the Trustee Council, even when the
14 project is being accomplished by another agency.

15 3. *Inventory.* Property records shall be maintained that include a description of the

1 property, a serial number, the acquisition date, the purchase price of the property, the location,
2 and current use and condition of the property.

3 4. *Repair, Maintenance and Safeguarding.* Procedures shall be developed for the repair and
4 maintenance of equipment acquired with Trustee Council funding. In addition, the agency shall
5 ensure that adequate safeguards are in place to prevent loss, damage, or theft of the property.

6 5. *Disposal.* Equipment which has ceased to function or have value shall be disposed of in
7 accordance with prevailing laws and procedures.

8 PROFESSIONAL SERVICES CONTRACTS

9 1. *General.* Agencies shall ensure that professional services are accomplished in accordance
10 with the terms, conditions, and specifications of the project approved by the Trustee Council, as
11 well as these Financial Operating Procedures.

12 2. *Definition.* Professional services means contracts for professional, technical, or
13 consultant services identified in the proposal approved by the Trustee Council which result in the
14 production of a report or the completion of a task, and include analysis, evaluation, prediction,
15 planning, or a recommendation.

3. *Equipment.* Any equipment items purchased by the contractor will remain the property of the contracting agency in accordance with these Financial Operating Procedures.

4. *Special Considerations.* All notes and other data developed by the contractor shall remain the sole property of the contracting agency. The contractor is free to publish papers developed with Trustee Council funding in accordance with the policies of the Trustee Council.

5. *Amendments.* In the event the contracting agency determines that an award to a contractor, different than that named in the proposal approved by the Trustee Council, would better serve the restoration program, the basis of that determination shall be stated in writing to the Executive Director.

REPORTING

1. *Joint Account.* Revenues, disbursements and fees associated with the Court Registry Investment System shall be reported to the Trustee Council on a monthly basis. This report shall include an analysis of the Joint Trust Fund Balance and the total estimated funds available.

2. *Quarterly Financial Reports.* Within thirty days following the end of each quarter, agencies shall report expenditures and obligations recorded at the end of the quarter to the

1 Executive Director. The report submitted by the agencies shall include the total amount
2 authorized for each project, any amendments approved by the Trustee Council, any transfers
3 performed (both between projects and between line-items) by the agencies, the total expended for
4 the quarter being reported, and the total of any outstanding obligations.

5 3. *Quarterly Status Reports.* Within thirty days following the end of each quarter, agencies
6 shall submit a project status report to the Executive Director. The report submitted by the
7 agencies shall communicate the project status in relationship to the project tasks that were
8 identified in the proposal approved by the Trustee Council, any problems which are being
9 encountered, and noteworthy accomplishments.

10 4. *Annual Financial Reports.* Thirty days following the end of the Close-Out Period,
11 agencies shall report to the Executive Director the total expended for each project, plus any valid
12 obligations relating to the fiscal year just ended.

13 5. *Annual Project Reports.* By April 15, all continuing projects funded by the Trustee
14 Council shall submit a report to the Executive Director which discusses the field and laboratory
15 activities conducted during the fiscal year just ended. The report format shall be consistent with

1 the procedures approved by the Restoration Office.

2 6. *Final Project Reports.* By April 15, all completed project funded by the Trustee Council
3 shall submit a report to the Executive Director. The report shall address all data collected over
4 the course of the study, address the original objectives of the study and identify any changes in
5 the objectives. The report format shall be consistent with the procedures approved by the
6 Restoration Office.

7 7. *Equipment Reports.* By December 31 of each year, agencies shall report equipment
8 purchased during the fiscal year just ended, at a cost of \$1,000 or more, and other sensitive items
9 to the Executive Director. The report shall include a listing of equipment no longer required for
10 the project for which it was originally purchased, any reassignment of equipment to other
11 activities funded by the Trustee Council and any equipment currently being used for other agency
12 purposes. Agencies shall also report all equipment which has cease to function or have value and
13 identify any equipment which was disposed of during the previous fiscal year.

14 AUDITS

15 1. *General.* The purpose of an audit is to ensure public trust and accountability regarding

1 the use of settlement funds. An audit provides credibility to the information reported by or
2 obtained from management by independently acquiring and evaluating the evidence.

3 2. *Definition.* The term audit includes both financial and performance audits.

4 3. *Readiness.* When an agency receives funding from the Trustee Council, the agency
5 assumes certain responsibilities along with those funds. These includes ensuring that source
6 documentation is organized and available for review, internal controls are documented and that
7 individuals knowledgeable about the projects are available to answer questions.

8 4. *Professional Services Contracts.* Contractors who receive funding for professional,
9 technical, or consultant's services identified in a proposal approved by the Trustee Council are
10 not automatically subject to an annual audit. However, this does not preclude the Trustee
11 Council from making a determination that an audit is required over and above an agency's
12 review of expenditure documentation and work produced by a contractor.

13 5. *State and Federal Audits.* Each Federal agency and the State of Alaska have audit
14 functions. In the event an audit is performed, a copy of the audit shall be provided to the
15 Executive Director.

1 6. *External Audits.* All external audits shall be conducted in accordance with Governmental
2 Auditing Standards. In addition, the firm and the staff assigned to conduct the audit shall be
3 independent of the Trustee Council, the funding agencies, the Court Registry Investment System,
4 Exxon Corporation, Exxon Shipping Company and Exxon Pipeline Company.
5

draft

APPENDIX A

FEDERAL INTERNAL PROCEDURES

NATURAL RESOURCES DAMAGE ASSESSMENT AND RESTORATION FUND

1. *Segregation.* All principal and interest shall be accounted for separately by the Department of the Interior, Fish and Wildlife Service, Division of Finance. Each disbursement shall be assigned an appropriate account, sub-activity and/or project number when deposited to the aggregate Fish and Wildlife Service account within the Federal Reserve Bank. Confirmation of the deposit shall be provided to the Treasury Department which reconciles the deposit with the Federal Reserve Bank.

2. *Investments.* By law, the funds may only be invested in T-Bills or T-Notes and all ownership is maintained in the name of the Natural Resource Damage Assessment and Restoration Fund. Based on an estimate of cash flow requirements, the Department of the Interior, Office of the Secretary generates instructions for investment and forwards the instructions to the Division of Finance. The Division of Finance develops and submits an Investment Confirmation Letter which indicates which account investments are being purchased

1 for, the scheduled maturity dates and the investment type(s) to the Department of Treasury which
2 purchases the securities. At maturity, interest income is paid directly to the account.

3 3. *Reports.* At maturity, the Department of the Interior shall report interest income to the
4 Executive Director. In addition, all disbursements to the federal agencies shall be reported to the
5 Executive Director.

6 AUTHORIZATION

Draft

7 1. *General.* Authorization to spend was permanently appropriated in United States Joint
8 Resolution 157, Section 207. However, prior to the expenditure of funds, Trustee Council
9 approval must be obtained, the Court Order signed, and any terms and conditions placed on the
10 funding by the Trustee Council have been met.

11 2. *Budget and Reports.* To meet the requirements of Joint Resolution 157, agencies are
12 required to comply with directions published by the Federal Office of Management and Budget.
13 This includes submitting a budget for the upcoming fiscal year and documentation associated
14 with the current and prior fiscal year.

15 3. *Expenditure Authority.* Prior to the expenditure of any funds, agencies are required to

1 complete the allocation process and transmit a Work Activity Guidance to their respective budget
2 offices. The allocation process provides the authority, amount of funding and the guidance with
3 which to obligate funds. The Work Activity Guidance establishes the codes to be used for each
4 project.

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APPENDIX B

STATE INTERNAL PROCEDURES

EXXON VALDEZ OIL SPILL SETTLEMENT FUND

1. *Segregation.* All principal and interest shall be accounted for separately by the Alaska Department of Revenue, Division of Treasury. Each disbursement shall be deposited in a Department of Law sub-account. Confirmation of the deposit shall be provided by the bank to the Department of Revenue, at which time the funds are moved from the sub-account to the general investment pool within the Alaska State Accounting System. The Department of Law, Division of Administrative Services is notified of the deposit and allocates the funds to the *Exxon Valdez* Oil Settlement Fund.

2. *Investments.* The Alaska Department of Revenue, Division of Treasury will calculate the daily income amount and provide for daily compounding (including weekends and holidays) as follows: (a) using the weekly 180 day Treasury Bill Rates for the month based on the weekly auctions occurring during the month; and (b) the daily cash balance of the *Exxon Valdez* Oil Settlement Fund within the Alaska State Accounting System. The income shall be credited to the

1 fund and posted in the Alaska State Accounting System on a monthly basis.

2 3. *Reports.* The Department of Revenue, Division of Treasury shall report income earned
3 to the Executive Director on a monthly basis.

4 **AUTHORIZATION**

5 1. *General.* Pursuant to Alaska Statute 37.14.405(a), a state agency may not expend money
6 received from the trust unless the expenditure is in accordance with an appropriation made by
7 law. However, prior to the expenditure of funds, Trustee Council approval must be obtained, the
8 Court Order signed, and any terms and conditions placed on the funding by the Trustee Council
9 have been met.

10 2. *Budget and Reports.* To meet the requirements of Alaska Statute 37.14.415, agencies are
11 required to comply with directions published by the State Office of Management and Budget,
12 Division of Budget Review. Alaska Statute 37.14.415 states: The state trustees shall

13 (1) submit to the governor and the legislature by December 15 of each year a report setting
14 out, for each object or purpose of expenditure, the amounts approved for expenditure from the
15 trust during the preceding fiscal year and the amounts actually expended during the preceding

1 fiscal year.

2 (2) prepare and submit, under AS 37.07, a budget for the next fiscal year setting out, for
3 each object or purpose of expenditure, the trustees' estimate of the amounts that are, during the
4 next fiscal year, to be funded by the trust and expended by state agencies; and

5 (3) prepare and submit to the legislature, at the same time the budget for state agency
6 expenditures is submitted under (2) of this section, a proposal setting out, for each object or
7 purpose of expenditure, the trustees' estimate of the amounts that are to be funded by the trust in
8 the next fiscal year and that are not included in the budget submitted under (2) of this section.

9 3. *Legislative Budget and Audit Committee.* Alaska Statute 37.14.405(b), allows agencies
10 to meet the requirements of an appropriation conditioned on compliance with the program review
11 provisions of AS 37.07.080(h). In accordance with the procedures of the Alaska Office of
12 Management and Budget (OMB), agencies are required to submit a request to OMB for
13 transmittal to the Legislative Budget and Audit Committee.

14 4. *Expenditure Authority.* Authorization to receive and expend shall be recorded in the
15 Alaska State Accounting System within the *Exxon Valdez* Oil Spill Settlement Fund. Following

1 legislative action, OMB will record the authorization by approving an Authorized Budget

2 Transaction (AB).

3

draft

*** ACTIVITY REPORT ***

TRANSMISSION OK

TX/RX NO. 7155

CONNECTION TEL 12022192849

CONNECTION ID

START TIME 06/04 11:35

USAGE TIME 22'39

PAGES 40

RESULT OK

06/04/96

11:21

907 276 7178

EV Restoration

001

*** MULTI TRANSACTION REPORT ***

TX/RX NO.

7151

INCOMPLETE TX/RX

12022192849 *resend*

TRANSACTION OK

[15] 2698918

CAROL FRIES

[18] 2672474

J. SULLIVAN

ERROR

[20] 7863350

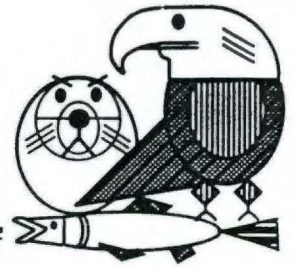
C. BERG *[Signature]*

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

FAXED

To: See Distribution Below Number: _____

From: Traci Cramer Date: June 4, 1996

Comments: _____ Total Pages: 40

Please distribute to:

Joe Sullivan

Carol Fries

Bob Baldauf 202-219-2849

Catherine Berg (Please distribute to Lisa Thomas & Bud Rice)

✓ Eric

Ernie Riper

✓ L.J.

Molly

Sandra

Stan

Veronica

Catherine Berg (L. Thomas ✓ B. Rice)

Joe Sullivan

Bob Baldauf

Carol Fries

(copies)

(fax)

HARD COPY TO FOLLOW no

Document Sent By: Jami

3/27/96

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

OPERATING PROCEDURES

1. *Basic Governing Procedures.* The current edition of *Roberts Rules of Order* will govern the Trustee Council. All provisions of these rules of order will apply to Trustee Council deliberations except when the provisions are amended by unanimous agreement of the Trustee Council or these Operating Procedures.

2. *Trustee Council Membership.* The following officials act on behalf of the public as trustees: the Attorney General of the State of Alaska; the Commissioner of the Alaska Department of Environmental Conservation; the Commissioner of the Alaska Department of Fish and Game; the Secretary of Agriculture; the Secretary of the Interior; and the Administrator of the National Oceanic and Atmospheric Administration, Department of Commerce. In the event a Council member is precluded from attending a meeting, an alternate may exercise voting privileges on behalf of that agency's Council member. Each Council member shall designate in writing an alternate member and the designation shall be maintained in the administrative record.

3. *Quorum.* A quorum of two-thirds (2/3) of the total Council membership including at least two state members and two federal members shall be required to convene a meeting and

1 conduct business.

2 4. *Presiding Officer.* The presiding officer at Council meetings shall alternate between
3 the federal and state governments. The presiding officer may participate in discussion and debate
4 at Council meetings and shall vote on all questions before the Trustee Council unless the
5 presiding officer has abstained as provided in Section 6.

6 5. *Council Action.* All matters before the Trustee Council which require a vote, make a
7 recommendation, approve or disapprove an item, or otherwise render a decision shall require the
8 unanimous approval of all the Council members or their properly designated alternates who have
9 not abstained pursuant to this Section 6. All actions by the Trustee Council shall be taken at duly
10 convened meetings except as provided in Section 10.

11 6. *Abstention.* Abstaining from voting by any Council member shall not be permitted
12 unless there is an affirmative vote of all members of the Trustee Council and any apparent, or
13 declared, conflict of financial interest is stated for the administrative record. In the event a
14 Council member believes he or she must abstain from participating in a decision, the Council
15 member may request that the decision be deferred until a designated alternate is available to vote.

1 7. *Meetings.* Meetings shall be held at times and locations determined by the Council.

2 The Executive Director shall provide a proposed agenda and appropriate briefing materials to the
3 Council members in advance of the meeting. The final agenda for the meeting will be
4 determined by the Council and shall include a reasonable opportunity for public comment.

5 8. *Executive Sessions.* Executive sessions shall be kept to a minimum and shall be used
6 only for discussion of matters concerning confidential personnel issues, litigation or legal advice,
7 habitat acquisition negotiations, confidential archaeological information, confidential fisheries
8 information or other matters included under AS 44.62.310(c) or other applicable laws.

9 9. *Minutes of Council Meetings.* All meetings shall be recorded electronically or by a
10 court reporter, and said records shall, along with the written, approved meeting notes, constitute
11 the official record of the Council's actions.

12 10. *Emergency Action.* In the event of an emergency requiring Council action before a
13 meeting can be held in accordance with the procedures described herein, the Executive Director
14 may poll the Trustee Council and take action by unanimous agreement.

PUBLIC PARTICIPATION

1. *General.* The Trustee Council recognizes that public participation in the restoration program is an integral part of the process. To that end, the public is invited to review, comment and participate in the development and implementation of the restoration program.

2. *Public Advisory Group.* The Public Advisory Group consists of members appointed by the Trustee Council and approved by the Secretary of the United States Department of the Interior. The role of the Public Advisory Group is to advise the Trustee Council on such items as the annual work plans and the restoration program.

3. *Public Notice.* Reasonable public notice shall be given for all meetings of the Trustee Council. This shall include, when possible, publication in one or more newspapers of general circulation in the following communities: Anchorage, Chenega, Cordova, Fairbanks, Homer, Juneau, Kenai, Kodiak, Seward, Tatitlek, Valdez and Whittier and by distribution of the public notice to radio stations broadcasting to these communities. The public notice shall identify the proposed agenda and include a reasonable opportunity for public comment.

4. *Access to Information.* The public shall have access to the administrative record and

information regarding proposed or completed studies or other activities funded by the Trustee

2 Council. In the event, the disclosure of a document is in conflict with applicable federal or state

3 law, a written determination shall be maintained in the administrative record.

4

draft

FINANCIAL OPERATING PROCEDURES

STRUCTURE

1. *General.* Pursuant to the agreement between the State of Alaska and the federal government, the Trustee Council has created the position of Executive Director and the Restoration Office to manage the day-to-day administrative functions of the Trustee Council and the overall restoration program. These activities are complemented by the agencies which are responsible for departmental management activities and the management of projects funded by the Trustee Council.

1. *Restoration Office.* Under supervision of the Executive Director, the Restoration Office is responsible for: (1) facilitating communication between the federal and state governments, the six Council members and the Public Advisory Group; (2) maintaining the administrative record; (3) coordination of the annual project proposal solicitation and annual restoration work plans; (4) the preparation and analysis of financial and project status information; (5) the developing and implementing procedures to achieve the goals and objectives of the Trustee Council; (6) performing and/or overseeing special and on-going projects; and (7)

1 public outreach and encouraging participation.

2 2. *Agencies.* Under supervision of the agency's Council member, the agency is
3 responsible for: (1) ensuring that the procedures described in this document, and the appropriate
4 state or federal procedures are followed; (2) ensuring that projects funded meet their state goals,
5 objectives and schedules, and are accomplished consistent with the funds authorized; (3)
6 obtaining information from or facilitating the exchange of information among the Restoration
7 Office, the public, cooperating agencies, and Principal Investigators; (4) developing agency goals
8 and objective for the restoration program; (6) assisting in the preparation and review of project
9 proposals and detailed budgets; (7) assisting in the development of the annual restoration work
10 plan; and (8) representing their Council member in matters related to implementation of the
11 restoration program.

12 ANNUAL RESTORATION WORK PLAN

13 1. *Invitation.* Annually the public, private sector, non-profit groups, and government
14 agencies will be invited to submit proposals for funding based on stated restoration priorities and
15 needs.

2. *Internal Review.* All proposals received will be subject to independent scientific review, as well as policy, budget and legal review.

3. *Public Review and Comment.* At least 30 days prior to Trustee Council action, project proposals shall be made available to the public for review and comment.

4. *Adoption.* After expiration of the period for public review and comment, the Trustee Council, in open session and with additional opportunity for public comment, will review the proposed Work Plan. The Trustee Council may make such changes to the Work Plan or include terms and conditions of funding as the Council deems appropriate. Upon unanimous approval, the Work Plan shall be adopted by the Trustee Council.

PROJECT COSTS

1. *Direct Project Expenses.* Direct expenses are those costs that can be identified with or linked to a specific project.

2. *Indirect Project Expenses.* Indirect expenses are those that are incurred for common or joint objectives and therefore cannot be identified readily and specifically with a project. In the case of state and federal agencies, indirect expenses are covered through a general

administration formula. Projects funded through the University of Alaska are also subject to a standardized indirect rate. The appropriate indirect rate for other non-governmental entities will be reviewed on a case-by-case basis.

3. *General Administration Formula.* General administration is used to reimburse governmental agencies for indirect project costs incurred in implementing the restoration program. Reimbursement is limited to:

- a. A maximum of 15 percent of actual personnel cost; and
- b. Up to 7 percent of the first \$250,000 of actual contractual costs, plus 2 percent of the actual contractual costs in excess of \$250,000.

4. *Indirect Rates.* With the exception of proposals approved for the University of Alaska, the appropriate indirect rate for non-trustee agencies will be determined on a project by project basis. Due to the significant role of the University of Alaska in the restoration program, the university has agreed to an indirect rate of 25 percent of total modified direct costs. Total modified direct costs shall include all direct costs except equipment for which ownership resides with the university and sub-contract costs in excess of \$25,000. Sub-contract costs in excess of

1 \$25,000, but less than \$250,000 shall be subject to an indirect charge of 5 percent. Sub-contract
2 costs in excess of \$250,000 shall be subject to an indirect charge of 2 percent.

3 5. *Unallowable Expenses.* Restoration funds shall not be used to support normal agency
4 functions and activities. As such, general administrative costs that would have been incurred,
5 absent the oil spill, are not eligible for reimbursement. General administrative costs are defined
6 as those costs considered necessary for the management, supervision and administrative control
7 of an agency.

8 SETTLEMENT FUNDS

9 1. *Joint Trust Fund.* Pursuant to Court Order and in accordance with the Terms of the
10 Memorandum of Agreement and Consent Decree, all payments shall be placed in the Court
11 Registry Investment System (CRIS) administered through the United States District Court for the
12 Southern District of Texas.

13 2. *Disbursement.* Upon joint application of counsel for the United States and the State,
14 the United States District Court for the District of Alaska shall order the disbursement of funds
15 for purposes consistent with the Memorandum of Agreement and Consent Decree. The joint

1 application shall consist of legal documents required by the Court and documentation asserting
2 the unanimous approval of the Trustee Council. When calculating requests for disbursement,
3 interest earned on the federal and state accounts and unobligated balances from prior years Work
4 Plans shall be subtracted from the request.

5 3. *Authority to Expend.* No obligations shall be incurred until such time as a Court Order
6 is approved by the United States District Court for the District of Alaska and any terms and
7 conditions place on the funding by the Trustee Council have been met.

8 4. *Federal Account.* In accordance with federal law, funds required for federal project
9 implementation are deposited in the Natural Resource Damage Assessment and Restoration
10 (NRDA&R) Fund.

11 5. *State Account.* In accordance with state law, funds required for state project
12 implementation are deposited in the *Exxon Valdez* Oil Spill Settlement (EVOS) Fund.

13 AUTHORIZATION

14 1. *General.* Initial authorization shall be recorded consistent with the budgets approved by
15 the Trustee Council. Prior to the expenditure of funds, agencies must comply with state and

1 federal authorization requirements, as well as these Financial Operating Procedures.

2 2. *Fiscal Year.* Unless otherwise approved by the Trustee Council, the fiscal year begins on
3 October 1 and ends on September 30. In the event the Trustee Council approves a project with a
4 different fiscal year, the fiscal year must be clearly stated.

5 3. *Transfers.* As long as a transfer does not alter the underlying scope or objectives of the
6 affected projects, agencies have the authority to transfer funds into or out of projects up to the
7 cumulative amount of \$25,000 or up to 10% of the authorized level for each affected project,
8 whichever is less. In addition, agencies are authorized to transfer, within a single project,
9 budgeted funds between line items and may change detailed items of expenditure to
10 accommodate circumstances encountered during budget implementation. Agencies are required
11 to retain justification and supporting documentation as to the reason for any such transfers. In
12 addition, all such transfers (both between projects and line-items) shall be reported to the
13 Executive Director in the Quarterly Financial Report.

14 4. *Revisions.* Transfers of amounts greater than that authorized in section 3 above and
15 revisions that change the scope or objectives of a project, create a new project, or terminate an

1 approved project requires Trustee Council approval. In the event the proposed revision changes
2 the scope or objectives of a project, create a new project, or terminate an approved project during
3 the budget year, the public must be notified of the proposed change prior to action of the Trustee
4 Council and given the opportunity to comment.

5 ACCOUNTING

6 1. *General.* It is the responsibility of agency personnel and certifying officers to make
7 certain that all actions are based on sound accounting and budgetary practices and are in the best
8 interest of the restoration program

9 2. *Source Documentation.* Adequate justification and supporting documentation must be
10 maintained for each project.

11 3. *Appropriateness.* Expenditures charged to a project must be directly attributable to or
12 allocated to the project benefiting from the activity. Salaries and benefits may be charged for the
13 time an individual is working directly on a project, when supported by adequate records and
14 when work performed by such individuals is essential to the project.

15 4. *Reasonableness.* Costs attributable to a project must be necessary and reasonable to

1 achieve the objectives of the project and be consistent with the policies and procedures governing
2 other activities of the agency.

3 5. *Segregation.* Accounting records must be properly designed and maintained to ensure
4 that funds are expended in accordance with Trustee Council approval. In addition, direct project
5 costs must be segregated from indirect costs to facilitate equitable distribution of general
6 administration expenses.

7 **LAPSE**

8 1. *General.* The unexpended and unobligated balance of a project shall lapse on September
9 30 of the fiscal year for which the project was approved.

10 2. *Obligations.* An obligation is an amount which an agency is required to pay for services
11 received during the fiscal year but has not paid. Valid obligations may be established during the
12 fiscal year or during the close-out period. Agencies shall have one year from the end of a
13 projects approved fiscal year to satisfy all such obligations.

14 3. *Close-Out Period.* During the months of October, November and December agencies
15 may pay expenditures from prior year funds and establish obligations related to projects

EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL

OPERATING AND FINANCIAL PROCEDURES

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INTRODUCTION

1. *Purpose.* Define the Operating Procedures of the *Exxon Valdez* Oil Spill Trustee Council (Trustee Council) and provide guidance regarding the authorities and responsibilities of agencies that receive funding.

2. *Supersession.* These procedures supersedes the Operating Procedures adopted by the Trustee Council January 10, 1992, and the Financial Operating Procedures adopted by the Trustee Council September 21, 1992.

3. *Relationship.* The financial operating procedures of the Trustee Council augment state and federal procedures. Agencies receiving funding from the Trustee Council are responsible for ensuring that the procedures described in this document and the appropriate state or federal procedures are followed.

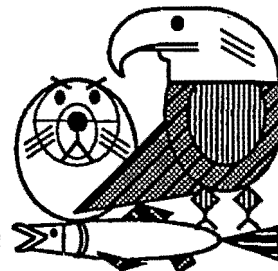
4. *Amendments.* These procedures may be modified by unanimous agreement of the Trustee Council.

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, AK 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Trustee Council

FROM: Molly McCammon
Executive Director

DATE: June 3, 1996

RE: Agency staff support

As I mentioned during the meeting last week, I am preparing the administration budget for review by the Public Advisory Group on Wednesday and inclusion in the Draft FY97 Work Plan that will go out for public review in mid-June.

Budget preparation this year has been guided by the audit team's recommendation that agency support activities be more clearly defined and personnel segregated by function into projects that can be easily tracked. In essence, Trustee agency staff serve three functions:

- * Liaison for their Trustee. This includes briefing Trustees on issues; reviewing documents generated by the Restoration Office; and providing general agency review and consultation. Funding for these functions continues to be included in Project 97100.
- * Project Management. This includes coordinating and overseeing the projects for which each agency has the lead. Obviously, support needs are dependent upon the number of projects an agency has. Funding for these functions has been removed from the individual projects at the audit team's request and consolidated in a new project, 97250.
- * Habitat Acquisition. Much of the governments' staff for negotiations is donated to the Trustee Council process. However, staff are funded in Project 97126 for several agencies to conduct negotiations, develop and oversee appraisal contracts, etc. While the level of funding required for FY97 is still being developed, agency staff time should be allocated appropriately to this budget.

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture, and Interior

Funding for Trustee agency staff support is included in three budgets:

97100 - Administration, Science Management and Public Information. This budget covers the central staff in the Juneau and Anchorage offices, the chief scientist and peer review contract, the Oil Spill Public Information Center, funds for the Trustee Council and Public Advisory Group, and the Restoration Work Force - or agency liaisons. I am recommending a reduced budget this year from \$3.4 million to \$2.9 million. I would accomplish this by eliminating two staff positions from the Anchorage office, reducing travel and equipment, and by reducing the agency liaisons to half time positions.

97250 - Project Management. This is a new project, at the request of the audit team. Previously, we had been including staff time in each project for project managers to provide the extra oversight, monitoring, and reporting functions we ask for in this process. The size of each agency's funding is dependent on the number and dollar amount of the projects for which they are the lead agency. This budget is included as part of the \$16 million target for the work plan.

97126 - Habitat Protection and Acquisition. Funding for habitat negotiations, appraisals, surveys, and other closing costs. A draft of this budget will not be ready until next week, and is dependent on what acquisitions are completed during the remainder of FY96.

Attached is a spreadsheet that describes the agencies' requests and my working recommendations for the Project 97100 and Project 97250 budgets. In addition, several liaisons are now spending a substantial amount of time on Habitat Acquisition. Their additional time would be reflected in the 97126 budget that is not reflected on this spreadsheet.

In going through the project review process during the past month, I have had to recommend that project budgets be reduced in most cases. This is the only way it is possible to continue ongoing projects, fund a few new ones (in order to keep the program dynamic), and still meet the goal of reducing overall project funding over time. This year's target is approximately \$16 million out of \$37 million in requests.

I believe we should give the same scrutiny to our own budgets for two reasons: first, I believe everyone should be treated equally. If we're asking the project proposers to "squeeze" their budgets, we should do the same to the administrative staff. Second, cash flow has become a real issue this year for the first time. With the goal of completing all the large parcels this year, the addition of the small parcel program, and potential funding for such large and expensive restoration projects as beach cleanup, Sound Waste Management Plan implementation, and archaeological repositories a distinct possibility, the demands for existing cash are increasing.

I will be contacting each of you individually to get a sense of how you would like me to proceed. If I am not able to get a "consensus" view prior to the PAG meeting on Wednesday, my plan is to present the administrative budgets to the PAG in general terms, and follow up with a small PAG work group when a detailed proposal is ready. Please don't hesitate to contact me about this if you have any questions.

DRAFT

DRAFT FY 97 PROJECT MANAGEMENT + LIAISON ANALYSIS

DRAFT

			PROJECT MANAGEMENT (97250)*				LIAISON FUNCTION (97100)*						TOTAL - Project Management + Liaison *					
			Agency Proposed Fiscal Year 97		Executive Director Recommendation		Fiscal Year 96 Authorized		Fiscal Year 97 Agency Proposed		Executive Director Recommendation		Agency Proposed FY 97			Executive Director Recommendation		
LEAD AGENCY	Number Projects (Lead)	Project Cost (Lead)	Number Months	Proposed Funding	Number Months	Proposed Funding	Number Months	FY 96 Funding	Number Months	FY 97 Funding	Number Months	Proposed Funding	Number Months	Proposed Funding	Total FTE PM + Liaison	Number Months	Proposed Funding	Total FTE PM + Liaison
DOI	6	\$ 1,175.4	10	\$ 61.9	9	\$ 54.6	13	\$120.0	13	\$120.0	12	\$ 120.0	23	\$ 181.9	1.9	21	\$ 174.6	1.8
NOAA	15	\$ 2,003.3 a	12	\$ 98.2	18	\$ 155.7	12	\$115.4	12	\$115.4	6	\$ 62.5	24	\$ 213.6	2.0	24	\$ 218.2	2.0
USFS	8	\$ 484.7	9	\$ 66.2	6	\$ 57.5	12	\$124.7	12	\$134.7	6	\$ 62.5	21	\$ 200.9	1.8	12	\$ 120.0	1.0
ADEC	2	\$ 1,435.4	0	\$ 0.0	0	\$ 0.0	12	\$103.2	6	\$62.5	6	\$ 62.5	6	\$ 62.5	0.5	6	\$ 62.5	0.5
ADFG	41	\$ 6,738.3 b	49	\$ 358.1	36	\$ 253.9	13	\$120.0	13	\$120.0	12	\$ 120.0	62	\$ 478.1	5.2	48	\$ 373.9	4.0
ADNR	4	\$ 504.7	5	\$ 38.7	4	\$ 30.0	12	\$113.3	12	\$112.5	6	\$ 57.5	17	\$ 151.2	1.4	10	\$ 87.5	0.8

* includes General Administration

** Note: Recommended Projects per preliminary recommendation. Does not include 97126/Habitat Support, "deferred" projects, "no recommendation" projects, or 97300/Ecosystem Synthesis-Modeling. The amounts shown in this draft worksheet, as well as the distribution, will continue to change until the FY 97 Work Plan is approved by the Trustee Council.

a - Each of the 97163/APEX subprojects is considered a separate project for the purposes of this analysis. These subprojects account for 8 of the 15 NOAA lead projects.

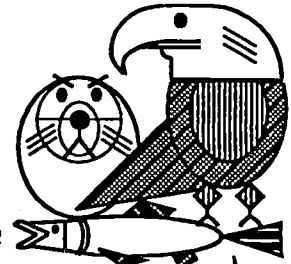
b - Each of the 97320/SEA subprojects is counted as a separate project for purposes of this analysis. These subprojects account for 8 of the 41 ADFG lead projects.

Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, AK 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



MEMORANDUM

TO: Don Collinsworth, NMFS
Jim Wolfe, USFS
Deborah Williams, DOI
Frank Rue, ADFG
Michele Brown, ADEC
Craig Tillery, ADOL
Alex Swiderski, ADOL
Barry Roth, DOI

FROM: Molly McCammon
Executive Director

DATE: June 3, 1996

RE: Kodiak trip

*Late breaking news -
the Governor is now
going to Kodiak on June 15!
More later.*

We will be using the Fish and Wildlife Service goose to fly the following passengers directly from Anchorage to Kodiak on June 15: Williams, Brown, Wolfe, Botelho, Tillery and McCammon will go on the goose. The goose will fly over Afognak Joint Venture, Shuyak Island, and other Kodiak lands as time permits. Departure is scheduled for 8 a.m. at the Office of Aircraft Services (OAS) hanger at 4343 Aircraft Drive. People traveling on the goose are asked to be at the hanger at 7:45 a.m. Call if you need directions.

Roth and Swiderski will fly commercial on the 6 a.m. jet to Kodiak, and then take the FWS beaver and fly over the same lands. Rue will be in Kodiak on Friday and will join Roth and Swiderski for their flight. A reporter from the L.A. Times may also join them. Collinsworth will just be going to the Kodiak functions. We all plan to be back in Kodiak in time for the luncheon, at 11:45 a.m. Senator Stevens will not be at the lunch, but will be at the 2 pm groundbreaking ceremony and the 3-5 pm reception. One state trustee and one federal trustee have been asked to speak at the lunch. I would suggest Deborah Williams and Frank Rue since they represent agencies with a strong Kodiak presence. Please let me know if you think this is appropriate.

The following will be flying back to Anchorage on a commercial flight that evening on either the 6:28 pm or 10:30 pm flights: Collinsworth, Rue, Williams, Brown, Wolfe. The others will be taking the goose to the Karluk River. For those going on the Karluk float, I have attached an equipment list provided by FWS. It might be worth looking at sharing some tents.

Dress for the Kodiak functions has been described to me as "informal". Mayor Selby says "no suits, but he plans to be in shirt sleeves and a tie." Walt Ebell says "no ties!"

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation
United States: National Oceanic and Atmospheric Administration, Departments of Agriculture, and Interior

EQUIPMENT LIST
KARLUK RIVER TRIP

Sleeping bag
Ground pad or air mattress
Hip boots
Rain jacket and pants
Boots or shoes for wear around camp
Tent with rainfly seam sealed and good stakes
Dry bag
Warm hat and light weight gloves
Personal gear

Suggested items:

Camera
Binoculars

Conditions: The weather can range from rainy, windy with temperatures in the mid-40's to sunny in the upper 60's. Most likely is cloudy weather in the mid to upper 50's.

Riding in rafts can be cool so bring warm clothes accordingly.

If individuals do not have specific pieces of equipment, we may be able to provide some things.

06/04/96

16:40

907 276 7178

EV Restoration

001

*** ACTIVITY REPORT ***

TRANSMISSION OK

TX/RX NO. 7167

CONNECTION TEL 19075867840

wolfe

CONNECTION ID

START TIME 06/04 16:38

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PAGES 3

RESULT OK

*** MULTI TRANSACTION REPORT ***

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TRANSACTION OK

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S.PENNOYER

[29] 19074652332

FRANK RUE

[31] 19074655070

MICHELE BROWN

[36] 2787022

ALEX-CRAIG

[37] 2714102

D.WILLIAMS

[45] 12022083877

B.ROTH

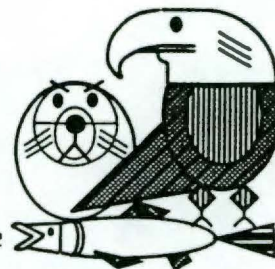
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Exxon Valdez Oil Spill Trustee Council

Restoration Office

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

FAXED

To: See distribution list Number: _____

From: Molly McCammon Date: June 4, 1996 15:15

Comments: _____ Total Pages: 3

As forward to the following

Don Collinsworth

Jim Wolfe

Deborah Williams

Frank Rue

Michelle Brown

Craig Jilery

Alex Swiderski

Barry Roth

HARD COPY TO FOLLOW _____

Document Sent By: Rebecca

3/27/96

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

06/05/96

15:50

907 276 7178

EV Restoration

001

*** ACTIVITY REPORT ***

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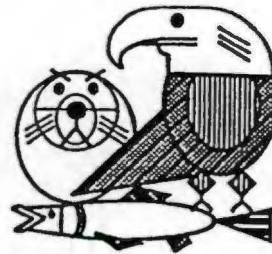
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Exxon Valdez Oil Spill Trustee Council

Public Advisory Group

645 G Street, Suite 401, Anchorage, Alaska 99501-3451

Phone 907-278-8012 Fax 907-276-7178



AGENDA

Exxon Valdez Oil Spill Trustee Council

Public Advisory Group

First floor conference room

645 G Street, Anchorage, Alaska

Wednesday, June 5, 1995

9:00 AM

DRAFT

DRAFT

6/3/96

PURPOSE:

1. Receive status reports on restoration program and habitat acquisition
2. Review Fiscal Year 1997 Detailed Project Descriptions received for consideration for funding by the Trustee Council

Wednesday

9:00 AM	Call to order/roll call/ approval of agenda	Vern McCorkle, Chair
9:05	Approval of summary of March 13, 1996 PAG meeting	Vern McCorkle, Chair
9:10	Executive Director's Report <ul style="list-style-type: none">• Status report on recent activities• Habitat Protection• Administrative issues• PAG field trip	Molly McCammon, Executive Director
9:45	Community Involvement Coordinator's Report	Martha Vlasoff

Trustee Agencies

State of Alaska: Departments of Fish & Game, Law, and Environmental Conservation

United States: National Oceanic and Atmospheric Administration, Departments of Agriculture and Interior

Continued

10:00	Seabird Collection Request	Stan Senner, Science Coordinator
10:15	10th Anniversary Planning	Molly McCammon, Executive Director Stan Senner, Science Coordinator
10:30	Report by audit team	Max Mertz Elgee, Rehfeld & Funk
11:00	Review of FY 97 Detailed Project Descriptions	Dr. Robert Spies, Chief Scientist Stan Senner, Science Coordinator
12:00 PM	Lunch - on your own	
1:00	Public Comment	
1:30	Continuation of FY 97 Detailed Project Description Review	
5:00	Adjourn	