

13.08.01 – Reading File

July 2005

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



July 21, 2005

Kris Wright
ADFG - HQ
PO Box 25526
Juneau, AK 99802-5526

Dear Kris:

This morning you mentioned that credit cards for employees who were no longer in state service should be sent to ADFG Headquarters. Enclosed are two State of Alaska FNBA MasterCard's originally issued to Phillip R. Mundy - 5569-4501-0103-7652 and Brenda L. Hall - 5569-4501-0103-7686. These two employees left State service in January 2005 and December 2004 respectively. I contacted FNBA via email as indicated on the Dept of Finance web site (copy of the email is enclosed). Please forward the cancellation information and cards on to the appropriate person for disposal.

If additional information is necessary please contact me at 907.265.9339 (direct line) or via email cherri_womac@evostc.state.ak.us.

Thank you for your assistance.

Sincerely,

Cherri Womac
Administrative Officer

Enclosures:
Credit cards
FNBA email notification

Cherri Womac

From: Cherri Womac [cherri_womac@evostc.state.ak.us]
Sent: Thursday, July 21, 2005 9:04 AM
To: 'Inelson@fnbalaska.com'
Cc: 'mlaws@fnbalaska.com'; 'slau@fnbalaska.com'; 'bill_thompson@admin.state.ak.us'
Subject: Cancel card EVOS TC 7/21/05

The *Exxon Valdez* Oil Spill Trustee Council is canceling the following accounts effective immediately

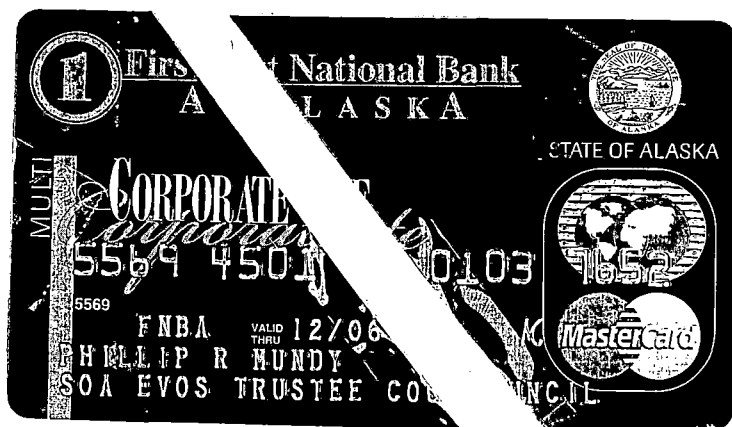
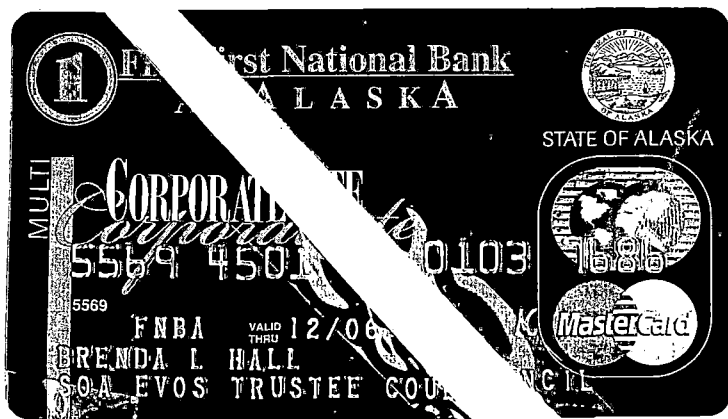
Phillip R. Mundy - 5569 4501 0103 7652

Brenda L. Hall - 5569 4501 0103 7686

What is the total outstanding balance on each account?

Please confirm when the accounts are closed.

Cherri Womac
Administrative Officer
EVOS TC
441 West 5th Avenue, Suite 500
Anchorage, AK 99501-2340
907.265.9339 direct line
907.276.7178 fax
cherri_womac@evostc.state.ak.us



7/21/2005

Cherri Womac

From: Phillip Subeldia [phillip_subeldia@admin.state.ak.us]
Sent: Thursday, July 21, 2005 9:58 AM
To: Laura Nelson; Allison L Diekmann; Kristin A Wright; Cherri Womac
Cc: Sarah Lau; Margaret Laws
Subject: Re: FW: Cancel card EVOS TC 7/21/05

Good Morning Cherri =)

One Card cancels **MUST** go through a One Card Authorized Contact for your department with full authority. Please see the following link:

http://fin.admin.state.ak.us/dof/fnba_one_card_alaska/resource/oca_auth_contacts.pdf

For F&G, the main contact is usually Allison Diekmann. If she is out, then Kris Wright would be next in line.

Laura, I do not approve to close these accounts as they need to go through a One Card Authorized Contact for F&G.

Phillip Subeldia
 Dept. of Administration
 Division of Finance
 Systems Administration
 Work: (907) 465-5604
 Fax: (907) 465-2169

*Looks like
 ball is in your
 court!*

Laura Nelson wrote:

Cherri Womac is not authorized to make changes. She isn't listed on the Authorized Contacts List for inquiry or full authority. Would you like to approve this request to close these accounts?

<!--[if !supportEmptyParas]--> <!--[endif]-->

Thanks,

Laura

<!--[if !supportEmptyParas]--> <!--[endif]-->

<!--[if !supportEmptyParas]--> <!--[endif]-->

-----Original Message-----

From: Cherri Womac [mailto:cherri_womac@evostc.state.ak.us]

Sent: Thursday, July 21, 2005 10:04 AM

To: Laura Nelson

Cc: Margaret Laws; Sarah Lau; bill_thompson@admin.state.ak.us

Subject: Cancel card EVOS TC 7/21/05

<!--[if !supportEmptyParas]--> <!--[endif]-->

The *Exxon Valdez* Oil Spill Trustee Council is canceling the following accounts effective immediately

Phillip R. Mundy - 5569 4501 0103 7652
 Brenda L. Hall - 5569 4501 0103 7686

7/21/2005

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Please confirm when the accounts are closed.

Cherri Womac
Administrative Officer
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