

13.08.01 – Reading File

May 2004

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



MEMORANDUM

TO: Trustee Council

FROM: Gail Phillips
Executive Director *Gail*

DATE: May 4, 2004

RE: Reappointment of two STAC members

In addition to the replacement vacancy on the Science and Technological Advisory Committee (STAC) that is on the agenda today, we also have two other STAC members whose term expired on May 1, 2004. When the STAC was first constructed, three members were appointed for four-year terms and three members were appointed for two-year terms. This was done in order that there would be overlapping members and all seats did not expire at the same time. After this initial rotation, all seats are four-year terms.

The three STAC members who held two-year seats included Brenda Norcross, William Seitz and Warren Wooster. Warren resigned in December 2002 and that vacancy was filled by Tom Royer in April, 2003.

Both Brenda and Tom are eligible for reappointment to the STAC. They have both been contacted and are willing to serve for four more years.

It is my recommendation that you approve the reappointment of Brenda Norcross and Tom Royer to the STAC for four-year terms. Both have been excellent committee members and are an integral part of the success of the STAC.

For your information, attached is a brief resume on each of these candidates.

Cc: Dr. Phil Mundy, STAC Co-Chair
Brenda Norcross, STAC Co-Chair

Attachments: Norcross and Royer resumes

BRIEF RESUMES FOR NORCROSS AND ROYER

REAPPOINTMENTS TO THE STAC

BRENDA NORCROSS

Brenda received her Ph.D. in Marine Science from the Virginia Institute of Marine Science at the College of William and Mary. She is currently a Fisheries Oceanography Professor with the Institute of Marine Science in the School of Fisheries and Ocean Sciences at the University of Alaska, Fairbanks. She served on the National Research Council committee reviewing the Trustee Council's GEM Program, and thus, has strong familiarity with GEM. In addition, she has more than 14 years experience working in the Gulf of Alaska, including work on herring following the oil spill. She has experience in the nearshore and Alaska Coastal Current environments, as well as committee work for the North Pacific Marine Science Organization (PICES) and the North Pacific Fisheries Management Council (NPFMC) on fisheries management issues.

TOM ROYER

Tom received his Ph.D. in Physical Oceanography from Texas A & M University. He currently is a Slover Professor of Oceanography in the Department of Ocean, Earth and Atmospheric Sciences at Old Dominion University and Professor Emeritus at the University of Alaska. His special research interests include mesoscale ocean circulation with emphasis on sub-polar gyres and coastal boundary currents. Tom served as a member of the GEM Plan Review for the National Research Council and also as Vice Chair of the University National Oceanographic Laboratory System (UNOLS). For many years he has participated in organizations such as the Coastal Ocean Processes Program (CoOP) and PICES. He serves on the scientific committees of Oil Spill Recovery Institute (OSRI) and North Pacific Research Board (NPRB). He is serving as the chair of the National Research Council (NRC) Arctic-Yukon-Kuskokwim (AYK) Sustainable Salmon Initiative Committee.

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May 17, 2004



Jim McCullough
ADF&G/CFMD
211 Mission Rd.
Kodiak, AK 99615-6399

RE: 02247/Kametolook River Coho Salmon Subsistence Project.

Dear Jim:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 02247/Kametolook River Coho Salmon Subsistence Project has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

- Within 15 days of receipt of the first several pages of the final report, ARLIS staff shall review it for compliance with the report format standards and notify the principal investigator in writing regarding any changes that need to be made.
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- 1 electronic copy to the Science Director. The electronic copy may be submitted either as an Acrobat Portable Document Format (PDF) file or word processing document (Microsoft Word 2000 for Windows or lower or WordPerfect 9.0 or lower) with all figures and tables imbedded. Acrobat PDF 4.0 or above file format shall be used, preferable in 'formatted text with graphics' (called "PDF normal" under Acrobat PDF 4.0) format. Minimally, "PDF searchable image" (called "PDF original image with hidden text" under Acrobat PDF 4.0) may be used if pre-approved by the Trustee Council Office. In either case, the PDF file shall not be secured or locked from future editing, or contain a digital signature from the principal investigator.

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For more detailed information regarding finalizing your final report please visit our website at <http://www.evostc.state.ak.us/pdf/admin/reportguidelines.pdf>. Thank you for your participation and contribution to the Restoration Program.

Sincerely,



Brenda Hall
Administrative Officer

Cc: L. Hutchinson 
Brett Huber, ADF&G Project Manager
Carrie Holba, ARLIS
- Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



David Roseneau
Alaska Maritime Nat'l Wildlife Refuge
2355 Kachemak Bay Dr. Ste 101
Homer, AK 99603-8021

RE: 01144/Common Murre Population Monitoring at the Chiswell Island, Alaska 2001.

Dear David:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 01144/Common Murre Population Monitoring at the Chiswell Island, Alaska 2001 has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

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3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

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Sincerely,



Brenda Hall
Administrative Officer

Cc: V. Byrd
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
✓ Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Lowell Suring
USFS
3301 C Street, Suite 300
Anchorage, AK 99503

RE: 99339/Western Prince William Sound Human Use and Wildlife Disturbance Model.

Dear Lowell:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 99339/Western Prince William Sound Human Use and Wildlife Disturbance Model has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

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ARLIS
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Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

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Sincerely,



Brenda Hall
Administrative Officer

Cc: K. Murphy
~~Ken Holbrook~~, USFS Project Manager
S. Zemke Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Gail Irvine
USGS
1011 E. Tudor Rd.
Anchorage, AK 99503

RE: 030656/A 6300-Year Old Window into the Past: Retrospective Analysis of Nearshore Marine Communities Based on Analysis of Archeological Material and Isotopic Analysis.

Dear Gail:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 030656/A 6300-Year Old Window into the Past: Retrospective Analysis of Nearshore Marine Communities Based on Analysis of Archeological Material and Isotopic Analysis has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

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Federal Trustees
U.S. Department of the Interior
U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

State Trustees
Alaska Department of Fish and Game
Alaska Department of Environmental Conservation
Alaska Department of Law

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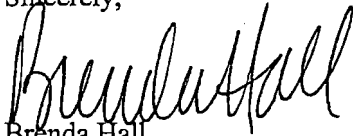
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Sincerely,



Brenda Hall

Administrative Officer

Cc: D. Mann
J. Schaaf
J. Southon
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Joel Cooper
Cook Inlet Keeper
PO Box 3269
Homer, AK 99603

RE: 02668/Developing an Interactive Water Quality and Hbitat Database and Making it Accessible on the Web.

Dear Joel:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 02668/Developing an Interactive Water Quality and Hbitat Database and Making it Accessible on the Web has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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Sincerely,



Brenda Hall
Administrative Officer

Cc:

Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
✓ Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



John Thedinga
NOAA
11305 Glacier Hwy.
Juneau, AK 99801-8626

RE: 01492/Shock Resistance and Observer Classification of Pink Salmon Eggs.

Dear John:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 01492/Shock Resistance and Observer Classification of Pink Salmon Eggs has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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Sincerely,



Brenda Hall
Administrative Officer

Cc: M. Carls
J. Maselko
S. Rice
R. Heintz
R. Thomas
Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Ron Heintz
NOAA
11305 Glacier Hwy.
Juneau, AK 99801-8626

RE: 99347/Fatty Acid Profile and Lipid Class Analysis for Estimating Diet Composition and Quality at Different Trophic Levels.

Dear Ron:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 99347/Fatty Acid Profile and Lipid Class Analysis for Estimating Diet Composition and Quality at Different Trophic Levels has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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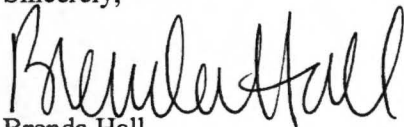
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- 1 electronic copy to the Science Director. The electronic copy may be submitted either as an Acrobat Portable Document Format (PDF) file or word processing document (Microsoft Word 2000 for Windows or lower or WordPerfect 9.0 or lower) with all figures and tables imbedded. Acrobat PDF 4.0 or above file format shall be used, preferable in 'formatted text with graphics' (called "PDF normal" under Acrobat PDF 4.0) format. Minimally, "PDF searchable image" (called "PDF original image with hidden text" under Acrobat PDF 4.0) may be used if pre-approved by the Trustee Council Office. In either case, the PDF file shall not be secured or locked from future editing, or contain a digital signature from the principal investigator.

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Sincerely,



Brenda Hall
Administrative Officer

Cc:

Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Vicki Friesen
Department of Biology
Queens University
Kingston, Ontario K7L 3N6 CANADA

RE: 00169/A Genetic Study to Aid in Restoration of Murres, Guillemots and Murrelets to the Gulf of Alaska.

Dear Vicki:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 00169/A Genetic Study to Aid in Restoration of Murres, Guillemots and Murrelets to the Gulf of Alaska has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

- Within 15 days of receipt of the first several pages of the final report, ARLIS staff shall review it for compliance with the report format standards and notify the principal investigator in writing regarding any changes that need to be made.
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7

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Sincerely,



Brenda Hall
Administrative Officer

Cc: J. Piatt
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
✓ Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



James Bodkin
USGS-Alaska Science Center
1011 E. Tudor Rd., MS 701
Anchorage, AK 99503-6119

RE: 030423/Patterns and Processes of Population Change in the Nearshore Vertebrate Predators.

Dear James:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 030423/Patterns and Processes of Population Change in the Nearshore Vertebrate Predators has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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Sincerely,



Brenda Hall
Administrative Officer

Cc: B. Ballachey
D. Esler
T. Dean
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Thomas Kline
Prince William Sound Science Center
PO Box 705
Cordova, AK 99775

RE: 01393/Prince William Sound Food Webs: Structure and Change.

Dear Thomas:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 01393/Prince William Sound Food Webs: Structure and Change has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

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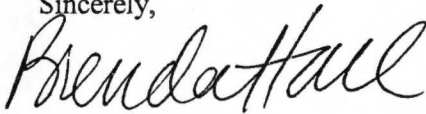
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Sincerely,



Brenda Hall
Administrative Officer

Cc:

Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Ted Otis
ADF&G
3298 Douglas Place
Homer, AK 99603

RE: 02538/Evaluation of two Methods to Discriminate Pacific Herring (*Clupea Pallasi*) Stocks along the Northern Gulf of Alaska.

Dear Ted:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 02538/Evaluation of two Methods to Discriminate Pacific Herring (*Clupea Pallasi*) Stocks along the Northern Gulf of Alaska has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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Carrie Holba
ARLIS
3150 C Street, Suite 100
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phone (907) 272-7547
fax (907) 271-4742
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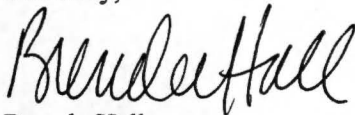
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Sincerely,



Brenda Hall
Administrative Officer

Cc: R. Heintz
Brett Huber, ADF&G Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Shari Vaughan
PWS Science Center
PO Box 705
Cordova, AK 99574

RE: 02552/Exchange between Prince William Sound and the Gulf of Alaska.

Dear Shari:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 02552/Exchange between Prince William Sound and the Gulf of Alaska has been peer reviewed and accepted. Below are the next steps for competition of your final report.

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ARLIS
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Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
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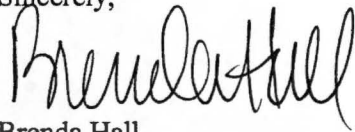
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Sincerely,



Brenda Hall
Administrative Officer

Cc: S. Gay
Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Shari Vaughan
PWS Science Center
PO Box 705
Cordova, AK 99574

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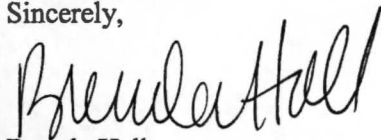
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Brenda Hall
Administrative Officer

Cc: S. Gay
Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
✓ Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Jeep Rice
NOAA
11305 Glacier Hwy.
Juneau, AK 99801

RE: 030585/Lingering Oil: Bioavailability and Effects to Prey and Predators.

Dear Jeep:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 030585/Lingering Oil: Bioavailability and Effects to Prey and Predators has been peer reviewed and accepted. Below are the next steps for completion of your final report.

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For more detailed information regarding finalizing your final report please visit our website at <http://www.evostc.state.ak.us/pdf/admin/reportguidelines.pdf>. Thank you for your participation and contribution to the Restoration Program.

Sincerely,



Brenda Hall
Administrative Officer

Cc: J. Short
J. Bodkin
B. Ballachey
Peter Hagen, NOAA Project Manager
Carrie Holba, ARLIS
✓ Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 17, 2004



Richard Lancotot
USGS
1011 E. Tudor Rd.
Anchorage, AK 99503

RE: 01555/Are Corticosterone Levels of Good Indicator of Food Availability and Reproductive Performance in Kittiwake Colony?.

Dear Richard:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 01555/Are Corticosterone Levels of Good Indicator of Food Availability and Reproductive Performance in Kittiwake Colony? has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

- Within 15 days of receipt of the first several pages of the final report, ARLIS staff shall review it for compliance with the report format standards and notify the principal investigator in writing regarding any changes that need to be made.
- To be certain the format revisions are made correctly, the principal investigator shall fax a copy of the corrected version to ARLIS. The principal investigator shall not reproduce the report until format approval is confirmed in writing by ARLIS.

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Two-sided Pages. The body of the report shall be printed in two-sided format to reduce the space needed to store reports.

Number of Copies. The principal investigator shall provide a total of 21 paper copies and 1 electronic copy, as follows:

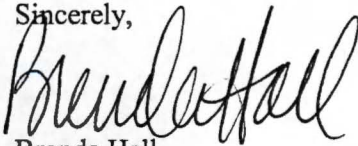
- 1 bound copy of the approved final report to the chairman of the Lingering Oil Effects Subcommittee;
- 18 bound copies and 2 camera ready copies of the approved final report to ARLIS, which shall include a copy for the Science Director and a copy for the Trustee Council's official record. A camera-ready copy is an unbound copy of the report as it will appear in its final format, except that it is single-sided with blank pages inserted as appropriate; and
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For more detailed information regarding finalizing your final report please visit our website at <http://www.evostc.state.ak.us/pdf/admin/reportguidelines.pdf>. Thank you for your participation and contribution to the Restoration Program.

Sincerely,



Brenda Hall
Administrative Officer

Cc: S. Hatch
V. Gill
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Nora Foster
University of Alaska Museum
907 Yukon Dr.
Fairbanks, AK 99775

RE: 030642/Database on the Marine Invertebrate Macrofauna of Prince William Sound: An Addition to the University of Alaska Museum's ARCTOS Network.

Dear Nora:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 030642/Database on the Marine Invertebrate Macrofauna of Prince William Sound: An Addition to the University of Alaska Museum's ARCTOS Network has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

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U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

State Trustees
Alaska Department of Fish and Game
Alaska Department of Environmental Conservation
Alaska Department of Law

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For more detailed information regarding finalizing your final report please visit our website at <http://www.evostc.state.ak.us/pdf/admin/reportguidelines.pdf>. Thank you for your participation and contribution to the Gulf Ecosystem Monitoring Program (GEM) Program.

Sincerely,



Brenda Hall
Administrative Officer

Cc:

Brett Huber, ADF&G Project Manager
Carrie Holba, ARLIS
✓ Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

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May 17, 2004



Brenda Ballachey
ABSC/USGS/BRD
6 Varbay PI NW
Calgary, Alberta CANADA T2A 0C8

RE: 01534/Comparison of Cytochrome P4501A Induction in Blood and Liver Cells of Sea Otters.

Dear Brenda:

On behalf of Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council, I am pleased to inform you that your final report 01534/Comparison of Cytochrome P4501A Induction in Blood and Liver Cells of Sea Otters has been peer reviewed and accepted. Below are the next steps for completion of your final report.

- Within 30 days of the date on which the Science Director accepts the final report, the principal investigator shall submit the first several pages of the approved final report to ARLIS for format review (i.e. Cover, Title Page, Study History, Abstract, Key Words, Project Data and Citation). These pages can be mailed, faxed, or emailed to ARLIS (attention: Carrie Holba):

Carrie Holba
ARLIS
3150 C Street, Suite 100
Anchorage, AK 99503

phone (907) 272-7547
fax (907) 271-4742
carrie@arlis.org

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For more detailed information regarding finalizing your final report please visit our website at <http://www.evostc.state.ak.us/pdf/admin/reportguidelines.pdf>. Thank you for your participation and contribution to the Restoration Program.

Sincerely,



Brenda Hall
Administrative Officer

Cc: P. Snyder
Dede Bohn, USGS Project Manager
Carrie Holba, ARLIS
Gail Phillips, EVOS
Phillip Mundy, EVOS

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 20, 2004



Douglas Allen Segar, PhD
7609 Potrero Avenue
El Cerrito, CA 94530

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Segar:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

Gail Philips
Executive Director

Hi Doug - The Trustee Council approved you as an alternate to the STAC! Thank you so much for your willingness to take on this role. I'm sure that Phil will be in touch with you in the near future regarding this.
Thanks - Gail Phillips

Exxon Valdez Oil Spill Trustee Council

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May 20, 2004

Tom Royer, PhD
Center for Coastal Physical Oceanography
768 West 52nd Street
Norfolk, VA 23529

Re: Reappointment to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska
Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Royer:

I am pleased to welcome you as a returning member of our STAC. You were confirmed by the Trustee Council for a four-year appointment to the STAC at its meeting on May 14. Your willingness to serve and subsequent reappointment will maintain continuity on the STAC in the coming years.

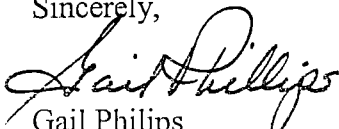
Your first task will be to review proposals responsive to the FY 2005 Invitation and in some cases to write an opinion on the project on behalf of the STAC that will become part of the FY 2005 Work Plan. The meeting to finalize STAC recommendations on FY 2005 proposals is in Anchorage, June 16 – 17.

Your primary contact for administrative support is Brenda Ramos, brenda_hall@evostc.state.ak.us, 907-278-8012. Brenda will be sending contact information, key documents and useful web links to you shortly.

Your primary contact for questions about the GEM program, science matters and the peer review process and its standards is Phil Mundy, Science Director, phil_mundy@evostc.state.ak.us. Phil will have instructions about the proposals and peer review process sent to you shortly.

Please do not hesitate to contact me if there any questions.

Sincerely,


Gail Philips
Executive Director

*Thanks so much for
your service to EVOS.*

Cc: Phil Mundy, Brenda Hall, Brenda Norcross

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 24, 2004



Benny J. Galloway, PhD
President
LGL Ecological Research Associates, Inc.
1410 Cavitt Street
Bryan TX 77801

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

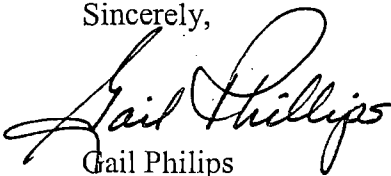
Dear Dr. Galloway:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,


Gail Phillips
Executive Director

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 20, 2004



Brenda L Norcross, Ph.D.
Professor, Fisheries Oceanography
Institute of Marine Science
School of Fisheries and Ocean Sciences
University of Alaska Fairbanks
P.O. Box 757720
Fairbanks, Alaska 99775-7220 USA

Re: Reappointment to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska
Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Norcross: *Brenda -*

I am pleased to welcome you as a returning member of our STAC. You were confirmed by the Trustee Council for a four-year appointment to the STAC at its meeting on May 14. Your willingness to serve and subsequent reappointment will maintain continuity on the STAC in the coming years.

Your first task will be to review proposals responsive to the FY 2005 Invitation and in some cases to write an opinion on the project on behalf of the STAC that will become part of the FY 2005 Work Plan. The meeting to finalize STAC recommendations on FY 2005 proposals is in Anchorage, June 16 – 17.

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Please do not hesitate to contact me if there any questions.

Sincerely,

Gail
Gail Philips
Executive Director

*Thanks so much for
all your great service
to EVOS!*

Cc: Phil Mundy, Brenda Hall, Brenda Norcross

Exxon Valdez Oil Spill Trustee Council

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May 20, 2004



Michael Bronson, PhD
2615 Brooke Drive
Anchorage, AK 99517

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Bronson:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

A handwritten signature in cursive script that reads "Gail Philips".

Gail Philips
Executive Director

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 20, 2004



Ole Mathisen, PhD
5820 San Juan Drive
Friday Harbor, WA 98250

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Mathisen:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there are any questions.

Sincerely,

A handwritten signature in cursive script that reads "Gail Philips". The signature is fluid and elegant, with a large initial "G".

Gail Philips
Executive Director

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May 20, 2004



Michael A. Champ, PhD
7000 Vagabond Drive
Falls Church, VA 22042

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Champ:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

Gail Philips
Executive Director

Federal Trustees

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May 20, 2004



Alan Mearns, PhD
NOAA Office of Response and Restoration
7600 Sand Point Way NE
Seattle, WA 98115

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

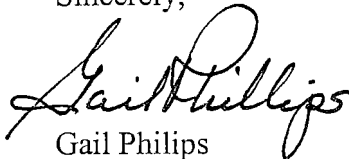
Dear Dr. Mearns:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,


Gail Philips
Executive Director

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May 20, 2004

Terry L. Wade, PhD
Deputy Director-Environmental Science
Geochemical and Environmental Research Group
Texas A&M University
833 Graham Road
College Station, TX 77845

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Wade:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

A handwritten signature in cursive script that reads "Gail Philips".

Gail Philips
Executive Director

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U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

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May 20, 2004

Leslie Holland-Bartels, Ph.D.
Director
Upper Midwest Environmental Sciences Center
U.S. Geological Survey
2630 Fanta Reed Road
La Crosse WI 54603

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Holland-Bartels: *Leslie*

I am pleased to welcome you as the newest member of our STAC. You were confirmed by the Trustee Council for a four-year appointment to the STAC at its meeting on May 14. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. You were selected by an independent nominating committee from among a list of many highly qualified scientists.

Your first task will be to review proposals responsive to the FY 2005 Invitation and in some cases to write an opinion on the project on behalf of the STAC that will become part of the FY 2005 Work Plan. The meeting to finalize STAC recommendations on FY 2005 proposals is in Anchorage, June 16 – 17.

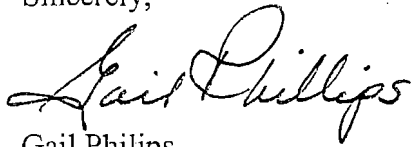
Your primary contact for administrative support is Brenda Ramos, brenda_hall@evostc.state.ak.us, 907-278-8012. Brenda will be sending contact information, key documents and useful web links to you shortly.

Your primary contact for questions about the GEM program, science matters and the peer review process and its standards is Phil Mundy, Science Director, phil_mundy@evostc.state.ak.us. Phil will have instructions about the proposals and peer review process sent to you shortly.

The STAC co-chairs are Brenda Norcross norcross@ims.uaf.edu and Phil Mundy. Our Science Director is a permanent non-voting member of the STAC, and Brenda fills a seat that is selected by the STAC and periodically renewed. Brenda and Phil are your primary contacts for information regarding STAC matters.

Please do not hesitate to contact me if there any questions.

Sincerely,

A handwritten signature in cursive script that reads "Gail Phillips".

Gail Philips
Executive Director

Cc: Phil Mundy, Brenda Hall, Brenda Norcross

Welcome, Hestie - I look
forward to meeting and working
with you. Thanks for being
willing to serve on our STAC.

A handwritten signature in cursive script that reads "Gail".

Exxon Valdez Oil Spill Trustee Council

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May 20, 2004



Bill Streever, PhD
Environmental Studies Leader
BP Environmental (Alaska) Inc.
PO Box 196612
Anchorage, AK 99519-6612

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Streever:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

Gail Phillips
Gail Philips
Executive Director

*Hi Bill - The Trustee Council
approved you as an alternate
to the STAC! Thank you so much
for your willingness to take on
this role. I'm sure that Phil
will be in touch with you in the
near future regarding this.
Thanks - Gail Phillips*

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 20, 2004



Matthew A. Cronin, PhD
ENTRIX, Inc
3701 East Tudor Road
Anchorage, AK 99507

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Cronin: *Matt-*

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

Gail Philips
Executive Director

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 20, 2004



Ray Jakubczak, PhD
BP Exploration (Alaska) Inc.
Mail Stop: MB 4-1
PO Box 196612
Anchorage, AK 99519-6612

Re: Nomination to the Scientific and Technical Advisory Committee (STAC) Gulf of Alaska Ecosystem Monitoring and Research Program (GEM)

Dear Dr. Jakubczak:

This is to let you know that you were not selected by the Trustee Council for appointment to the STAC. I was gratified by the large number of scientists who were willing to be considered for this appointment, and by the high quality of their credentials. The choice for this single position was most difficult, as so many highly qualified scientists had to be excluded.

I very much appreciate your willingness to be nominated for membership on our scientific advisory committee, and I hope that you will continue your interest in the GEM Program. Scheduled openings on the STAC are available once every two years, and openings on our subcommittees are also periodically available.

Please do not hesitate to contact me if there any questions.

Sincerely,

A handwritten signature in cursive script, reading "Gail Phillips". The signature is written in black ink and is positioned above the printed name and title.

Gail Phillips
Executive Director

Federal Trustees

U.S. Department of the Interior
U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

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Alaska Department of Environmental Conservation
Alaska Department of Law

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



May 21, 2004

Dear Interested Citizen:

The *Exxon Valdez* Oil Spill Trustee Council is soliciting nominations for the Public Advisory Committee to serve a 24 month term from October 2004 to September 2006.

Interested persons should follow the instructions on the attached. Be sure to submit a complete packet of the information requested. Nominations are due to the Trustee Council Office by close of business on Tuesday July 20, 2004.

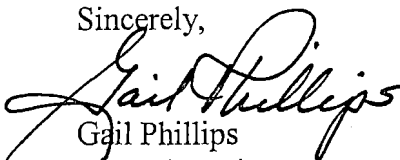
Nominations are being solicited using a wide range of media, including newspapers in the affected area, the Federal Register, the Trustee Council newsletter/website, public service announcements, flyers posted in communities in the affected area, the present Public Advisory Committee membership, and persons having expressed an interest in serving on the Public Advisory Committee.

The process is expected to be completed and the appointment of Public Advisory Committee members made in October 2004.

The *Exxon Valdez* Oil Spill Trustee Council consists of: Joe Meade, Forest Supervisor, Chugach National Forest, Forest Service, U.S. Department of Agriculture; Gregg Renkes, Attorney General, State of Alaska; Drue Pearce, Senior Advisor to the Secretary for Alaska Affairs, U.S. Department of the Interior; Jim Balsiger, Administrator, Alaska Region, National Marine Fisheries Service, National Oceanic and Atmospheric Administration, U.S. Department of Commerce; Kevin Duffy, Commissioner, Alaska Department of Fish and Game; and Ernesta Ballard, Commissioner, Alaska Department of Environmental Conservation.

For more information on the role of the Public Advisory Committee or the nomination process, or copies of documents relating to the Public Advisory Committee or the work of the Trustee Council, contact Cherri Womac at the Trustee Council Office, 907/278-8012 (e-mail: cherri_womac@evostc.state.ak.us).

Sincerely,


Gail Phillips
Executive Director

Enclosure

Federal Trustees
U.S. Department of the Interior
U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

State Trustees
Alaska Department of Fish and Game
Alaska Department of Environmental Conservation
Alaska Department of Law

Exxon Valdez Oil Spill Public Advisory Committee
Procedure for Member Nomination and Appointment

All Public Advisory Committee members must be unanimously approved by the *Exxon Valdez* Oil Spill Trustee Council. The information described below should be prepared by the nominee and submitted to the Executive Director of the *Exxon Valdez* Oil Spill Trustee Council at the following address:

Executive Director
Exxon Valdez Oil Spill Trustee Council
441 West 5th Avenue, Suite 500
Anchorage, Alaska 99501

Email: cherri_womac@evostc.state.ak.us
Fax: 907/276-7178

Nominations for membership may be submitted by any source. From these nominations the Trustee Council will make recommendations for membership and forward their recommendations to the Trustees. Following approval by the Trustees, the Secretary of the Interior will officially appoint those members approved by the Trustees. When appointed, members serve for a term of two years.

Questions should be directed to Cherri Womac, Trustee Council Staff, at 907/278-8012 or 800/478-7745; or to Doug Mutter, Public Advisory Committee Designated Federal Official, at 907/271-5011.

The Public Advisory Committee

The October 1991 Memorandum of Agreement between the State and Federal governments mandated formation of a public advisory committee. The Public Advisory Committee advises the Trustee Council on decisions relating to the planning, evaluation, allocation of funds, and conduct of injury assessment and restoration activities related to the T/V *Exxon Valdez* oil spill of March 1989.

The Public Advisory Committee consists of twenty members to reflect balanced representation from each of the following principal interests:

aquaculture/mariculture	commercial fishing
commercial tourism	marine transportation
conservation/environmental	tribal government
local government	native landowners
recreation users	sport hunting & fishing
subsistence	science/technical
regional monitoring	public-at-large

Information Packet

Nominees for membership to the Public Advisory Committee should provide the following information:

- A biographical sketch (education, experience, address, telephone, fax, email);
- Information about the nominee's knowledge of the region, peoples or economic and social activities of the area affected by the T/V *Exxon Valdez* oil spill, or expertise in public lands/resource management/research;
- Information about the nominee's relationship/involvement (if any) with the principal interest to be represented;
- A statement explaining any unique contributions the nominee will make to the Public Advisory Committee and why the nominee should be appointed to serve as a member;
- Any additional relevant information that would assist the Trustee Council in making a recommendation; and
- Answers to the conflict of interest questions listed below.

Conflict of Interest Disclosure

Public Advisory Committee members are chosen to represent a broad range of interests. It is possible that action could be taken by the Public Advisory Committee when one or more of the members have a direct personal conflict of interest which would prejudice and call into question the entire public process. To avoid this and to enable the Trustee Council to choose appropriate individuals as members, it is necessary that each nominee provide the following information with their information packet. If the answer to any of these questions is yes, please provide a brief explanation of your answer. A "yes" answer will not necessarily preclude any nominee from being appointed to serve on the Public Advisory Committee.

- Do you, your spouse, children, any relative with whom you live or your employer have, or are you defending, a claim filed before any court or administrative tribunal based upon damages caused by the T/V *Exxon Valdez* oil spill?
- Do you, your spouse, children, any relative with whom you live or your employer own any property or interest in property which has been, or is likely to be, proposed for acquisition by the Trustee Council?
- Have you, your spouse, children, any relative with whom you live or your employer submitted, or likely will submit, a proposal for funding by the Trustee Council; or be a direct beneficiary of such a proposal?
- Do you know of any other potential actions of the Trustee Council or the Public Advisory Committee to have a direct bearing on the financial condition of yourself, your spouse, children, other relative with whom you live or your employer?

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



Memorandum

TO: EVOS staff

FROM: Gail Phillips
Executive Director *Gail*

DATE: May 25, 2004

SUBJECT: Emergency Exit Procedures

In case of an emergency in the Chamber of Commerce Building.

EMERGENCY EXIT: If there is an evacuation type emergency, use either stairwell.
DO NOT USE THE ELEVATOR! If you use the back stairs, you will exit on to E Street.

DESIGNATED MEETING PLACE: The designated meeting place is Town Square by the waterfall. There are benches in this area that would be the place to gather. We will take a head count when everyone shows up.

FIRE: There are three pieces of fire extinguisher equipment in our office. A hose is in the hallway on the east wall between the men's and women's restrooms. There are also two foam fire extinguishers on east wall, one is located the between the woman's restroom and the kitchen and the second is near the reception area across from the entry doors.

The portable extinguisher has instructions on the side.

Step 1 Hold upright and pull ring pin out
Step 2 Step back 10 feet; aim at base of fire
Step 3 Squeeze lever. Sweep from side to side

The extendable fire hose looks simple to use. Unhook the nozzle, extend the hose and if possible, have another person turn the water on by rotating the red handle to the left. Again, aim at the base of the fire and sweep from side to side.

If heavy smoke is an issue, drop to the floor and crawl to the stairwell and out of the building.

EARTHQUAKE: Get under your desk or stand in a sturdy doorway (not a partition doorway). If exiting the building becomes necessary, use the back stairwell, if possible, as the front stairwell leads to the lobby which has a glass wall that could be a hazard.

SEVERE STORM/TRAVELER'S ADVISORY: If the situation warrants, we will all leave early.

PRACTICE FIRE DRILL: We should probably have a practice fire drill and you will be informed prior to the practice. You will hear a page via the speaker on your office phone.

EMERGENCY BUDDIES: To help ensure everyone gets out of the building we will each have exit buddies. Your office neighbor will be your exit buddy, for instance: Gail, Phil & Cherri, Brett & Brenda, Michael & Paula, and Rob & Elizabeth.

NOTIFYING OTHER BUILDING TENANTS: Gail will grab her cell phone which will allow us to contact the building maintenance people and inform them of the emergency. They will be responsible for contacting the other building tenants.

The number for building maintenance is: 562-3087

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



May 25, 2004

William Seitz
U.S. Geological Survey
1011 E Tudor Road
Anchorage, AK 99503

Dear Mr. Seitz:

Thank you so very much for your service on the STAC and also for your steadfast support of the GEM Program. You were among the first outside the Trustee Council to recognize the need for and the potential benefits of GEM, and the support your voice has given to the program over the last four years has been instrumental in its success.

As an administrator, your impact on Alaskan science has been a very positive breath of fresh air. That will be a very hard act for your successor to follow.

We will miss your candor and keen sense of humor and we will all miss your healthy skepticism in our STAC deliberations. Our best wishes for where ever your paths lead in the future.

Enjoy the retirement!

Sincerely,

Thanks very much!
Gail Phillips

Gail Phillips
Executive Director

Yahoo!
Phillip R. Mundy

Phillip R. Mundy
Science Director

Rob Bochenek

Rob Bochenek
Data Systems Manager

Cherri Womac

Cherri Womac
Administrative Assistant

Brenda Hall

Brenda Hall-Ramos
Administrative Officer

Paula Banks

Paula Banks
Administrative Manager

Michael Schlei

Michael Schlei
Analyst Programmer

Elizabeth Goodrich

Elizabeth Goodrich
Administrative Clerk

Brett Huber

Brett Huber
Program Coordinator

A grayscale map of Alaska serves as the background for the certificate. The text is overlaid on the map, with the state's outline clearly visible.

Certificate of Appreciation

Awarded to

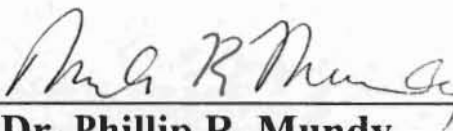
William Seitz

In recognition of outstanding service as a member of the
Scientific and Technical Advisory Committee of the Gulf
Ecosystem Monitoring and Research Program for the
Exxon Valdez Oil Spill Trustee Council

May 2004



Gail Phillips
Executive Director



Dr. Phillip R. Mundy
Science Director

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 5, 2004



read file

Mrs. Ulrike Ramcke-Mensing
Baron -Voght-StraBe 76, 22609 Hamburg

Via Fax: 827530

Dear Mrs. Ramcke-Mensing:

Mrs. Gail Phillips, Executive Director, and Dr. Phillip Mundy, Science Director for the *Exxon Valdez* Oil Spill Trustee Council would be happy to meet with you around June 4 at the *Exxon Valdez* Oil Spill Trustee Council's office (address above). Please contact the office at (907) 278-8012 as the date of your arrival draws near that we might have a better idea of when you will arrive.

I would like to send you a copy of the 15th Anniversary CD and brochure that was recently produced by our office. They are excellent to prepare for your visit with Mrs. Phillips and Dr. Mundy. Please let me know if the address from your earlier correspondence is accurate and complete. You may also contact me through my email at cherri_womac@evostc.state.ak.us.

Sincerely,

A handwritten signature in black ink that reads "Cherri Womac". The signature is fluid and cursive, with a long horizontal line extending from the end.

Cherri Womac
Administrative Assistant

Federal Trustees

U.S. Department of the Interior
U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

State Trustees

Alaska Department of Fish and Game
Alaska Department of Environmental Conservation
Alaska Department of Law

Mrs. Ulrike Ramcke-Mensing
Baron-Voght-Straße 76, 22609 Hamburg
Tel. & Fax 0049/40 / 827530

Exxon Valdez Oil Spill
Trustee Council
441 West Fifth Avenue, Suite 500
Anchorage, AK 99501
Fax 001 / 907 / 276-7178

Hamburg, April 30, 2004

Dear Sirs,

I should like to ask you for your assistance and guidance as to the following:

I am a free lance radio author and will be visiting Alaska and Canada this summer. My aim is: trying to get a good picture of the American continent's northwest where I want to capture voices and sounds. These will then be moulded into a one hour culture radio programme for the German state radio, SWR. Such a portrait would definitely be 'lopsided' if the Valdez oil spill and its consequences wouldn't make part of it. My schedule is to arrive in Anchorage on June 4, however, this is perhaps not the exact date because there might always pop up unforeseen events during the journey. (I will start from Vancouver on May 12.)

What I do hope is that someone on your committee could spare me a little bit of time so that I could get a good briefing on the Valdez disaster. In the affirmative, I beg to let me know whom I would have to contact.

I dare say I am looking forward to your - please! - prompt answer. Already now I should like to thank you for your kind attention to my request.

Best regards,

Ulrike Ramcke-Mensing
(Ulrike Ramcke-Mensing)

*Cheri - Please prepare + FAX
a response - yes - Phil
and I can meet w/him -
also - let him know you are
mailing him a copy of our
15th Year brochure and CD
Thanks -
G*

Mrs. Ulrike Ramcke-Mensing
Baron-Voght-Straße 76, 22609 Hamburg
Tel. & Fax 0049/40 / 827530

Exxon Valdez Oil Spill
Trustee Council
441 West Fifth Avenue, Suite 500
Anchorage, AK 99501
Fax 001 / 907 / 276-7178

Hamburg, May 7, 2004

Dear Mrs. Womac,

Thanks very much for your yesterday's fax message with your promise that we are going to have a top briefing on the oil spill disaster.

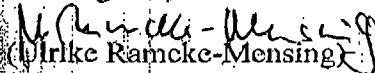
It's great that you would like to send me a copy of the 15th Anniversary CD and a brochure. As departure is scheduled for Tuesday next week, I suggest you mail it to the following address:

Ulrike Ramcke-Mensing
c/o Park Avenue Campground
1750 Park Avenue
Prince Rupert, BC
Canada V8J 3R5.

We will arrive there on May 18, leave on May 19. I think that's enough time for sending your helpful information material there. It's actually the only fixed date / address we are having on our whole trip (due to the fact that we have a reservation on the BC ferry). As to the rest of our journey we, i.e. my husband, Dr. Rainer Ramcke, and I, will be moving along by motorhome which is equipped with a CD player. (Our itinerary is scheduled as to the route but not as to the dates.)

Sure, we will call you as soon as we know the date of our arrival in Anchorage.

Best regards,


(Ulrike Ramcke-Mensing)

*** TX REPORT ***

TRANSMISSION OK

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CONNECTION TEL 0114940827530
SUBADDRESS
CONNECTION ID
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RESULT OK

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/2

May 5, 2004

Mrs. Ulrike Ramcke-Mensing
Baron -Voght-StraBe 76, 226

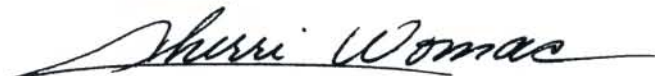
Via Fax: 827530

Dear Mrs. Ramcke-Mensing:

Mrs. Gail Phillips, Executive D
Valdez Oil Spill Trustee Council
Valdez Oil Spill Trustee Council
8012 as the date of your arrival
arrive.

I would like to send you a copy of the 15th Anniversary CD and brochure that was recently produced by our office. They are excellent to prepare for your visit with Mrs. Phillips and Dr. Mundy. Please let me know if the address from your earlier correspondence is accurate and complete. You may also contact me through my email at cherri_womac@evostc.state.ak.us.

Sincerely,



Cherri Womac
Administrative Assistant



011-CC-
CITY CODE -
PHONE #
AREA CODE 40

827530

HAMBURG

CC
011-49-40-827530

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 1483
CONNECTION TEL 0114940827530
SUBADDRESS
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ST. TIME 05/06 01:16
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PGS. SENT 1
RESULT OK

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



May 5, 2004

Mrs. Ulrike Ramcke-Mensing
Baron -Voght-StraBe 76, 226

Via Fax: 827530

Dear Mrs. Ramcke-Mensing:

Mrs. Gail Phillips, Executive D
Valdez Oil Spill Trustee Council
Valdez Oil Spill Trustee Council
8012 as the date of your arrival
arrive.

10
00
-1

827530

HAMBURG

cc
011-49-40-827530

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Sincerely,

Cherri Womac
Administrative Assistant

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO	1483
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RESULT	OK

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178

May 5, 2004



Mrs. Ulrike Ramcke-Mensing
Baron -Voght-StraBe 76, 22609 Hamburg

Via Fax: 827530

Dear Mrs. Ramcke-Mensing:

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Sincerely,

A handwritten signature in dark ink, appearing to read 'Cherri Womac', with a long, sweeping underline.

Cherri Womac
Administrative Assistant

Exxon Valdez Oil Spill Trustee Council

441 W. 5th Ave., Suite 500 • Anchorage, Alaska 99501-2340 • 907/278-8012 • fax 907/276-7178



Memorandum

To: Rena Hite

From: Paula Banks
Administrative Manager

Date: May 28, 2004

Re: Phone system purchase justification

This memorandum is to serve as a justification to obtain authorization to purchase a new phone system for the *Exxon Valdez* Oil Spill Trustee Council. The EVOS office is in need of a new phone system. The current system is a Northern Telecom NT8B70DL93 – SN 040025489407 – Budget number 13D9179 and was purchased in March of 1994. It is my understanding that if the system malfunctions it can not be repaired because the software, unit and parts are obsolete. If the system were to fail it would take several days, possibly weeks to restore communications. A new system would require fewer units which will result in a reduced cost in equipment fees.

Please provide a list of IT approved phone systems that meet or exceed the functionality of our existing system. We would like to have a new system purchased before September 30, 2004.

Federal Trustees

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U.S. Department of Agriculture
National Oceanic and Atmospheric Administration

State Trustees

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Alaska Department of Environmental Conservation
Alaska Department of Law