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Help Wanted

ADMINISTRATIVE DIRECTOR of the Oil Spill Trustee Council: The Alaska Department of Fish and Game is seeking applicants for the Anchorage-based position of Administrative Director of the Trustee Council, which is composed of representative of six federal and state agencies. This same position is also currently being announced under USDA Recruitment Bulletin WO-018-93D; the selected candidate may choose to apply under either announcement and may serve in either the federal or state service. This position is responsible to plan, organize, direct and co-ordinate a broad and complex restoration program to improve injured natural resources and related services as a result of the Exion Valdez oil spill; and to provide oversight to the Restora-

The Alaska Department of Fish and Game conducts all programs and activities free from discrimi-nation on the basis of sex, color, race, religion, nationat origin, age, marital status, pregnancy, parenthood or disability.

and provides technical

tance to Alaskan communities and utilities. Applications are be-

ing received by the Energy Au-

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tion Team and support for the Public Advisory Group, including representation of the Trustee Council in interagency planning and international contacts; coordination or programmatic restoration and enhancement efforts and development of budget and accounts mointenance plans for oil spill activities. The successful candidate will be knowledgeable in one or more of the following areas: natural resources, disciplines pertaining to multi-resources management, related public laws and policies, current research and development programs, management practices, budget formulation and administration, and requirements for litigation reports and support ac-tions. The position is an exempt position. Candidates must have a minimum of three years of senior level management experience. Beginning annual salary range is \$72,470 to \$80,291. Interested persons should submit a resume by January 15, 1993 to Lynn Ate, Hu-mon Resources Manager of the Alaska Department of Fish and Game, P.O. Box 25526, Juneau, Alaska 99802-5526. ALASKA ENERGY AUTHORITY The Alaska Energy Authority is a public corporation of the State of Alaska. To help reduce electri-cal costs for residents of the State, the agency finances, constructs and operates power pro-lects, administers loan programs

55. **Help Wanted**

Part time (25-30 hrs per week) Receptionist for fest paced Chiropractic office experience help ful but not necessary. Call 463-5255

Perseverance Theatre, a cross cultural non-profit arts organization in Juneau is looking for an accountant/budget director. Applicants must have a strong accounting background. Skills in computer, grant writing, budget preparation, and personnel management are also destrable. For more information contact Perse-verance Theatre, 914, Third Street, Douglas, Alaska 99824 or call. (907) 364-2421 during regular business hours. Letters of appli-cation, resumes, and 2 letters of recommendation must be ... received by January 15 to be con-sidered. Perseverance Theatre is an equal opportunity employer. POSITION: Project Manager

QUALIFICATIONS: The suc-cessful candidate must have a proven track record in project Management, Development, and construction. Degree in Business Administration, Managerial Finance related field, or successful experience in coordinating profect development with State, Federal and Private Resources can be considered.

DUTIES: Administer the ANA Grant program under the supervision of the Tanacross Village Council and President.

Vake lead Position in all contact negotiations in implement the proposed Tribal Museum Com-

clex. The ANA Project Director will have the responsibility to carry out the objectives that are stated in the proposal. The ANA Project Director will be responsible for working closely with consultants, attorneys, and trainers who will be contracted by the Tribal Coun-cli to assist in the project and with officials, staff, and repre-sentatives from the State, Feder-al, and other Tribal Governments. SALARIES: D.O.E.

SEND: Resume and a cover letter to: Jerry Isaac, President

Tanacross Village Council

P.O. Box 769999 Tanacross, Alaska 99776

PH#: (907) 883-4131 Preference in hiring may be siv-en to Alaska Native and American indian applicants, under the provisions of P.L. 93-638. Tax preparer needed for 1993 tax season. Must have experience proparing individual, partnership and corporate returns, and be PC literate. CPA or EA preferred but not required. Sand re-

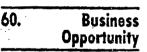
Help Wanted

55.

YUKON-KUSKOKWIM HEALTH CORPORATION CAREER OPPORTUNITIES COMPUTER SYSTEM ANA LYST/COORDINATOR for the development: Implementation and administration of a computer-based management and ac-counting information system. Salary \$39,392/Annum, plus liberal fringe benefits, QUALIFICA-TIONS: Graduate from a four (4) year course from an accredited university or college with a mafor in computer sciences or accounting with emphasis and experience in computer systems, networks and programming plus ona (1) years experience. Apply by January 15, 1993.

indian/Native preference in hiring under 78 provision of P.L. 93-638 Entitled "Indian Self-Determination and Education Assis-tance Act." Submit an application or resume to: YKHC Person-nel, P.O. Box 528, Bethel, Alaska 99559, or call (907) 543-3321 for The YUKON-KUSKOKWIM

HEALTH CORPORATION IS AN EQUAL OPPORTUNITY EM-PLOYER.



Alaska pure water, Alaskan division. Excellent career opportuni-Owner says sell. Listed at ťγ. \$92,000. Be creative. CBW Ask for John 790-2179.



SERVPRO Cleaning & Restoration Franchise 36,000 Completei Join the best tearni Call 800-826-95861

65. Miscellaneous

Behama cruise 5 days/4 nights, under booked! Must Selil \$249/couple, ilmited tickets. 407-767-8100 ext 2273. Monday-Saturday 9am-9pm.

3 Batemans: The Challenge, Season End Bear, Endangered Spaces, Brenders: The Monarch. Isaac: Snow Leopard, 586-3606 Beautiful custom oak display case. For flat display - 361/2" x 241/2" W x 3-4"deep. Great for lewelry, \$200, 364-2147 eves

BEST BUY IN TOWN 13" PEPPERONI PIZZA

\$6.99 DAILY LUNCH SPECIAL

65. Miscellaneous

Doug Hall Snowplowing Sanding & snow removal 789-0246

Glacler 2nd Store Buy, Sell, Trade or Rent 5445 Glacier Hwy, 780-4666 Money Loaned

on small items of value COIN CENTER 789-9785

New Years Eve at the Silverbow Inn. Make your reservations now 586-4146

Nikon 5005, 70-210 lens, 30-75 lens, bag, cleaning kit, warranty, \$400 obo. Ask for Thad 789-3251

R/T. Juneau to Anchorage, 1/15/93 thru 1/24/93, \$150,

Happy Christmast 789-7214 Water softner units: Con-aire controlled air pressure tank. Jet pump, motor, 1/2 hp. \$2000 ebo. Old Humpback whale skull hand Painted Tilingit totemic chests. 801/3" x 4" x 21". \$75,000. Ideal tourist attraction. Contact boat Airita, Aurora boat harbor, F float, stall 10.

Snowplowing & Removal downtown to Salmon Creek, Lic. & Insured, Low rates. 584-1754

SNOWPLOWING TOWN TO VALLEY BERM BUSTERS 780-4547 SNOW PLOWING Valley to Tee-Harbor

Lowpete Construction 789-5025 *** SPA SALE *** **Best Quality & Features** Fast & friendly local service

Lowest maintenance Lowest chemical use SONOMA SPAS 586-4200

We have Spa Chemicals in stock Stamp collectors/former collectors; I would like to buy your collections/accumulations. Ken 789-4332 eves

Taku River Homebrew Supply Free Catalog 463-4897

Tired of looking for wood? Call AEL&P for the Clean Air Rate, It could save you up to 50%. Call 586-2222 for details.



T.W. Hall Snow plowing 789-3725

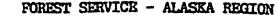
2 Round trip tickets to Seattle departs 1/13 return can be open. 790-2225

4 piece Sonor drum set w/ stand symbols, Incl lesson. Great for beginners, \$550, 789-5423

12-29-92 4:59 PM ;USDA

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USDA FOREST SERVICE P.O. BOX 21628 JUNEAU, ALASKA 99802-1628

(ROOM 917 JUNEAU FEDERAL OFFICE BLDG.)

BULLETIN NO:	WO-018-93D
ISSUED:	December 21, 1992
CLOSES:	January 19, 1993 (Postmarked)

THE ALASKA REGION OF THE FOREST SERVICE IS NOW ACCEPTING APPLICATIONS FROM ANY U.S. CITIZEN, WHO HAS REACHED THE AGE OF 18, FOR THE POSITION OF:

ADMINISTRATIVE DIRECTOR, GM-401-15 ANCHORAGE, ALASKA - OIL SPILL TRUSTEE COUNCIL

SALARY: \$64,233 per annum starting salary, plus 25% Cost of Living Allowance.

Government employees working in Alaska are assured of a Cost-of-Living Allowance of 25 percent of their annual base salary through December 1995.

TOUR OF DUTY: Permanent full-time

LOCATION OF POSITION: Anchorage, Alaska

GENERAL INFORMATION: The incumbent serves as administrative director of the <u>Exxon Valdez</u> Oil Spill Trustee Council encompassing six members, one each representing the Alaska Department of Law, Fish and Game, and Environmental Conservation, Secretaries of Agriculture, and Interior, and the Administrator for the National Oceanic and Atmospheric Administration. For administrative purposes, the position will report to the Council member of the agency from which the person is located or, if an individual is selected from a Federal agency not a member of this council, will report to the USDA member of the Council if selected from the selected individual is not currently with the Federal Government, he or sha will report to the USDA member of the Council if selected from this vacancy announcement. This position is also advertised by the State of Alaska through January 15, 1993.

MAJOR DUTIES:

In conjunction with the restoration team, provides vision and leadership, plans, organizes, directs, and coordinates a broad and complex restoration program to improve injured natural resources and related services as a result of the <u>Exxon Valdez</u> Oil Spill. Directs the development of a general overall plan, budget and accounts for all phases of oil spill activities, and direction to ensure internal and external consistency for the Trustee Council. Develops and implements plans for the spill restoration and injury assessment processes. Develops annual programs of work. Represents the Trustee Council and supports the Restoration Team activities in the resource recovery phase.

QUALIFICATIONS: OPM Handbook X-118. Basic requirements: Degree: biological sciences, agriculture, natural resource management, or related disciplines appropriate to the position, or a combination of experience and education when the education is based on courses equivalent to a major such as listed.

<u>SELECTIVE PLACEMENT FACTORS:</u> (Those who do not possess these skills will not receive further consideration):

1. Demonstrated skill in managing a large, complex program of work.

2. Demonstrated skill in harmonizing conflicting interests, demands, and perspectives of a variety of agencies, groups, organizations, and individuals to determine appropriate actions and approaches.

3. Demonstrated ability to plan a long-term program of national importance and significance.

QUALITY EXPERIENCE: When completing your application, be sure to describe all directly related experience that clearly shows you meet the qualifications and selective placement factors so that you can perform the duties and responsibilities of this position.

HOW TO APPLY: Applicants must submit the following: 1) SF-171 (6/88 edition of the federal application form), or resume or curriculum vitae as long as they are complete enough to show you meet the experience requirements; 2) College transcripts or CSC Form 1170/17, List of College Courses and Certificate of Scholastic Achievement, 3) Demo Form 001, Applicant Supplemental Sheet, and 4) DD-214 if claiming Veteran's Preference.

NOTE: PLEASE DO NOT SUBMIT YOUR APPLICATION PACKET IN A NOTEBOOK, BINDER OR OTHER CUMBERSOME COVERING.

HOW TO APPLY - WHERE: USDA Forest Service, Region 10, ATTN: Dan Bates, P.O. Box 21628, Juneau, Alaska 99802-1628, FTS 871-8715 or Commercial (907) 586-8715. Applications must be postmarked by the closing date to receive consideration.

****INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED**** COMPLETENESS OF PACKETS IS AN APPLICANT RESPONSIBILITY

Use of postage-paid government agency envelopes to mail packets is a violation of Federal laws and regulations. Packets received this way will not be considered. Telefaxed applications will not be accepted.

SPECIAL INFORMATION

TRAVEL AND TRANSPORTATION COSTS FOR NEW HIRES MOVING TO ALASKA: The following relocation costs will be covered as authorized under federal travel regulations if the selectee is moving to Alaska from The Lower 48: Payment of moving household goods, transportation costs for employee and family, per diem for employee only during travel, mileage, storage of household goods, payment of temporary quarters, and reimbursement for certain expenses associated with selling current residence and purchasing a new one at the duty site.

CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NON-MERIT REASON SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, DISABILITY, AGE, OR MEMBERSHIP OR NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

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United States Department of Agriculture

Forest Service

Alaska Region

Federal Office Bldg. P.O. Box 21628 Juneau, Alaska 99802-1628

Line C

ANNOUNCEMENT: WO-018-93G OPENING DATE: 12/21/92 CLOSING DATE: 1/21/93 SERIES/GRADE: GM-401-15 TITLE: ADMINISTRATIVE DIRECTOR, EXXON VALDEZ OIL SPILL LOCATION: Anchorage, Alaska

PROMOTION POTENTIAL: NONE BEYOND THE STATED GRADE

AREA AND LEVEL OF CONSIDERATION:

GOVERNMENT WIDE. CURRENT FEDERAL EMPLOYEES HAVING COMPETITIVE STATUS WHO NOW HOLD OR HAVE PREVIOUSLY HELD FOR 1 YEAR OR MORE A POSITION AT THE NEXT LOWER LEVEL. REINSTATEMENT ELIGIBLES WILL BE CONSIDERED.

**IN ADDITION TO THE ABOVE ELIGIBLES, INDIVIDUALS WILL BE CONSIDERED FOR THE POSITION UNDER SPECIAL EMPLOYMENT AUTHORITIES, PROVIDED APPLICANT MEETS QUALIFICATIONS AND EVALUATION CRITERIA CITED FOR POSITION. APPLICANTS DO NOT HAVE TO BE PRESENT OR FORMER CIVILIAN FEDERAL GOVERNMENT EMPLOYEES.

THIS INCLUDES INDIVIDUALS WITH DISABILITIES; 30% OR MORE DISABLED VETERANS; PEACE CORPS VOLUNTEERS; AND OTHER APPLICABLE PROGRAMS.

IT IS THE RESPONSIBILITY OF THE APPLICANT TO FURNISH THE APPROPRIATE PROOF OR CERTIFICATION REOUIRED.

ADDITIONAL INFORMATION ON THESE SPECIAL EMPLOYMENT AUTHORITIES MAY BE OBTAINED FROM THE OFFICE ISSUING THIS ANNOUNCEMENT.**

GENERAL INFORMATION:

THE INCUMBENT SERVES AS ADMINISTRATIVE DIRECTOR OF THE EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL ENCOMPASSING SIX MEMBERS, ONE EACH REPRESENTING THE ALASKA DEPARTMENTS OF LAW, FISH AND GAME, AND ENVIRONMENTAL CONSERVATION, SECRETARIES OF AGRICULTURE, AND INTERIOR, AND THE ADMINISTRATOR FOR THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION. THE POSITION IS HEADQUARTERED IN ANCHORAGE, ALASKA. FOR ADMINISTRATIVE PURPOSES, THE INCUMBENT OF THE POSITION WILL REPORT TO THE COUNCIL MEMBER OF THE AGENCY FROM WHICH THE PERSON IS IF AN INDIVIDUAL IS SELECTED FROM A FEDERAL AGENCY NOT A MEMBER OF SELECTED. THIS COUNCIL, THAT INDIVIDUAL WILL REPORT TO THE USDA MEMBER OF THE COUNCIL. FOR OPERATIONAL PURPOSES, THE INCUMBENT OF THE POSITION WILL REPORT TO THE TRUSTEE COUNCIL AS A WHOLE.

MAJOR DUTIES:

SERVES AS THE ADMINISTRATIVE DIRECTOR FOR THE EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL FOR THE PURPOSE OF THE RESTORATION AND DAMAGE ASSESSMENT. PROVIDES VISION AND LEADERSHIP, PLANS, ORGANIZES, DIRECTS, AND COORDINATES A BROAD AND COMPLEX RESTORATION PROGRAM TO IMPROVE INJURED NATURAL RESOURCES AND RELATED SERVICES AS A RESULT OF THE EXXON VALDEZ OIL SPILL. DIRECTS THE DEVELOPMENT OF A GENERAL OVERALL PLAN, BUDGET AND ACCOUNTS FOR ALL PHASES OF THE OIL SPILL ACTIVITIES, AND DIRECTION TO ENSURE INTERNAL AND EXTERNAL CONSISTENCY FOR THE TRUSTEE COUNCIL.

DEVELOPS A PLAN FOR THE DOCUMENTATION OF THE SPILL RESTORATION AND INJURY ASSESSMENT PROCESSES. DEVELOPS ANNUAL PROGRAMS OF WORK. REPRESENTS THE TRUSTEE COUNCIL AND SUPPORTS THE RESTORATION TEAM ACTIVITIES IN THE RESOURCE RECOVERY PHASE.

QUALIFICATIONS:

OPM HANDBOOK X-118: DEGREE IN BIOLOGICAL SCIENCES, AGRICULTURE, NATURAL RESOURCE MANAGEMENT, OR RELATED DISCIPLINES APPROPRIATE TO THE POSITION; OR COMBINATION OF EDUCATION EQUIVALENT TO A MAJOR AS SHOWN ABOVE PLUS APPROPRIATE EXPERIENCE. APPLICANTS MUST HAVE ONE YEAR OF SPECIALIZED EXPERIENCE EQUIVALENT TO THE NEXT LOWER GRADE LEVEL WHICH IS IN OR DIRECTLY RELATED TO THE LINE OF WORK OF THE POSITION TO BE FILLED AND WHICH HAS EQUIPPED THE APPLICANT WITH THE PARTICULAR KNOWLEDGE, SKILLS, OR ABILITIES TO SUCCESSFULLY PERFORM THE DUTIES OF THE POSITION.

EVALUATION CRITERIA:

APPLICANTS WHO MEET THE BASIC ELIGIBILITY REQUIREMENTS WILL BE EVALUATED ON THE FOLLOWING:

- 1. SKILL IN LONG-TERM PROGRAM PLANNING THAT WAS OF SIGNIFICANT IMPORTANCE.
- 2. SKILL IN GENERATING NEW CONCEPTS, METHODS, AND TECHNIQUES.

3. ABILITY TO EFFECTIVELY MANAGE AND WORK WITH A VARIETY OF PROFESSIONALS, INCLUDING SCIENTISTS, MANAGERS, AND PLANNERS IN REACHING A COMMON OBJECTIVE.

4. KNOWLEDGE OF PROGRAM PLANNING AND BUDGETING SUFFICIENT TO MANAGE A COMPLEX PROGRAM OF WORK INCLUDING STAFFING, FINANCES, EQUIPMENT, AND OTHER ORGANIZATIONAL ELEMENTS.

METHOD OF EVALUATION:

PROMOTION PANEL MEMBERS OR A PERSONNEL SPECIALIST WILL EVALUATE EACH CANDIDATE'S QUALIFICATIONS INCLUDING EXPERIENCE, PERFORMANCE, AWARDS, TRAINING, AND EDUCATION.

HOW TO APPLY:

THE FOLLOWING MUST BE RECEIVED BY THE CLOSING DATE. LATE APPLICATIONS WILL NOT BE CONSIDERED.

1. SF-171, APPLICATION FORM (SHOW VACANCY ANNOUNCEMENT NUMBER IN BLOCK 1).

2. CURRENT PERFORMANCE APPRAISAL (CURRENT GOVERNMENT EMPLOYEES).

3. NARRATIVE STATEMENT ADDRESSING EACH EVALUATION CRITERIA.

4. AD-779 - BIOGRAPHICAL SKETCH.

5. DEMO FORM 001, USDA DEMONSTRATION PROJECT APPLICANT SUPPLEMENTAL SHEET.

6. FOR APPLICANTS OUTSIDE THE FOREST SERVICE, A COPY OF YOUR MOST RECENT FORM SF-50B (NOTIFICATION OF PERSONNEL ACTION) FOR VERIFICATION OF COMPETITIVE STATUS.

7. COPY OF COLLEGE TRANSCRIPT OR OPM FORM 1170/17, COMPLETION OF DEGREE REQUIREMENT.

8. FOREST SERVICE APPLICANTS MUST SUBMIT A ONE PAGE NARRATIVE DESCRIBING CAREER ACCOMPLISHMENTS IN THE AREAS OF EEO/AFFIRMATIVE ACTION AND DIVERSIFICATION OF THE FEDERAL WORKFORCE. USE OF POSTAGE-PAID GOVERNMENT AGENCY ENVELOPES TO FILE JOB APPLICATIONS IS A VIOLATION OF FEDERAL LAWS AND REGULATIONS. APPLICATIONS SUBMITTED IN POSTAGE-PAID GOVERNMENT ENVELOPES WILL NOT BE CONSIDERED. TELEFAXED APPLICATIONS WILL NOT BE ACCEPTED.

NOTE: PLEASE DO NOT SUBMIT YOUR APPLICATION PACKET IN A NOTEBOOK, BINDER, OR OTHER CUMBERSOME COVERING.

HOW TO APPLY- WHERE:

USDA-FOREST SERVICE, REGION 10, ATTN: DAN BATES, P.O. BOX 21628, JUNEAU, ALASKA, 99802-1628, (907) 586-8715. APPLICATIONS MUST BE RECEIVED BY COB OF THE CLOSING DATE TO RECEIVE CONSIDERATION.

FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION (EXCEPT DEMO FORM 001) BEFORE THE CLOSE OF BUSINESS ON THE CLOSING DATE OF THE ANNOUNCEMENT WILL ELIMINATE THE APPLICANT FROM FURTHER CONSIDERATION.

SPECIAL INFORMATION

COST-OF-LIVING: Federal Government employees working in Alaska are assured of a cost-of-living allowance of 25% of their annual base salary through December, 1995.

Government employees transferring to and from Alaska are entitled to certain transfer-of-station expenses. These reimbursements may vary depending upon which Trustee Council member the selected applicant will work for. Current Department of Interior and NOAA applicants will be covered by their respective agency regulations. Department of Agriculture and all other applicants will be covered by USDA and Forest Service regulations.

CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, DISABILITY, AGE, OR MEMBERSHIP OR NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

UNITED STATES D	EPARTMENT OF AG	GENCY Forest service		
	CHICAL SKEICH			
2. NAME OF EMPLOYEE 3. POSI		TION TITLE	4. POSITION LOCATION	
5. STATUS (OPTIONAL)	6. VETERAN'S PREFERENCE	7. OPTIONAL RETI ELIGIBILITY D (OPTIONAL)	REMENT 8. PRESENT GRADE (OR ATE EQUIVALENT) OR ES DESIGNATION	
9. SERVICE COMPU- TATION DATE (OPTIONAL)	10. DATE OF BIRTH	11. PLACE OF BIR (OPTIONAL)	TH 12 SECURITY CLEARANCE YES NOT REQUIRED PENDING	
EXPERIENCE DATE (L	IST LAST 15 YEA	RS, BEGINNING WIT	H THE MOST RECENT DATE	
DATES	POSITION, SERIES AND GRADE		ORGANIZATION/LOCATION	
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14. EDUCATION (BEYOND HIGH SCHOOL)

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15. LIST, BY DATE, ANY SIGNIFICANT AWARDS, CITATIONS, AND SPECIAL ASSIGNMENTS

FORM AD-779 (5-80)

St. Laws -AULINIS ALANG FLOURA

BULLETIN NO:WO-018-93DISSUED:December 21, 1992CLOSES:January 19, 1993 (Postmarked)

THE ALASKA REGION OF THE FOREST SERVICE IS NOW ACCEPTING APPLICATIONS FROM ANY U.S. CITIZEN, WHO HAS REACHED THE AGE OF 18, FOR THE POSITION OF:

ADMINISTRATIVE DIRECTOR, GM-401-15 ANCHORAGE, ALASKA - OIL SPILL TRUSTEE COUNCIL

SALARY: \$64,233 per annum starting salary, plus 25% Cost of Living Allowance.

Government employees working in Alaska are assured of a Cost-of-Living Allowance of 25 percent of their annual base salary through December 1995.

TOUR OF DUTY: Permanent full-time

LOCATION OF POSITION: Anchorage, Alaska

GENERAL INFORMATION: The incumbent serves as administrative director of the Exxon Valdez Oil Spill Trustee Council encompassing six members, one each representing the Alaska Department of Law, Fish and Game, and Environmental Conservation, Secretaries of Agriculture, and Interior, and the Administrator for the National Oceanic and Atmospheric Administration. For administrative purposes, the position will report to the Council member of the agency from which the person is located or, if an individual is selected from a Federal agency not a member of this council, will report to the USDA member of the council. If the selected individual is not currently with the Federal Government, he or she will report to the USDA member of the Council if selected from this vacancy announcement. This position is also advertised by the State of Alaska through January 15, 1993.

MAJOR DUTIES:

In conjunction with the restoration team, provides vision and leadership, plans, organizes, directs, and coordinates a broad and complex restoration program to improve injured natural resources and related services as a result of the <u>Exxon Valdez</u> Oil Spill. Directs the development of a general overall plan, budget and accounts for all phases of oil spill activities, and direction to ensure internal and external consistency for the Trustee Council. Develops and implements plans for the spill restoration and injury assessment processes. Develops annual programs of work. Represents the Trustee Council and supports the Restoration Team activities in the resource recovery phase.

QUALIFICATIONS: OPM Handbook X-118. Basic requirements: Degree: biological sciences, agriculture, natural resource management, or related disciplines appropriate to the position, or a combination of experience and education when the education is based on courses equivalent to a major such as listed.

In addition to the basic requirements applicants must have one year of specialized experience equivalent to the GS-14 level in the Federal Service. This experience must show that the applicant has the specific knowledges and skills to successfully perform the duties listed above.

<u>SELECTIVE PLACEMENT FACTORS:</u> (Those who do not possess these skills will not receive further consideration):

1. Demonstrated skill in managing a large, complex program of work.

2. Demonstrated skill in harmonizing conflicting interests, demands, and perspectives of a variety of agencies, groups, organizations, and individuals to determine appropriate actions and approaches.

3. Demonstrated ability to plan a long-term program of national importance and significance.

<u>QUALITY EXPERIENCE</u>: When completing your application, be sure to describe all directly related experience that clearly shows you meet the qualifications and selective placement factors so that you can perform the duties and responsibilities of this position.

HOW TO APPLY: Applicants must submit the following: 1) SF-171 (6/88 edition of the federal application form), or resume or curriculum vitae as long as they are complete enough to show you meet the experience requirements; 2) College transcripts or CSC Form 1170/17, List of College Courses and Certificate of Scholastic Achievement, 3) Demo Form 001, Applicant Supplemental Sheet, and 4) DD-214 if claiming Veteran's Preference.

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UNICON STRATTENING

December 28, 1992

Professional 435

ADMINISTRATIVE DIRECTOR of the Oil Spill Trustee Council the Oil Spill Trustee Council the Alaska Depart meht of Fisn and Game is seeking applicants for the Anchorage based position of Administrative Director of the Trustee Council which is com posed of representatives of six federal and state appencies. This same position is also currently being announced un der USDA Recruitment Bulle tin WO-016+93D; the selected candidate may choose to apply under either announcement and may serve in either the federal or state service. This position is responsible to plan, organize, direct and coordi-nate a broad and complex restoration program to Im-prove injured natural re-spirces and related services as a result of the Exxon Val dez oil spill, and to provide oversight to the Restoration Team and support for the Pub-ic Advisory Group, including representation of the Trustee Council is interagency plan-ning and international con-facts coordination of pro-grammatic restoration and evelopment of budget and ac volopment of budget and ac volopment programs, for oil spill activities. The suc-cessful candidate will be knowledgeable in 1 or more of the following areas: natural resources disciplinas pertain ing to multi-resource manage-ment, related public laws and policies, current research and development programs, man-agement proclices, budge for-mulation and administration and requirements for illightion reports and support actions. The position is an exempt position. Candidates must have a minimum of three years of senior level manage-ment experience. Bestinning annual selary range is \$72,470 to \$80,291. Interested persons should submit a resume by January 15, 1993 to Lynn Ate, Human Resources Manager of the Alaska Department of Fish and Game. PO BOX 25526. Uneau, AK 98082-5526. The Alaska Department of Fish and Game conducts all programs and activities free trion discrimination on the ba-sis of sex, color, race, religion, national origin, age. marita-status, presmance, parenthood prisability.

2.1.3A Exxon Valdez UII Spill Trustee Counci. **Restoration Office** 645 "G" Street, Anchorage, AK 99501 Phone: (907) 278-8012 Fax: (907) 276-7178 FAX COVER SHEET UAA/Job Placement To: Mary Jane Cox Number: From: Dave Gibbons 8/93 Date: Total Pages: 4 **Comments:** Job Posting for Admin Dir of Oil Spill Trustee Council FAX COMPLETE

State of Alaska: Departments of Fish & Game, Law, Natural Resources, and Environmental Conservation United States: National Oceanic and Atmospheric Administration, Departments of Agriculture, and Interior

Exxon Valdez Oil Spill Trustee Counc.

Restoration Office 645 "G" Street, Anchorage, AK 99501 Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

KAF - Job Placement To: Caroline Chapman

From: Dave Gibbons

Number: 474 - 5859

Date: 1/8/93

Comments:

Total Pages: 4

Job Posting for Admin. Dir. of Oil Spill Trustee Council

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State of Alaska: Departments of Fish & Game, Law, Natural Resources, and Environmental Conservation United States: National Oceanic and Atmospheric Administration, Departments of Agriculture, and Interior

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Exxon Valdez Ul Spill Trustee Counci.

Restoration Office 645 "G" Street, Anchorage, AK 99501 Phone: (907) 278-8012 Fax: (907) 276-7178



FAX COVER SHEET

11 A - Southeast To: Attention : Sue

From: Dave Gibbons

Number: 789 - 6324

Date: 1/8/93

Comments:

Total Pages: 4

Job posting for Admin Dir of Oil Spill Trustee Council



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